

Appendix 1: ICT Responsibility Matrix

Where a Capital Programme requires variation in the provision as part of the works a programme specific Design Guide and ICT Responsibilities matrix will be provided to address this variation.

BC =	Building Contractor
School =	Authority or Local Authority or School or Related Party, etc.

		Responsibility						
Aspect	Item	Design	Supply	Install	Integrate	Test	Maintain	Remarks
Server Room/Hub Rooms	Clean Power	BC	BC	BC	N/A	BC	School	
	Power distribution units	BC	BC	BC	N/A	BC	School	
	Data cabinet surge protection	BC	BC	BC	N/A	BC	School	
	Server cabinet surge protection	BC	BC	BC	N/A	BC	School	
	UPS	BC	BC	BC	School	BC	School	
	Air-conditioning	BC	BC	BC	N/A	BC	School	
	Cabinets - Server	BC	BC	BC	N/A	BC	School	
	Cabinets - Data	BC	BC	BC	N/A	BC	School	
	Patch panels	BC	BC	BC	N/A	BC	School	
	Patch leads	BC	BC	BC	N/A	BC	School	
	Service containment and routing	BC	BC	BC	N/A	BC	School	
Network infrastructure - passive and active	Wired infrastructure (Cabling, containment, routing, ducting, termination, patch and fly leads and all presentation)	BC	BC	BC	BC	BC	School	

	Edge switching	BC	BC	BC	BC	BC	School	
	Core switching	BC	BC	BC	BC	BC	School	
	enterprise wireless solution (including controller & access points)	BC	BC	BC	BC	BC	School	
Local Technology - Core	Servers & Firewalls	School	School	School	School	School	School	
	User devices	School	School	School	School	School	School	
	Software (Servers and User devices)	School	School	School	School	School	School	
	Peripherals	School	School	School	School	School	School	
	Technical Decant	BC	BC	BC	BC	BC	N/A	
Local Technology - AV	Fixings, Brackets, Cabling & Power (containment, routing, termination and presentation).	BC	BC	BC	BC	BC	School	
	Data Projectors - Hardware only	School	School	BC	School	BC	School	
	Interactive Whiteboards - Hardware only	School	School	BC	School	BC	School	
	Classroom sound - Hardware only	School	School	BC	School	BC	School	
	Display Screens - Hardware only	School	School	BC	School	BC	School	
	IP TV broadcast system – Hardware only	School	School	BC	School	BC	School	
	Stage lighting and sound control system Hardware only	School	School	BC	School	BC	School	
	Technical Decant (Where required)	BC	BC	BC	BC	BC	N/A	
Automated Systems	Cashless catering - Hardware only	School	School	BC	School	BC	School	
	Automatic Registration (smart card or biometric) - Hardware only	School	School	BC	School	BC	School	
	CCTV - Internal	School	School	BC	School	BC	School	

	CCTV - External	BC	BC	BC	School	BC	School	
	Fixings, Brackets, power & cabling (containment, routing, termination and presentation)	BC	BC	BC	BC	BC	School	
	Technical Decant	BC	BC	BC	BC	BC	N/A	
BMS	All aspects of the solution	BC	BC	BC	BC	BC	School	
Fire Alarm/Detection	All aspects of the solution	BC	BC	BC	BC	BC	School	
Telephony, Internet and TV signal	All necessary cabling and connections,(Excess construction and last mile) Routing and ducting	BC	BC	BC	N/A	N/A	School	
	Broadband – connection, onsite equipment and active connection to the internet (Capital cost only)	BC	BC	BC	BC	BC	School	
	Broadband - revenue service	School	School	School	N/A	N/A	School	
	Digital Telephone lines - connection, onsite equipment and active connection (Capital cost only)	BC	BC	BC	N/A	BC	School	
	Digital Telephone lines - revenue service	School	School	School	N/A	N/A	School	
	Analogue Telephone lines - connection, onsite equipment and active connection. (Capital cost only)	BC	BC	BC	N/A	BC	School	
	Analogue Telephone lines – revenue service	School	School	School	School	School	School	

	Telephone lines for building systems - connection, onsite equipment and active connection. (Capital cost only)	BC	BC	BC	N/A	BC	School	
	Telephone lines for building systems - revenue service	School	School	School	School	School	School	
	Telephone system - core and handsets	BC	BC	BC	School	BC	School	
	Aerials, Dish, LNB, actuators, downloads, distribution amplifier	BC	BC	BC	School	BC	School	

