

Drawings

Rule 14 and Schedule2

<u>Rule 14</u>	
(1)	Any text must be in English or Welsh
(5)	Schedule 2 parts 1 and 3 do not apply to electronically or web filed applications
<u>Schedule 2</u>	
<u>Part 1*</u>	ALL DOCUMENTS
(1)	A4 matt white paper must be used
(2)	Paper must be free from tears, folds or similar damage Contents must be suitable for reproduction
(3)	Frames must not be used
<u>Part 3*</u>	DRAWINGS
(11)	Margins must be at least:- Top – 20mm Bottom – 10mm Left – 20mm Right – 15mm
(12)	Drawings must be consecutively numbered in one series
(13)	Drawings section of the application must begin on a new sheet
(14)	Pages of drawings must be consecutively numbered in one series
(15)	Drawings must consist of black lines without shading
(16)	Drawings can include cross-hatching to illustrate cross sections
(17)	Scales must be represented diagrammatically
(18)	Drawings must remain clear if reduced by one third
(19)	F1, description, claims and abstract must not include drawings
(20)	Capital letters in drawings must be more than 3mm high
<u>Part 4</u>	OTHER REQUIREMENTS
(21)	Only references mentioned in description or claims can be included in drawings
(23)	Terminology and references must be consistent throughout the application
(24 &25)	Standard units of measurement should be used or equivalent standard international units of measurement should be provided. Only technical terms, signs and symbols which are generally accepted in the field may be used.

* Parts 1 and 3 do not apply to electronically or web filed applications