

Civil Service People Survey 2016

♦ Statistically significant difference from comparison

Strength of association with engagement

Response rate: 72%

Employee engagement is shaped by experience at work, as measured by nine themes in the survey shown below.

Engagement Index				
63	%			
Difference from previous survey	+2 💠			
Difference from CS2016	+3 ♦			
Difference from CS High Performers	-1			

My wor	k
73	% iii
Difference from previous survey	+2
Difference from CS2016	-2
Difference from CS High Performers	-5 ♦

Organisational objectives and purpose				
87	%			
Difference from previous survey	+4			
Difference from CS2016	+5			
Difference from CS High Performers	0			

Returns: 644

My manag	er
65	% 🗐
Difference from previous survey	+6
Difference from CS2016	-3 ♦
Difference from CS High Performers	-5 \$

My tean	า
80	% •••
Difference from previous survey	+1
Difference from CS2016	+1
Difference from CS High Performers	-3 ÷

ind ent
% iii
+3 ♦
-3 ÷
-8 \$

Inclusion and fair treatment			
76	% 』		
Difference from previous survey	+6 ♦		
Difference from CS2016	0		
Difference from CS High Performers	-4 \$		

Resources workloa	
77	%
Difference from previous survey	+4
Difference from CS2016	+4
Difference from CS High Performers	0

Pay and ber	nefits
34	% iii
Difference from previous survey	+2
Difference from CS2016	+3 ♦
Difference from CS High Performers	-4

Leadership and managing change				
44	%			
Difference from previous survey	+10			
Difference from CS2016	+1			
Difference from CS High Performers	-9 💠			



Response rate: 72%

Civil Service People Survey 2016

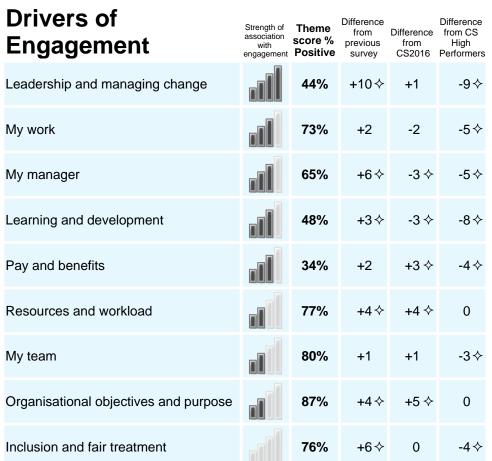


Returns: 644

Strength of association with engagement

♦ Statistically significant difference from comparison

The table below shows how you performed on each of the nine themes ranked by the strength of association with engagement. The themes which have the strongest association with engagement should be the focus for action. See the appendix for further details.



Wellbeing

% responding positively (Answering 7,8, 9 or 10 for W01 – W03; Answering 0,1,2 or 3 for W(14)



70%





W01. Overall, how satisfied are you with your life nowadays?

W02. Overall, to what extent do you feel that the things you do in your life are worthwhile?

W03. Overall, how happy did you feel yesterday?

W04. Overall, how anxious did you feel yesterday?

Discrimination, bullying and harassment

% responding Yes

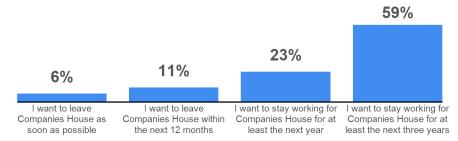


During the past 12 months have you personally experienced discrimination at work?



During the past 12 months have you personally experienced bullying or harassment at work?

Your plans for the future



Companies House

Returns: 644 Response rate: 72% Civil Service People Survey 2016 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2016 Difference from CS High Performers % Positive My work Strength of association with engagement B01 I am interested in my work 87% -3 ♦ 49 8 **-4** ♦ 11 9 B02 I am sufficiently challenged by my work 44 **-**2 ♦ 78% -1 -5 ♦ B03 My work gives me a sense of personal accomplishment 29 45 16 8 73% -2 -2 **-**6 ♦ B04 I feel involved in the decisions that affect my work 57% 40 21 +5 ♦ -5 ♦ 16 0 B05 I have a choice in deciding how I do my work 48 14 72% +4 ♦ **-2** ♦ **-7** ♦ **Organisational** Difference Strength of objectives and purpose Strongly previous association with engagement B06 I have a clear understanding of Companies House's purpose 90% 54 7 +3 ♦ +5 ♦ 0 B07 I have a clear understanding of Companies House's objectives 54 12 84% +3 ♦ +4 ♦ -1

