



Milk Quotas
Purchaser's monthly return

MQ/12

For the month of

Council Regulation (EC) No 1234/07, Commission Regulation (EC) No 595/04 and the Dairy Produce Quota Regulations 2005, as amended

Before completing this form please read the notes overleaf.

Part A : Purchaser details (please complete in full)

1 Name and address of purchaser,
(see Note 3 overleaf), including trading name

Postcode

Status: sole proprietor partnership company trust
If other, please specify:

2 Trader registration number

Declaration

The purchaser has given details that are true and complete to the best of his knowledge and belief.

Warning

Any purchaser who makes a false declaration or fails to submit a return may be prosecuted

Part B : Provisional deliveries

4 Please enter the current month's, ie month entered at top of form provisional figures below. Please use the tick boxes if the figure(s) entered is an estimate.

a Total volume of milk purchased during this calendar month before application of butterfat adjustment. Please use the comments box below to explain any differences (see note 7 overleaf).

LITRES

b Weighted or simple average butterfat content of milk purchased at 4a (see note 9 overleaf).

%

c Weighted average protein content of milk purchased at 4a.

%

d Cumulative total volume purchased in current quota year before butterfat adjustment.

LITRES

Part C : Confirmed deliveries

5 Please enter the previous month's, ie month prior to that entered at top of form confirmed figures below. Please use the tick boxes if the figure(s) entered is an estimate.

a Total volume of milk purchased during the previous calendar month before application of butterfat adjustment. Please use the comments box below to explain any differences (see note 8 overleaf).

LITRES

b Weighted or simple average butterfat content of milk purchased at 5a (see note 9 overleaf).

%

c Weighted average protein content of milk purchased at 5a.

%

d Cumulative total volume purchased in current quota year before butterfat adjustment.

LITRES

Signature

Name (BLOCK CAPITALS)

Capacity of person signing – please specify (for example: sole proprietor, partner, director)

Date

Comments

RPA use only

Q4 – Provisional figures (4a and b) have been entered onto the database?

Entered by: Date:

Q5 – Confirmed figures (5a and b) have been entered onto the database?

Entered by: Date:

MQ12 Explanatory Notes

Purchaser's Monthly Return

Notes

1. This is a statutory return required under the Dairy Produce Quotas Regulations 2005 (as amended). Penalties may apply for late or inaccurate submission of monthly returns – see part I of the purchaser's handbook.
2. Based on the returns received, the Rural Payments Agency publishes figures for the industry, showing UK monthly wholesale deliveries, together with a weighted average UK butterfat figure. Over the quota year we will also build up (from your figures) a cumulative delivery, butterfat and protein figure. These figures will be plotted against a forecast profile for the year.
3. The 'purchaser' is the person or firm that is approved by the Rural Payments Agency and has the right to purchase milk.
4. This form must be submitted by midnight on the third working day after the month to which the figures relate. In order for our published figures to be both meaningful and timely it is essential that all returns are submitted by this deadline. Returns should be submitted by email to milk.purchasers@rpa.gsi.gov.uk, faxed to the Rural Payments Agency on 01392 315701, or by post to the address overleaf.
5. Please complete all sections of the form in block capitals, and show volumes to whole figures and butterfat and protein results to two decimal places.
6. We appreciate that you may not, within 3 working days of the end of the period, be able to provide an accurate figure for the butterfat and protein content of the milk purchased during the month. We would ask you, therefore, to give a best estimate of this (provisional) figure.
7. Please provide a written explanation if the figure entered at 4a overleaf is significantly higher or lower than your usual pattern of deliveries at this time of year.
8. Please provide a written explanation if the figure entered at 5a overleaf differs from the provisional figure submitted in your previous return by more than plus or minus 1%.
9. Please provide the weighted average butterfat content at 4 and 5b, only if you have more than one producer or any of your producers have twin tanks. If you have only one producer and they have only one tank then a simple average of butterfat content only, is required.
10. Monthly notices to traders of wholesale milk deliveries are published on our website at www.rpa.defra.gov.uk.
11. You are required by the Dairy Produce Quotas Regulations 2005 (as amended) Section 33(2)(3) and (4) and 36(2)(b), also Article 24(2) of (EC) Regulation 595/2004, to keep available to the Rural Payments Agency the information required by this return. Your purchaser approval will be revoked if there is a repeated failure to meet these requirements.
12. Further copies of this form may be obtained from our Website www.rpa.defra.gov.uk. An Email template is available by calling the milk quota helpline on the number at the foot of this form.
13. Please return this form to address overleaf.

Data Protection - Defra is the data controller for personal data you give to us or we hold about you. We use it in line with the Data Protection Act. For more information visit our website at www.rpa.defra.gov.uk, then put 'Personal Data' into the search box.

If you have any specific queries of problems, please contact our Helpline

01392 315700