# This content is no longer current and was archived on 28 June 2016. For latest information from DCYP please visit:

https://www.gov.uk/government/groups/directorate-children-and-young-people. For latest information from SCE please visit:

https://www.gov.uk/government/collections/service-childrens-education.

#### ANNEX B TO LEAFLET 2 TO PART 3 TO SHEF MANUAL

MOD Form 5010a Introduced April 2008

### **MOD Risk Assessment Form**

Establishment /Unit/Ship:				Assess	ment		Assessme	nt			
				No:			Date:				
Section/Department:				Assessment Type							
•								ppropriate; see N	ote 1)		
						Specific		Generic		rd of Dyr	namic
						•			Α	ssessme	nt
	<u> </u>										
Activity/Process	:										
		Assesso	r				Line Manager	Acceptance (Se	e Note 2)		
Name:					Name:						
Rank/Grade:					Rank/C	arade:					
Signature:					Sign	ature:					
Hazar	ds	Who is	Control Measures	Risk	Rating	Addi	tional Controls	Residual	Mana	agement	Plan
(Include Hazard S	urvey Number	at	(Specific existing Control		hood X	ood X (Each Control Measure		Risk	_		
where app	licable)	Risk?	Measures)	Conse	quence)	ee) is to be specific		Rating	Owner	Target	Comp
				(See I	Note 3)	ar	nd managed)	(See Note 4)		Date	Date

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		Line Manager Assessment Review (See Notes 2 and 5)	
Review Date:	Review Date	Review Date:	Review Date:
Name:	Name	Name:	Name:
Rank/Grade:	Rank/Grade	Rank/Grade:	Rank/Grade:
Signature:	Signature	Signature:	Signature:

#### Notes:

- 1 If using a 'Generic' risk assessment, Assessors and Line Managers are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.
- Line Managers are to note that they are responsible for production of the risk assessment and that they are signing to indicate that the risk assessment is suitable and sufficient and they consider the risks to be acceptable.
   3

High	High Common, regular or frequent occurrence.		3 Med	6 High	9 High	
Medium	Medium Occasional occurrence.		2 Low	4 Med	6 High	
Low Rare or improbable occurrence.		1	1 Low	2 Low	3 Med	
			1	2	3	
Risk Matrix			Minor injury or illness.	Serious injury or illness.	Fatalities, major injury or illness.	
Likelihood X Consequence			Low	Medium	High	

When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included.

High	Improve control measures; consider stopping work. Conducting work at this level of risk is to be reported up the Line Management / Command chain.
Medium	Review control measures and improve if reasonably practicable to do so, consider alternative ways of working.
Low	Maintain control measures and review if there are any changes.

- 4 Record the residual Risk Rating to demonstrate that the risk has been reduced to an acceptable level; record Likelihood and Consequence scores.
- 5 Risk Assessments are to be reviewed:
- Annually.
- If there is reason to doubt the effectiveness of the assessment.
- Following an accident or near miss.
- Following significant changes to the task, process, procedure or Line Management.
- Following the introduction of more vulnerable personnel.
- If "Generic" prior to use.

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