55

9

88%

+5 ♦

+5 ♦

+1

B08 I understand how my work contributes to Companies House's objectives



Response rate: 72% Civil Service People Survey 2016

All questions by theme

♦ indicates statistically significant difference from comparison ^ indicates a variation in question wording from your previous survey

My manager

previous

Strength of association with engagement

Returns: 644

Positive

+6 ♦

+4 ♦

+6 ♦

Difference from CS2016

-3 ♦

Difference from CS High Performers

-7 ♦

-4 ♦

-7 ♦

B09 My manager motivates me to be more effective in my job B10 My manager is considerate of my life outside work

B11 My manager is open to my ideas

My manager helps me to understand how I contribute to Companies House's

B14 My manager recognises when I have done my job well

B15 I receive regular feedback on my performance

B16 The feedback I receive helps me to improve my performance

B13 Overall, I have confidence in the decisions made by my manager

B17 I think that my performance is evaluated fairly

B18 Poor performance is dealt with effectively in my team

I.	
	25

39 43

41

40

43

41

12 5 15 5

8

10 5

19

25

17

15

77%

63%

72%

66%

81%

+4 ♦

-4 ♦

-1

-6 ♦

+9 ♦ -7 ♦

-8 ♦ 74% +5 ♦ -5 ♦

39 16 16 63% +5 ♦ **-4** ♦ -7 ♦

37 12 5 59% -7 ♦ 24 +5 ♦ **-**3 ♦

41 21 12 6 61% +8 ♦ **-2** ♦ **-7** ♦

29 37 39% +6 ♦ 0 -4 ♦

My team

Difference survev



Strength of association with engagement









Strongly

The people in my team can be relied upon to help when things get difficult in my

The people in my team work together to find ways to improve the service we

The people in my team are encouraged to come up with new and better ways of doing things

9 44

85% 0 **-2** ♦ 47 11 84% 0 +2 ♦ -1 18 73% **-6** ♦ 41 +2

Companies House

Returns: 644 Response rate: 72% Civil Service People Survey 2016 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2016 Difference from CS High Performers Positive Learning and Strength of development Disagree association with % I am able to access the right learning and development opportunities when I need +3 ♦ 48 8 63% 0 **-4** ♦ 26 Learning and development activities I have completed in the past 12 months have 38 36 11 49% +3 **-2** ♦ **-8** ♦ helped to improve my performance B24 There are opportunities for me to develop my career in Companies House 28 26 37% 23 +4 ♦ -5 ♦ **-14** ♦ Learning and development activities I have completed while working for 32 17 34 42% +6 ♦ **-2** ♦ **-10** ♦ Companies House are helping me to develop my career Inclusion and fair Strength of treatment Strongly Strongly Agree Neither association with previous disagree engagement 77% +5 ♦ B26 I am treated fairly at work 49 13 7 **-2** ♦ -6 ♦ B27 I am treated with respect by the people I work with 53 84% 11 +4 ♦ -3 ♦

39

51

22

12 6

61%

81%

+7 ♦



I feel valued for the work I do

working styles, backgrounds, ideas, etc)

I think that Companies House respects individual differences (e.g. cultures,

-4 ♦

-9 \diamond

+3 ♦

Companies House

Returns: 644 Response rate: 72% Civil Service People Survey 2016 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive Resources and workload Strength of association with previous survey engagement B30 In my job, I am clear what is expected of me 87% +6 ♦ +5 ♦ 58 8 +1 10 B31 I get the information I need to do my job well 55 14 73% +8 ♦ +4 ♦ -1 B32 I have clear work objectives 54 14 7 76% +5 ♦ **-4** ♦ B33 I have the skills I need to do my job effectively 56 12 85% 0 **-4** ♦ -6 ♦ B34 I have the tools I need to do my job effectively 55 14 8 77% +5 ♦ +7 ♦ B35 I have an acceptable workload 50 11 66% +7 ♦ +1 B36 I achieve a good balance between my work life and my private life 52 75% +4 ♦ +8 ♦ +3 ♦ Pay and benefits Strength of Strongly Agree Neither Disagree association with B37 I feel that my pay adequately reflects my performance 24 21 28 23 29% +3 ♦ -3 ♦ **-10** ♦ B38 I am satisfied with the total benefits package 38 28 17 46% +2 +12 ♦ +5 ♦ Compared to people doing a similar job in other organisations I feel my pay is

