

Defra Business Costs Oct - Dec 2009

Helen Ghosh, Permanent Secretary

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
01 October	Sunningdale	Top 200		32.74				32.74
06 November	York	Meet Defra teams in York		142.56				142.56
19 November	Manchester	CIPD Conference		121.70				121.70
03 December	London Zoo	Defra Team Awards (one car, one people carrier for seven people.)			110.61			110.61
04 December	Southampton	Talk at Solent Southampton University		22.57				22.57
10 December	Alnwick	Meet Defra teams in Alnwick		244.49				244.49

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
04/11/2009	Food and Drink Federation	Dinner
25/11/2009	IBM	Reception
18/11/2009	CIPD	Accommodation and Dinner

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Mike Anderson, Director General, Strategy and Evidence

Business Expenses: Oct – Dec 2009

DATES	Destination	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals		
01 October	Sunningdale	Top 200 Event			27.00			27.00
09 October	London	Various meetings (September)			162.83			162.83
12 October	London	Dinner			15.00			15.00
16 October	Bristol	South West RDA / GO visit		319.82	5.50	109.00		434.32
21 October	London	Event			11.00			11.00
2 November	Birmingham	West Midlands RDA / GO visit		99.06				99.06
10 November	Newcastle	North East GO / RDA visit		371.34		170.00		541.34
11 November	London	Various meetings (October)			215.99			215.99
16 November	London	Interviews			5.50			5.50
17 / 18 November	Manchester	CIPD Conference		151.29				151.29
24 November	Liverpool	North West GO / RDA visit		206.40				206.40

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20 November	London	Lunch					90.56	90.56
27 November	London	Lunch					84.38	84.38
1 December	Leeds	Yorkshire GO / RDA visit		114.41				114.41
18 December	London	Various meetings (November)			203.73			203.73
18 December	Reading	Awayday		44.70				44.70

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
4 November	Financial Times	Dinner (note: also spoke at the event)
17 November	The Work Foundation	Dinner
18 November	CIPD	Dinner and accommodation
25 November	Annual IBM and Civil Service World Public Sector Reception 2009	Reception

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Bill Stow, Director General, Chair of the Central Approvals Panel

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
1 October	Sunningdale	Top 200 – National School of Government		9.40				9.40
26 October	Luton, Beds	Central Bedfordshire and Luton TP update meeting		23.82				23.82
10 November	Leicester	East Midlands Development Agency and GO visits		74.00				74.00
10 November	Nottingham to Ware	Leeds Castle, Hanbury Manor - Meeting		21.00				21.00
27 November	Luton, Beds	Service Design Report Out Presentation - Meeting		23.82				23.82
18 December	Reading Berkshire	Management Board Awayday		34.40				34.40

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
1 October	IEEP (Institute for European Environmental Policy) Autumn Drink – 15 Queen Anne's Gate	Dinner
03 December	IBM Public Sector Reception – National Portrait Gallery	Reception
10 December	NFU's Centenary – Reception House of Lords	Reception
16 December	Institute for Government Christmas Reception	Reception

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Katrina Williams, Director General, Food and Farming

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car /Tube/B us	Accommodation / Meals		
1-2 October	Sunningdale	Top 200 Event		£31.03				£31.03
5 October	Nottingham	East Midlands Strategy for Sustainable Farming and Food – Food Security Event		£125.16				£125.16
6 October	Oxford	Speech at Food Security for 21 st Century, Department of Plant Sciences, University of Oxford		£45.25	£6.50			£51.75
16 October	Guildford	Regional Strategy for Sustainable Farming and Food – Delivery Plan Board and South East England Development Agency Sector Champions Day		£22.06				£22.06
21 October	Detling, Kent	76 th National Fruit Show		£24.51	£32.20			£56.71
30 October	Norwich	Visit and meeting with Anglia Farmers Limited		£86.56				£86.56
12 November	Newcastle	Visit to One North East and Government Office for the North East		£115.36				£115.36
18 November	Reading	Rural Payments Agency Management Board meeting		£41.34				£41.34
18 December	Reading	Defra Management Board Away Day		£18.25				£18.25

