

BUSINESS MANAGERS SPECIAL ADVISERS'

January to March 2014

CHIEF WHIP (COMMONS), LEADER OF THE HOUSE OF COMMONS AND LEADER OF THE HOUSE OF LORDS QUARTERLY RETURN

GIFTS RECEIVED¹

JAMES MARSHALL			
Date gift received	From	Brief Description of Gift	Outcome
NIL			

BEN WILLIAMS			
Date gift received	From	Brief Description of Gift	Outcome
NIL			

CHRIS WHITE			
Date gift received	From	Brief Description of Gift	Outcome
NIL			

ALISTAIR MASSER			
Date gift received	From	Brief Description of Gift	Outcome
NIL			

ELIZABETH PLUMMER			
Date gift received	From	Brief Description of Gift	Outcome
NIL			

FLORA ROSE			
Date gift received	From	Brief Description of Gift	Outcome
NIL			

¹ Staff should not accept a gift unless it is a trivial item (an inexpensive pen, calendar, diary etc) or refusing it would cause embarrassment or offence to the donor (eg a gift offered as part of an inter-governmental visit). Staff may keep a trivial gift but may not keep any other gift without the agreement of their SCS line manager. Their SCS line manager may allow them to keep a gift provided its retail value is not more than £25 for general items, £50 for gifts to a team, to be kept by the team as a whole, £75 for gifts from an overseas government or international organisation. Staff must record all offers of gifts (some Heads of Management Unit may allow staff not to record offers of trivial items or other items with a value of less than £25).

HOSPITALITY RECEIVED²

JAMES MARSHALL		
Date	Name of Organisation	Type of Hospitality Received
NIL		

BEN WILLIAMS		
Date	Name of Organisation	Type of Hospitality Received
NIL		

CHRIS WHITE		
Date	Name of Organisation	Type of Hospitality Received
NIL		

ALISTAIR MASSER		
Date of hospitality	Name of organisation	Type of hospitality received
NIL		

ELIZABETH PLUMMER		
Date of hospitality	Name of organisation	Type of hospitality received
NIL		

FLORA ROSE		
Date of hospitality	Name of organisation	Type of hospitality received
NIL		

² Does not normally include attendance at functions hosted by HM Government; 'diplomatic' functions in the UK or abroad, hosted by overseas governments; minor refreshments at meetings, receptions, conferences, and seminars; and offers of hospitality which were declined. * indicates if accompanied by spouse/partner or other family member or friend.

MEETINGS WITH NEWSPAPER AND OTHER MEDIA PROPRIETORS, EDITORS AND SENIOR EXECUTIVES)³

JAMES MARSHALL		
Date of Meeting	Name of Organisation	Purpose of Meeting
NIL		

BEN WILLIAMS		
Date of Meeting	Name of Organisation	Purpose of Meeting
NIL		

CHRIS WHITE		
Date of Meeting	Name of Organisation	Purpose of Meeting
NIL		

ALISTAIR MASSER		
Month of Meeting	Name	Purpose of Meeting
NIL		

ELIZABETH PLUMMER		
Month of Meeting	Name	Purpose of Meeting
NIL		

FLORA ROSE		
Month of Meeting	Name	Purpose of Meeting
NIL		

³. Does not include details of official meetings where special advisers attended alongside their Ministers