21

27

25

27%

+2

0

reasonable

-7 ♦



Response rate: 72% Civil Service People Survey 2016

All questions by theme

Leadership and managing change

44% +10 Different from previous





Returns: 644











♦ indicates statistically significant difference from comparison

^ indicates a variation in question wording from your previous survey

Difference rom CS Hig Performers

managing change	survey	engagement	agree	3 **		disagree	% P	Diffe from surve	Diffe	Diffe from Perfo	
B40 I feel that Companies House as a whole is manag	ed well		7	48	24	17	55%	+14 ♦	+8 ♦	-4 ♦	
B41 The Corporate Leadership Group in Companies H	louse are sufficier	ntly visible	7	34	30	23 7	41%	+8 ♦	-14 💠	-25 💠	
B42 I believe the actions of the Corporate Leadership Companies House's values	Group are consist	ent with	6	37	37	15 5	44%	+12 ♦	-5 ♦	-14 💠	
B43 I believe that the Main Board has a clear vision for House	r the future of Cor	npanies	8	42	36	11	49%	+6 ♦	+7 ♦	-5 💠	
B44 Overall, I have confidence in the decisions made I Corporate Leadership Group	by Companies Ho	use's	7	37	37	13 5	44%	+14 ♦	0	-11 💠	
B45 I feel that change is managed well in Companies I	House			30	26 2	29 10	34%	+11 ♦	+5 ♦	-7 ♦	
B46 When changes are made in Companies House the	ey are usually for	the better		29	36	24 8	32%	+5 ♦	+2	-7 ♦	
B47 Companies House keeps me informed about matt	ers that affect me		5	49	26	14 6	54%	+9 ♦	-1	-10 💠	
B48 I have the opportunity to contribute my views before affect me	re decisions are r	nade that		33	28	24 10	38%	+7 ♦	0	-10 💠	
B49 I think it is safe to challenge the way things are do	ne in Companies	House	8	38	27	19 8	46%	+9 ♦	+3 ♦	-2 💠	

Companies House

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♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS2016 Difference from CS High Performers Positive **Engagement** Strongly B50 I am proud when I tell others I am part of Companies House 60% 46 6 +4 ♦ **-7** ♦ 32 7 B51 I would recommend Companies House as a great place to work +10 ♦ 45 29 61% +5 ♦ 0 B52 I feel a strong personal attachment to Companies House 41 29 9 58% +10 ♦ +3 ♦ +2 B53 Companies House inspires me to do the best in my job 36 14 36 48% +3 ♦ +2 -5 ♦ B54 Companies House motivates me to help it achieve its objectives 35 37 45% +2 +2 -5 ♦ **Taking action** Strongly agree I believe that the Corporate Leadership Group in Companies House will take 43% +12 ♦ 36 17 **-12** ♦ 30 -3 ♦ action on the results from this survey I believe that managers where I work will take action on the results from this **B56** 24 15 51% +9 ♦ **-4** ♦ -13 ♦ survey Where I work, I think effective action has been taken on the results of the last 27 37 16 35% +4 ♦ 0 -6 ♦

Returns: 644



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♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from previous survey Difference from CS2016 Difference from CS High Performers Positive **Organisational culture** Strongly agree % B58 I am trusted to carry out my job effectively +2 54 89% +1 < 0 8 B59 I believe I would be supported if I try a new idea, even if it may not work 46 23 67% +6 ♦ -2 **-6** ♦ B60 When I talk about Companies House I say "we" rather than "they" 49 19 73% 6 +4 ♦ -6 ♦ B61 I have some really good friendships at work 12 44 83% 0 +6 ♦ +2 ♦ **Leadership statement** Strongly Strongly agree The Corporate Leadership Group in Companies House actively role model the behaviours 37% 31 49 +10 ♦ -12 ♦ set out in the Civil Service Leadership Statement My manager actively role models the behaviours set out in the Civil Service 53% +8 ♦ 33 -14 ♦ Leadership Statement

Returns: 644



Response rate: 72%

Civil Service People Survey 2016

All questions by theme





^ indicates a variation in question wording from your previous survey

% Positive

♦ indicates statistically significant difference from comparison

Difference from CS High Performers

Wellbeing

Unlike the questions B01-B63 which ask people to rate their agreement from strongly agree to strongly disagree, the four wellbeing questions use a 11-point scale. The scale ranges from 0 to 10 for each question, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely satisfied' or 'completely anxious').

Returns: 644

For questions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question.

W01 Overall, how satisfied are you with your life nowadays?	12 23	49	16	65%	0	-1	-4 ♦
W02 Overall, to what extent do you feel that the things you do in your life are worthwhile?	10 20	48	22	70%	+1	-1	-4 💠
W03 Overall, how happy did you feel yesterday?	18 22	40	20	60%	+2	-4 ♦	-6 ♦
For question W04 the percent positive is the proportion answering 0, 1, 2 or 3 to the question.	0-1 2-3	4-5	6-10				
W04 Overall, how anxious did you feel yesterday?	23 25	21	30	48%	0	-2	-5 ♦

Companies House

Response rate: 72% Civil Service People Survey 2016

All questions by theme

Your plans for the future

C01. Which of the following statements most reflects your current thoughts about working for Companies House?

