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Your reference: xxxx
Application number: xxxx
Date

Dear Sirs

Patents Act 1977: Patent Rules 2007

Presentation for further details

Thank you for your patent application filed on DD/MM/YYYY and for which a priority date of DD/MM/YYYY has been declared. It has been given the number GB *****.*. Please quote this number whenever you contact the office.

Please provide us with the following information by the required dates so that your application may proceed:

The applicants' full names and addresses by **DD/MM/YYYY**.

A certified copy of the earlier application referred to at Part 9 of Form 1 and if applicable, a translation of that document or a declaration to the effect that the copy in suit is a complete translation into English or Welsh of the earlier application, by **DD/MM/YYYY**.

Please note that there may well be other outstanding formal requirements which will be reported on when you file the application fee and the preliminary examination has been performed.

Yours faithfully

Formalities Examiner