

Annex 2

FORMATTING OF ADVERTS

HEADING	Bold and Section in Lower Case – Font Always Arial size 15
SUBHEADING	Bold and first letter of the subheading in capital and the remainder in lower case – Font size 12
PATENT NUMBER	Bold and in capitals
PROPRIETOR	Capitals but not in bold
TITLE	First letter in capital but remainder of the title in lower case. Any abbreviations, for example, chemical, in capitals
DATES	Format should be full date eg 27 October 2009 not 27.10.09 or 27 Oct 09
SPACING	There should be 2 carriage returns between the headings and the patent number and between the proprietors name, the title and the date. Ensure everything is lined up in block. There should be 3 tab spaces after the patent number for body of advert (see example below)

Section 117

Correction of Errors in Patents and Applications

Case decided by the Comptroller

Corrections Allowed

EPxxxxxx

PROPRIETORS NAME

TITLE

Request for correction under Section 117 filed on XXXXXXXX allowed on XXXXXXXX