

A.N. Other  
A.N Agent  
Street  
Town  
Postcode

**Patents Directorate**

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South Wales, NP10 8QQ

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**Your reference: xxxx**  
**Application number: xxxx**

**Date**

Dear Sirs

**Patents Act 1977: Patents Rules 2007**  
**Notice of issue of decision**

I enclose 2 copies of a decision dated DD/MM/YYYY.

The Patents Act 1977 gives you the right to appeal to the Patents Court (part of the High Court) against the decision if you wish to do so. The procedure for appeal is governed by Part 52 of the Civil Procedure Rules, 1988 (as amended). If you decide to appeal, a Notice of Appeal must be made in the appropriate format. Further details may be obtained from the following address:

The High Court Appeals Office  
Room WG07, West Green Building  
Royal Courts of Justice  
Strand  
London  
WC2A 2LL  
(Telephone number \*\*\*\*\*)

Two copies of the Notice of Appeal must be lodged with the High Court Appeals Office (address above) together with the fee (currently ,100) **within the time period specified in the decision.**

The latest date for appeal is therefore **DD/MM/YYYY**. Any request for an extension to the appeal period identified in the decision must be made to the court.

Once you have filed your appeal, you must send a copy of the Notice of Appeal to this Office as soon as practicable and no later than 7 days from the date of filing the appeal.

Yours faithfully

Formalities Examiner