Hospitality Received

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DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
8 October	Natural England	Farmers Weekly Awards Dinner
5 November	National Farmers Union	Reception to mark the retirement of Richard Macdonald
10 November	Country Land & Business Association (CLA)	Retirement dinner for Sir Henry Aubrey-Fletcher, President of CLA
23 November	The Climate Change Forum	Second Anniversary Private Dinner
1 December	Linking Environment and Farming (LEAF)	LEAF's 18 th Birthday Gala Dinner
9 December	Food and Drink Federation	President's Reception

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Gill Aitken, Director General, Law and Corporate Services

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
25-26/08/2009	York	Interviews, official meetings and visits		223.41				223.41
11/09/2009	Sussex	CJS Visit		28.25	27.40			55.65
September 2009	Various	Business meetings			38.00			38.00
1-2/10/2009	Sunningdale	Civil Service Top 200 Meeting		31.46				31.46
October 2009	Various	Business meetings			19.20			19.20
November 2009	Various	Business meetings			11.20			11.20

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Peter Unwin, Director General, Environment and Rural

Business Expenses: Oct – Dec 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car	Accommodation / Meals		
1-2 October 2009	Sunning dale	Top 200 event: Innovation		£32.74				£32.74
5 October	Bristol Temple Mead	Bristol Staff Forum		£55.77				£55.77
14 October	Nobel to Guardian Seminar	Guardian Seminar - Evening Debate: Nature Matters			£13.00			£13.00
16 October	Cambridge	William Pitt Seminar 'A Blueprint for Survival'		£27.39	£8.00			£35.39
26 October	Brussels	EPRG Meeting		£395.81	£10.00			£405.81
27 October	Exeter	SW Visit		£266.64		£109.00		£375.64
28 October	Exeter Station	Travel to Exeter Hotel			£7.00			£7.00
10 November		Return Taxi to meeting			£17.00			£17.00
12 November	Newcastle	GONE Visit		£159.83				£159.83
18-19 November	Birmingham New Street	Natural England Green Awards Ceremony		£98.19				£98.19
1 December	Leeds	GO Yorkshire and the Humber Visit		£116.13				£116.13
*CANCELLED1 3-16 December	Sweden/Koruna	Invitation Directors-General for Rural Development	£159.40					£159.40
		Use of Official Car						

*Flight was not taken because of change of representation at meeting

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Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Bob Watson, Chief Scientific Adviser

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
01-02/10/09	Sunning dale	Top 200		26.48				26.48
04-10/10/09	Nairobi	IPBES meeting	1975.27	33.00	82.88	969.16		3060.31
13/10/09	St John's Restaurant	Lunch following seminar					87.65	87.65
15/10/09	York	Official meeting		95.16	34.50			129.66
22/10/09	Did cot Parkway	ATSR Special Event		36.76	35.00			71.76
29/10/09	Reading	Official meeting		42.31		110		110
03-04/11/09	Rome	World Food Programme meeting			36.00			36
08-10/11/09	Washington	Foresight Workshop	2336.50		102.93	496.40		2935.83
01 – 02/12/2009	Brussels	Meeting on IPBES		159.76	8.05	156.14		323.95
10/12/2009	Edinburgh	Seminar at Edinburgh Royal Society		144.90				144.9
11/12/2009	Copenhagen	COP15	295.89	30.10	15.00			340.99
18/12/2009	Reading	Official meeting		40.19				40.19

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Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
22 October 2009	Rutherford Appleton Laboratory	Appetiser
23 October 2009	Cranford University	Dinner
26 October 2009	Conoco Philips	Lunch
27 October 2009	Institute of Ecology and Environmental Management	Glass of wine
03 - 04 November 2009	World Food Programme	Flight to Italy; 1 Night accommodation, lunch
10 December 2009	Royal Soc Edinburgh	Dinner
14 December 2009	British Veterinary Association	Dinner

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Alexis Cleveland - Non Executive Director

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Poul Christensen - Non Executive Director

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals		
Oct 09	London	Management Board		34.50	12.80			47.30
Nov 09	London	Management Board		34.50	6.40			41.00
Dec 09	London	Management Board		30.90	6.40			37.30
Dec 09	Reading	Management Board		12.70	6.40			19.10