- ♦ indicates statistically significant difference from comparison
 - ^ indicates a variation in question wording from your previous survey

		D re	Ö Ö	D O D
I want to leave Companies House as soon as possible	6%	0	-2	-4
I want to leave Companies House within the next 12 months	11%	-1	-4 ♦	-8 ♦
I want to stay working for Companies House for at least the next year	23%	-1	-9 💠	-16 ♦
I want to stay working for Companies House for at least the next three years	59%	+1	+16 �	+8 �

Returns: 644

The Civil Service Code

Differences are based on '% Yes' score

			% Yes	Differenc previous	Differenc CS2016	Differenc CS High Performe
D01. Are you aware of the Civil Service Code?	78	22	78%	-4 ♦	-14 ❖	-17 ♦
D02. Are you aware of how to raise a concern under the Civil Service Code?	58	42	58%	-3 💠	-8 💠	-16 ♦
D03. Are you confident that if you raised a concern under the Civil Service Code in Companies House it would be investigated properly?	64	36	64%	+2	-4 💠	-11 ♦

% Yes

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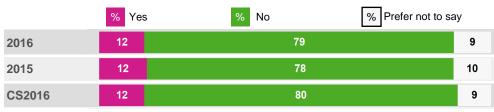
indicates statistically significant difference from comparison

^ indicates a variation in question wording from your previous survey

All questions by theme

Discrimination, harassment and bullying

E01. During the past 12 months, have you personally experienced discrimination at work?

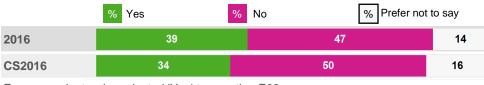


E03. During the past 12 months, have you personally experienced bullying or harassment at work?



For respondents who selected 'Yes' to question E03.

E05. Did you report the bullying and harassment you experienced?



For respondents who selected 'Yes' to question E03. E06. In your opinion, has this issue been resolved?

2016	21	56	23
CS2016	20	60	20

For respondents who selected 'Yes' to guestion E01.

Returns: 644

E02. On which of the following grounds have you personally experienced discrimination at work in the past 12 months? (multiple selection)

	Response Count		
Age			
Caring responsibilities			
Disability			
Ethnic background			
Gender			
Gender reassignment or perceived gender			
Grade, pay band or responsibility level	18		
Main spoken/written language or language ability			
Religion or belief			
Sexual orientation			
Social or educational background			
Working location			
Working pattern	15		
Any other grounds	22		
Prefer not to say			

For respondents who selected 'Yes' to question E03.

E04. Who were you bullied or harassed by at work in the past 12 months? (multiple selection)

204. Who were you builted of hardssed by at work in the past	12 1110111113:	(maniple selection)
A colleague	19	
Your manager	18	
Another manager in my part of Companies House	12	
Someone you manage		
Someone who works for another part of Companies House		
A member of the public		
Someone else		
Prefer not to say		

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'





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Appendix

Glossary of key terms

% positive The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score % positive**).

Returns: 644

Previous survey Comparisons to the previous survey relate to the results from the 2015 Civil Service People Survey. Where a question is flagged as changed since the last

survey comparisons should be treated with caution as changes to wording may affect how people respond to the question.

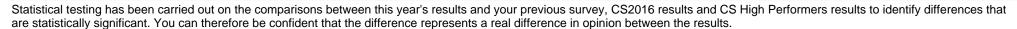
CS2016 The CS2016 benchmark is the median percent positive across all organisations that participated in the 2016 Civil Service People Survey.

CS High Performers For each question, this is the upper quartile score across all organisations that have taken part in the 2016 Civil Service People Survey.

Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy.

Statistical significance: ♦



The employee engagement index

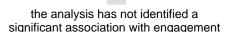
The survey includes five questions that make up the engagement index (B50-B54). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement questions.

The drivers of engagement

While the engagement index shows the average level of engagement, it does not show what you can do to improve engagement. Nine themes have been included in the survey to measure employees' experiences at work. A statistical technique, stepwise regression, is used to identify the extent to which each of these themes has an association with engagement. The themes identified as having an association are called the 'Drivers of engagement'. The strength of association with engagement varies by theme and is illustrated by a 4-bar icon, as shown below. Themes with a full 4-bar icon have the strongest association with engagement.

strength of association with engagement





Confidentiality

The survey was carried out as part of the 2016 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ORC International to carry out the survey. ORC International is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of fewer than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.