

## Introduction of D1/D2 Training Course

### Objectives

- Refresh contents of Commune Maintenance Handbook for Transport Commune Staff.
- Supplement & Improve the practicing skills for Transport Commune Staff on Rural Road Maintenance

### Training kit

- Commune Road Maintenance Handbook
- Training Modules on Rural Road Maintenance
- Film, drawings, pictures... of Rural Road Maintenance

### Participant Requirement

The person who has main responsibility of Commune Road Network management, of road maintenance activities & of road maintenance management.

- Transport Commune Staff / Concurrent Transport Commune Staff

### Method

- Systematize the knowledge on rural road maintenance based on Commune Maintenance Handbook
- Do exercises on the main contents of course
- Field practice

### Contents

Main contents:

- Rural road maintenance in general
- Rural road maintenance techniques
- Rural road maintenance estimating
- Rural road maintenance planning

### Arrangement

- Place: at District
- Trainer: Transport District Staff take a part in S3 trainer training course
- Duration: 3 days

### Kiểm tra - Danh gia

### Assessment

- Self - assessment after fulfilling each training module
- Course Effectiveness Evaluation
- Certificate

**Agenda of D1/D2 Training Course (3 days) for Transport Commune Staff (Refreshing Commune Maintenance Handbook)**

*(The training program of D1/D2 will be used for the Districts that have demand of only D1/D2, not D4)*

8h00	9h00	10h00	11h00	11h30 -13h30	13h30	14h00	15h00	16h00
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Ngày 1

- Opening Speech
- Introduce the Training Matrix on Rural Road Maintenance
- Some basic concepts of Rural Road Maintenance (Modules: M1; M2; M3)



- Rural Road Defects and Causes (Module M4)
- Road Defects Survey, Maintenance Demand Determination (Module M10)



- Rural Road Maintenance Materials (Module M11)
- Rural Road Techniques- Routine Maintenance 1



- Rural Road Techniques- Routine Maintenance 2
- Rural Road Techniques – Main Activities of Periodic Maintenance (Module M14)

Ngày 2

- Field Survey Guidance
- + Introduce the field
- + Group Splitting
- + Popularize and Guide
- Practice Field Survey in groups using survey forms



- Rural Road Inventory (Module M9)
- Usable Norms for Rural Road Maintenance (Module M15)



- Rural Road Maintenance Cost Estimate (Module M16)
- Practice on making Road Maintenance Cost Estimate

Ngày 3

- Fund Mobilization & Rural Road Maintenance Implementation (Module M5)
- Define Priority in Rural Road Maintenance (Module M7)



- Rural Road Maintenance Planning (Module M17)



- Guide to make a Road Maintenance plan
- +Group Splitting
- +Give job requirement
- +Provide/guide to use manuals
- +Guide to practice
- Practice to make a plan



- Closing Speech



Coffee Break



Lunch