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Bill Griffiths - Non Executive Director

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
22/10/2009	London	Management Board and HIA Review with PWC		142.00	10.00			152.00
27/10/2009	London	ARC Meeting		142.00	10.00			152.00
09/11/2009	London	RPA Review and London meetings with Mike Anderson and John Yard		142.00	10.00			152.00
17/11/2009	London	RPA Review, SC London		75.50				75.50
27/11/2009	London	RPA, NED interviews		149.20				149.20
30/11/2009	London	NED's workshop		99.00	10.00			109.00
17/12/2009	London	Management Board		149.20	10.00			159.20

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Tony Cooper - Chief Executive: Rural Payments Agency (RPA)

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Tube/Bus	Accommodation / Meals		
05 – 09 October	Sweden	Heads of Paying Agencies Conference	506.30		84.89	365.59		956.78
12 - 16 October	Reading/London	Official meetings		115.60	21.50	117.55		254.65
19 - 23 October	Reading, London and Sunningdale.	Official meetings		245.80	49.60	247.60		543.00
26 - 30 October	Reading/ London /Northallerton	Official meetings		203.50	77.20	242.95		523.65
02 - 06 November	Reading/London	Official meetings		298.00	49.60	356.00		708.60
09 - 13 November	Reading/London	Official meetings	94.20	18.70	96.39	243.45		452.74
16 - 20 November	Reading/London	Official meetings		261.30	39.60	230.10		531.00
23 - 27 November	Reading/London/ Sunningdale	Official meetings		258.70	49.60	235.10		543.40
30 November - 4 December	Reading/ London/ Workington	Official meetings		177.50	142.40	365.20		685.10
07 - 10 December	Reading/London	Official meetings		184.30	44.00	505.65		733.95

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14 - 18 December	Reading/London/ Carlisle	Official meetings		127.90	118.40	245.05		491.35
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Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
17 November 2010	IBM	Working supper

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Catherine Brown - Chief Executive: Animal Health (AH)

Business Expenses: Oct – Dec 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi / Car/Tube/ Bus	Accommodation / Meals		
03/10/2009	Leamington	Wildide Crime Conference – Speaking Engagement			110			110
06/10/2009	Warwick University	Leadership Development Workshop			110			110
13/10/2009	London	Various meetings at Nobel House		118	25			143
14/10/2009	London	SCS Conference		59	4	135		198
15/10/2009	York	Visit to the Livestock Team		229	10	105		344
21/10/2009	Luddington	ABP Visit		40				40
23/10/2009	Edinburgh	Visit to Galashiels Office	129	110				239
27/10/2009	London	Various meetings at Nobel House		59	28	109		196
28/10/2009	Cardiff	Cardiff Animal Health Office Visit		259	32			291
03/11/2009	Woodchester Park	Wildlife & Emerging Diseases Programme			80	108		188

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11/11/2009	Warwick University	Policy Liaison Meeting			50			50
12/11/2009	Gloucester	Gloucester Animal Health Visit			118			118
24/11/2009	London	Various meetings in Nobel House		132	18			18
25/11/2009	Newcastle	Newcastle Office Visit		188	183			371
26/11/2009	Sunningdale	Attended the Association of Chief Executives Conference		30				30
03/12/2009	London	Various meetings in Nobel House		59	4			63
04/12/2009	Leeds	Leeds Office Visit		264		183		447
09/12/2009	London	Various meetings in Nobel House		59				59
09/12/2009	London	Various meetings in Nobel House			32			32
10/12/2009	Birmingham	Facilitated the Employee Engagement Steering Group Meeting		116		83		199
14/12/2009	London	Various meetings in Nobel House		118	50			50

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
24/11/ 2009	Fujitsu	Company Event - Meal
09/12/2009	BVA	BVA Christmas reception

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Steve Dean - Chief Executive: Veterinary Medicines Agency (VMD)

