

Annex 10

CLEAR RECORDS PRO FORMA – OFFICE DECISIONS

PATENT NUMBER –

DECISION NUMBER –

DECISION DATE –

SECTION OF ACT –

APPEAL PERIOD EXPIRES –

B3 – Head of Litigation Section

Susan Eaves

1. Update OPTICS and carry out Register Entries. If S13 case carry out clear records and publishing action.
2. Pass to Hearings Clerk

Hearings Clerk

Darran Cooke/Kathryn Jenkins

1. Ex Parte – If no appeal, return to relevant fmls group as:-

Application refused – please terminate the application as of the date of the decision

Application allowed – please refer to examiner or other responsible person
2. Inter Partes – If no appeal, return to relevant B2 case officer for clear records
3. Section 13 / Rule 10(2) – cleared by B3
4. Any other scenario (Specific Instructions required)