

**Annex 3
Letter DNL1**

Your Reference:
Our Reference: Room no./Name/File Reference

Date

Dear Sirs

Action under Section 73(2)

1. Please find enclosed a copy of a decision dated xxxxxx.
2. The Patents Act 1977 gives you the right to appeal to the Patents Court (part of the High Court) against the decision if you wish to do so. If you decide to appeal, a Notice of Appeal must be made in the appropriate format. Further details may be obtained from H M Courts & Tribunal Service, Royal Courts of Justice Group, Chancery Appeals Office, 7 The Rolls Building, Fetter Lane, London, EC4A 1NL (telephone 020 7947 6890/6294/6243).
3. Two copies of the Notice of Appeal must be lodged with the High Court Appeals Office (address above) together with the fee **within the time period specified in the decision**. The latest date for appeal is therefore xxxxxx. Any request for an extension to the appeal period identified in the decision must be made to the court.
4. Once you have filed your appeal at the court, you must send a copy to the Notice of Appeal to the Comptroller as soon as practicable and no later than 7 days from the date of filing.
5. I must warn you that costs, which may be large, are normally awarded against the unsuccessful party to the appeal.

Yours faithfully

Your name
Section
Directorate