

**ANNEX 1b**

**Your reference:**  
**Our reference**

(Date)

Dear Sirs

**Patents Act 1977: Patents Rules 2007**  
**Application for Restoration of Patent No. XXXXXXXXXXXX**

1. Thank you for your application to restore the above patent. In order for the application to be considered further you must file written evidence explaining why the renewal fee was not paid within the prescribed period (XXXXXXXXXXXX to XXXXXXXXXXXX).
2. Section 28(3) of the Act states that restoration can only be offered if the comptroller is satisfied that the failure of the proprietor to pay the renewal fee was 'unintentional'.
3. The evidence which you supply in the first instance may not, in itself be sufficient to allow the comptroller to reach a view on your application. You may be asked therefore to provide further evidence to elaborate on the information that you have provided. You may also be asked to provide information in respect of other matters that appear relevant to the assessment being undertaken. When all the evidence has been presented and assessed, the Comptroller will either reject the application with the offer of a hearing, or will make an offer of restoration. The terms of that offer will be that all outstanding renewal fees are paid.
4. A period of **two months from the date of this letter (XXXXXXXXXX)** is allowed for your response.
5. If you require any further information, please contact me.

Yours faithfully

XXXXXXXXXXXXXXXXXXXXX  
Patent Restorations Officer