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
05-06/10/09	Northampton	NOAH Conference		38.10	36.00	4.25		78.05
07/10/09	Stockholm	TOPRA Symposium			53.82			53.82
14/10/09	London	SCS Conference		15.50				15.50
15/10/09	London	1:1 with CVO		17.70				17.70
22/10/09	London	House of Lords Meeting		21.40				21.40
27-29/10/09	Upsalla Sweden	HMA Meeting in Upsalla		15.68	43.90	3.22		62.80
10/11/09	Nottingham	Nottingham University Lectures		192.00	20.00			212.00
16/11/09	London	Whitley Council Meeting		5.00	6.00			11.0
18/11/09	London	VMD Open Meeting		18.70				18.70
19/11/09	London	RCVS Cocktail reception		8.10				8.10
20/11/09	London	TSG Meeting		8.10				8.10
25/11/09	London	Meeting with CVO		14.20				14.20

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03/12/09	London	DNDG Meeting		11.10				11.10
07-09/12/09	Belfast	Norbrook court case			19.00	183.60		202.60
11/12/09	London	Non-Stat Meeting		17.50				17.50

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
None received		

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Peter Borriello - Chief Executive: Veterinary Laboratories Agency (VLA)

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
05-06/10/09	Brussels	MED-VET-NET meeting		£114.65		£124.48		£239.13
09/10/09	London	Hospitality for CVO Wales					£31.95	£31.95
14-15/10/09	Fleet	VLA management workshop		£26.80	£8.20			£35.00
02-07/11/09	Hong Kong	Veterinary public health workshop		£23.00		£30.00		£53.00
12/11/09	Reading	Official meeting		£34.40				£34.40
18/11/09	York	Official meeting		£113.50				£113.50
19/11/09	London	Society for Applied Microbiology (SfAM) President's dinner			£5.00			£5.00
27-30/11/09	Lyon	Zoonosis symposium		£50.00	£32.00	£92.00		£174.00
01-02/12/09	Fleet	VLA management workshop		£22.25		£5.00		£27.25
03/12/09	London	Defra awards ceremony			£5.00			£5.00

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
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2-7 NOVEMBER	Centre for Food Safety (Hong Kong Government)	Return flight from London Heathrow to Hong Kong. Hotel accommodation and meals.
19 NOVEMBER	Royal College of Veterinary Surgeons (RCVS)	Cocktail party at RCVS
19 NOVEMBER	SfAM	President's dinner at SfAM
8 DECEMBER	The National Institute for Public Health and the Environment (based in The Netherlands) (RIVM)	flight to Lyon, accommodation and meals

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Adrian Belton - Chief Executive: Food and Environment Research Agency (FERA)

Business Expenses: Oct – Dec 2009

Business Expenses: Oct – Dec 2009

DATES		PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
01 Oct	London	Various Defra Meetings		70.64		42.00		117.64
6 Oct - 7 Oct	London	Defra Team Awards Judging / Collaborative Procurement Dinner		151.77	34.60	42.00	5.00	273.37
12 Oct - 14 Oct	London	Various Defra Agencies Meetings / SCS Conference		447.74	30.00	126.00	15.00	618.74
15 Oct - 16 Oct	London	DECC 1st Birthday reception		88.34		42.00	5.00	135.34
19 Oct	Stafford	GDS - Monthly Exec Directors Meeting / Hansard Event		69.66	11.50	42.00	5.00	271.91
20 Oct - 22 Oct	London	CABI Global Conference / Policy Lecture / ITDR Steering board		221.09		84.00	10.00	543.94
03 Nov	York	Yorkshire Innovation Council Meeting			32.00			32.00
4 Nov - 5 Nov	London	Various Defra Meetings 5/11		152.24	30.00	42.00	5.00	252.24
10 Nov	London	SAB meeting - Dame S Leather / Defra CEO Dinner		93.06	31.80	42.00	5.00	171.86
11 Nov	York	Directors Team Time		44.17		42.00	5.00	114.17
17 Nov - 18 Nov	London	Activity Managers Meeting / Dinner Defra Seniors		101.89		588.96		690.85

