

Introduction of D1/D2 + D4 Combined Training Course

Objectives

- Refresh contents of Commune Maintenance Handbook for Transport Commune Staff.
- Give knowledge on Community Maintenance Roadwork's Supervision & Audit
- Supplement & Improve the practicing skills for Transport Commune Staff on Rural Road Maintenance and Community Maintenance Roadwork's Supervision & Audit

Participant Requirement

The person who has main responsibility of Commune Road Network management, of road maintenance activities & of road maintenance management.

- Transport Commune Staff / Concurrent Transport Commune Staff

Contents

Main contents:

- Rural road maintenance in general
- Rural road maintenance techniques
- Rural road maintenance estimating
- Rural road maintenance planning
- Community Maintenance Roadwork's Supervision & Audit

Training kit

- Commune Road Maintenance Handbook
- Training Modules on Rural Road Maintenance
- Film, drawings, pictures... of Rural Road Maintenance

Method

- Systematize the knowledge on rural road maintenance based on Commune Maintenance Handbook
- Provide the knowledge on Community Maintenance Roadwork's Supervision & Audit
- Do exercises on the main contents of course
- Field practice

Arrangement

- Place: at District
- Trainer: Transport District Staff take a part in S3 trainer training course
- Duration: 4 days














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Assessment

- Self - assessment after fulfilling each training module
- Course Effectiveness Evaluation
- Certificate

Agenda of D1/D2 + D4 Combined Course (4 days) for Transport Commune Staff (Refreshing Commune Maintenance Handbook & Community Maintenance Roadwork's Supervision & Audit)

(The training program of D1/D2 + D4 Combined Course will be used for the Districts that have demand of both D1/D2 and D4)

| | 8h00 | 9h00 | 10h00 | 11h00 | 11h30 -13h30 | 13h30 | 14h00 | 15h00 | 16h00 | 17h00 |
|--------------|---|---|---|--|---|---|---|--|-------|-------|
| Day 1 | <ul style="list-style-type: none"> - Opening Speech - Introduce the Training Matrix on Rural Road Maintenance | <ul style="list-style-type: none"> - Some basic concepts of Rural Road Maintenance (Modules: M1; M2; M3) | <ul style="list-style-type: none"> - Rural Road Defects and Causes (Module M4) - Road Defects Survey, Maintenance Demand Determination (Module M10) |  |  | <ul style="list-style-type: none"> - Rural Road Maintenance Materials (Module M11) - Rural Road Techniques- Routine Maintenance 1 |  | <ul style="list-style-type: none"> - Rural Road Techniques- Routine Maintenance 2 - Rural Road Techniques – Main Activities of Periodic Maintenance (Module M14) | | |
| Day 2 | <ul style="list-style-type: none"> -Field Survey Guidance + Introduce the field + Group Splitting +Popularize and Guide - Practice Field Survey in groups using survey forms | | | |  | <ul style="list-style-type: none"> - Finished Work Quantity Measurement of Rural Road Maintenance (Module M18) |  | <ul style="list-style-type: none"> - Rural Road Maintenance Quality Assessment (Module M19) - Community Rural Road Maintenance Supervision and Audit (Module M20) | | |
| Day 3 | <ul style="list-style-type: none"> - Field Practice on Community Rural Road Maintenance Supervision and Audit + Road condition assessment + Compliance to ordinance on right of road + Quantity Measurement + Maintenance Quality Assessment | |  | <ul style="list-style-type: none"> - Rural Road Inventory (Module M9) - Usable Norms for Rural Road Maintenance (Module M15) |  | <ul style="list-style-type: none"> - Rural Road Maintenance Cost Estimate (Module M16) |  | <ul style="list-style-type: none"> - Guide to make Rural Road Maintenance Cost Estimate: +Group Splitting +Give job requirement +Provide/guide to use manuals +Guide to practice - Practice on making Road Maintenance Cost Estimate | | |
| Day 4 | <ul style="list-style-type: none"> - Fund Mobilization & Rural Road Maintenance Implementation (Module M5) - Define Priority in Rural Road Maintenance (Module M7) | |  | <ul style="list-style-type: none"> - Rural Road Maintenance Planning (Module M17) |  | <ul style="list-style-type: none"> Guide to make a Road Maintenance plan +Group Splitting +Give job requirement +Provide/guide to use manuals +Guide to practice -Practice to make a plan |  | <ul style="list-style-type: none"> - Closing Speech | | |
| | | |  | Coffee Break | |  | Lunch | | | |