



# CIVIL NUCLEAR CONSTABULARY

[REDACTED]

Email: [REDACTED]

Our Ref: 2015-017

The Executive Office  
Civil Nuclear Constabulary  
Building F6 Culham Science Centre  
Abingdon  
Oxon  
OX14 3DB

Tel: 01235 466428

Website: <https://www.gov.uk/government/organisations/civil-nuclear-constabulary>

Dear [REDACTED]

I am writing in response to your request for information regarding the below received on 30 April 2015. Your request has been handled under Section 1(1) of the Freedom of Information Act 2000. In accordance with Section 1(1)(a) of the Act I hereby confirm that the CNC/CNPA does hold information of the type specified.

**The number of Data Protection breaches reported to your force Senior Information Risk Owner (SIRO) or equivalent for each of the following financial years:**

**2012/13**

Zero

**2013/14**

One

**2014/15**

Zero

**Please provide a breakdown for each year including:**

**i) the month/year of the breach**

March 2014

**ii) a summary of the nature of the breach including a description of the data involved, including whose data it was, e.g. Police Officer, suspect/offender, complainant or witness etc and the circumstances of the loss**

The breach occurred on a site's local drive which contains folders storing electronic information including various pieces of personal data at varying levels of sensitivity. The folders on this particular drive have one of 3 access settings. It was reported that a supervisor folder had been found in the general area of the unit's drive with the access settings adjusted to 'general'.

Sickness records – including typical illnesses which either prevent people from working on a temporary basis or cause an adjustment in their working conditions but are not considered sensitive, to more sensitive issues surrounding personal circumstances that may be causing anxiety/illness.

The records of 51 people were affected.

**iii) details of any risks arising from the breach**

Minimal - The folder was only available electronically to those within the unit and was labelled 'Supervisor Folder' so it is believed that there is a limited number of people who could have accessed it and many of those would have chosen not to due to them following the 'need to know' principles encouraged within the CNC.

**iv) whether or not the breach was reported to the Information Commissioner Office (ICO) and what action the ICO took including details of any fines**

This breach was reported to the ICO. The ICO responded on the 10 May 2014 with the following:

"We have considered the information you have provided about a potential breach of the DPA. We have decided that no further action is necessary at this stage."

**v) details of any disciplinary taken against any police officers or staff**

No further action was taken against any individuals.

The CNC could not prove which individual had made the changes to the folder (as this was more than likely a "drag & drop" accident that had changed the permissions).

We take our responsibilities under the Freedom of Information Act seriously but, if you feel your request has not been properly handled or you are otherwise dissatisfied with the outcome of your request, you have the right to complain. We will investigate the matter and endeavour to reply within 3 – 6 weeks. You should write in the first instance to:

Sarah Shevlin  
Disclosures Officer  
CNC  
Culham Science Centre  
Abingdon  
Oxfordshire  
OX14 3DB

E-mail: [FOI@cnc.pnn.police.uk](mailto:FOI@cnc.pnn.police.uk)

If you are still dissatisfied following our internal review, you have the right, under section 50 of the Act, to complain directly to the Information Commissioner. Before considering your complaint, the Information Commissioner would normally expect you to have exhausted the complaints procedures provided by the CNPA.

The Information Commissioner can be contacted at:

FOI Compliance Team (complaints)  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

If you require any further assistance in connection with this request please contact us at our address below:

Sarah Shevlin  
Disclosures Officer  
CNC  
Culham Science Centre  
Abingdon  
Oxfordshire  
OX14 3DB

E-mail: [FOI@cnc.pnn.police.uk](mailto:FOI@cnc.pnn.police.uk)

Yours sincerely

Sarah Shevlin  
Disclosures Officer  
Civil Nuclear Constabulary