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Your reference: xxxx
Application number: xxxx
Date

Dear Sirs

Patents Act 1977: Patent Rules 2007

Request for formal drawings

The formal drawings required by DD/MM/YYYY have not been filed.

Your patent application will be refused on **DD/MM/YYYY**.

However, refusal may be avoided if, **by the above date:**

- i) you file the requested formal drawings with a full explanation of why they were not filed on time; or
- ii) you make observations relating to the above requirement; or
- iii) you request the opportunity to present your case, in person if you choose, to a senior official at the Intellectual Property Office.

If your application is refused, it will not proceed any further and no patent will be granted on it.

Yours faithfully

Formalities Examiner