



Legal Aid
Agency

Invitation to Tender to deliver face-to-face Actions Against the Police etc, Clinical Negligence and Public Law Services in England and Wales from 1 November 2015

Amendment Notice

On 1 December 2014 we published on our eTendering portal the Invitation to Tender for 2015 Standard Civil Contracts.

In accordance with our power under paragraph 10.12 of the Rules of this Procurement Process, Applicant Organisations are notified that we have amended the Information for Applicants (IFA) document and the ITTs (as applicable) in the eTendering system to correct errors as detailed below:

(1) The note before question B2.a in ITT 403 – Civil 2015 Qualification ITT

'The LAA will exclude you from participating further in this procurement if you answer "Yes" to any of the following questions. The LAA will exclude you from participating further in this procurement if you cannot name an individual who meets the following requirement.'

(2) Question A1(iv) for Clinical Negligence, Actions Against the Police etc. and Public Law (ITT 404 to 406)

We have re-ordered the wording to be consistent with the wording in the IFA but the substantive requirement has not changed:

*'...
Employ, for at least 17.5 hours per week, an Authorised Litigator ~~who will be available to each of its Offices to deliver Licensed Work and can demonstrate experience of undertaking cases within the [applicable category of law]~~ with experience of undertaking cases within the [applicable category of law] and who will be available to each of its Offices to deliver Licensed Work?'*

(3) Question B.8 for Actions Against the Police etc. and Public Law (ITT 405 and 406)

'Has your organisation previously delivered the volume of [applicable category of law] ~~(or equivalent)~~ Controlled Work cases in this Procurement Area as the number of Matter Starts being bid for in this Individual Bid? Cases must have been opened and worked on at the Office(s) located in this Procurement Area between 1 December 2013 and 30 November 2014.'

(4) Question B12 for Public Law (ITT 406)

‘...
- Any signposting and referral arrangements with ~~non~~ other LAA providers’

Version 2 of the Information for Applicants document, reflecting the above amendments, is available via the ‘Buyer Attachments’ link within ITT 403 – Civil 2015 Qualification ITT in the eTendering system and on the Gov.uk website. All the ITTs now reflect the above amendments.

Requirements upon Applicant Organisations

Applicant Organisations are required to refer to the second version of the Information For Applicants in preparing their Tender.

Applicant Organisations will not be affected if they have not yet submitted their ITT response. However, those Applicant Organisations that have already submitted a response to any of the affected ITTs must take the appropriate action set out below.

Applicant Organisations that have already submitted their ITT response will need to respond again to the relevant questions in the Civil 2015 Qualification ITT and/or category-specific ITT and re-submit their Tender response prior to the deadline of 12 noon on 23 January 2015.

If an Applicant Organisation that has already submitted a response to one or more of the ITTs does not take this action the consequence will be that LAA does not receive a submitted Tender from the Applicant Organisation and therefore the Applicant Organisation will be unsuccessful in this procurement process.