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19 Nov	York	Science City York Annual Dinner			2.00			2.00
24 Nov	Northallerton	Leadership Development Programme			14.80			14.80
25 Nov	London	Evening Discussion / Environmental Event		186.80	20.20	42.00	5.00	254.00
25 Nov	Northallerton	Leadership Development Programme			24.80			24.80
26 Nov	Ascot	ACE Annual Conference / Dinner		11.30	6.00	42.00	5.00	409.30
2 Dec - 4 Dec	London	Research Dinner / Defra Network Conference & team Awards dinner		65.10	55.00	84.00	10.00	241.60
7 Dec - 9 Dec	London	ICS Commercial Partners Forum workshop / Various Defra Meetings		234.64	15.50	84.00	10.00	344.14

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Nigel Gooding - Chief Executive: Marine and Fisheries Agency (MFA)

Business Expenses: Oct – Dec 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER (Including Hospitality Given)	Total Cost £
			Air	Rail	Taxi/Car/Tube/Bus	Accommodation / Meals		
13/14 October	Grantham	MFA District Conference			18.00	5.00		23.00
20 October	Croydon	Stakeholders event			17.00			17.00
21-23 October	Blackpool	Visit MFA port office w/ Marine Scotland and DARD on joint co-operation and operations		266.16		150.00	103.95	520.11
9- 10 November	Scarborough	MFA port office		94.46		87.75		182.21
18 -20 Nov	Cornwall	MFA Cornwall port offices		148.02	30.00	197.00		375.02
24 November	Edinburgh	Visit Marine Scotland for compliance meeting	247.25		20.00			267.25
25-27 November	Newcastle	Meetings at new MFA HQ and MFA Steering Board		203.45		191.60		395.05

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED

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Richard Judge - Chief Executive: Centre for Environment, Fisheries & Aquaculture Science (Cefas)

Business Expenses: Oct – Dec 2009

DATES	DESTINATION	PURPOSE	TRAVEL				OTHER	Total Cost £
			Air	Rail	Taxi/Car/ Tube/Bus	Accommodation / Meals	(Including Hospitality Given)	
01/10/2009	London	Official Meetings		36.45	8.90			45.35
6-8/10/2009	London	Official Meetings		72.60	10.80	125.00		208.40
12-15/10/2009	Belfast London	Official Meetings	97.99	46.85	7.80	385.15	67.50	605.29
16/10/2009	Birmingham	Official Meetings		18.90	17.70			36.60
19/10/2009	London	Official Meetings		36.45		4.25		40.70
20-22/10/2009	Weymouth London	Official Meetings		64.45	9.60	192.50		266.55
26/10/2009	London	Official Meetings		36.45	13.90	4.25		54.60
27-28/10/2009	London	Official Meetings		24.75		143.45		168.20
3-6/11/2009	London	Official Meetings		53.00	24.10	270.15	73.07	420.32
09/11/2009	London	Official Meetings		81.00	8.40			89.40
10-13/11/2009	London /Weymouth	Official Meetings		98.05	33.60	74.25	65.03	270.93
16/11/2009	London	Official Meetings		39.85	2.40	4.25		46.50

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17-19/11/2009	London/York/ Weymouth	Official Meetings		180.00	37.80	246.45		464.25
20/11/2009	Cardiff	Official Meetings		50.50	14.90	4.25		69.65
23/11/2009	London / Chelmsford	Official Meetings		46.05	9.70	9.30		65.05
24-27/11/2009	London / Sunningdale	Official Meetings		43.85	2.40	307.70		353.95
30/11/2009	Thame / London	Official Meetings		41.50	6.00	100.00		147.50
1-4/12/2009	London	Official Meetings		40.65	20.40	383.35		444.40
07/12/2009	London	Official Meetings		50.00	2.40	9.30		61.70
14-15/12/2009	London	Official Meetings		53.85	4.80	161.30		219.95
16/12/2009	London	Official Meetings		39.85		4.25		44.10
17/12/2009	London	Official Meetings		39.85		9.30		49.15
Quarter 3		Oyster card Top up			90.00			90.00
Quarter 3		Taxi on account			281.84			281.84

Hospitality Received

DATE	ORGANISATION NAME	TYPE OF HOSPITALITY RECEIVED
25/11/2009	Civil Service World (IBM Sponsor)	Reception