# Annex A: Personal data

The following is to explain your rights and give you the information you are entitled to under the Data Protection Act 2018.

Note that this section only refers to your personal data (your name, address and anything that could be used to identify you personally) not the content of your response to the consultation.

1. **The identity of the data controller and contact details of our Data Protection** **Officer**

The Ministry of Housing, Communities and Local Government (MHCLG) is the data controller. The Data Protection Officer can be contacted at dataprotection@communities.gsi.gov.uk

**2. Why we are collecting your personal data**

Your personal data is being collected as an essential part of the consultation process so that we can contact you regarding your response and for statistical purposes. We may also use it to contact you about related matters.

**3. Our legal basis for processing your personal data**

The Data Protection Act 2018 states that, as a Government department, MHCLG may process personal data as necessary for the effective performance of a task carried out in the public interest, e.g. a consultation.

**3. With whom we will be sharing your personal data**

Personal data will not be shared outside of MHCLG. Any data that is shared beyond MHCLG will be anonymised.

**4. For how long we will keep your personal data, or criteria used to determine the retention period.**

Your personal data will be held for two years from the closure of the consultation.

**5. Your rights, e.g. access, rectification, erasure**

The data we are collecting is your personal data, and you have considerable say over what happens to it. You have the right:

a. to see what data we have about you

b. to ask us to stop using your data, but keep it on record

c. to ask to have all or some of your data deleted or corrected

d. to lodge a complaint with the independent Information Commissioner (ICO) if you think we are not handling your data fairly or in accordance with the law. You can contact the ICO at https://ico.org.uk/, or telephone 0303 123 1113.

**6. The Data you provide directly will be stored by Surveymonkey on their servers in the United States. We have taken all necessary precautions to ensure that your rights in terms of data protection will not be compromised by this.**

**7. Your personal data will not be used for any automated decision making.**

**8. Your personal data will be stored in a secure government IT system. Data provided to Survey Monkey will be moved from there to our internal systems by March 2019.**

Annex B: Consultation response proforma

If you are responding by email or in writing, please reply using this questionnaire pro-forma, which should be read alongside the consultation document. If you are completing the form online you are able to expand the comments box should you need more space.

Your Details (Required fields are indicated with an asterix(\*))

|  |  |
| --- | --- |
| Family Name (Surname)\* |  |
| First Name\* |  |
| Title |  |
| Address |  |
| City/Town\* |  |
| Postal Code\* |  |
| Telephone Number |  |
| Email Address\* |  |

Are the views expressed on this consultation your own personal views or an official response from an organisation you represent?\* (please tick as appropriate)

[ ] Personal View

[ ] Organisational Response

Name of Organisation (if applicable)

If you are responding on behalf of an organisation, please tick the box which best describes your organisation.

[ ] Local Authority (including National Parks, Broads Authority, the Greater London Authority and London Boroughs)

[ ] Neighbourhood Planning Body/Parish or Town Council

[ ] Private Sector organisation (including housebuilders, housing associations, businesses, consultants)

[ ] Trade Association /Interest Group/Voluntary or Charitable organisation

Other (Please specify)

Options for reforming the rules around the use of Right to Buy receipts

**Timeframe for spending Right to Buy receipts**

**Question 1:**

We would welcome your views on extending the time limit for spending Right to Buy receipts from three years to five years for existing receipts but keeping the three year deadline for future receipts.

*Please enter your comments here*

**Cap on expenditure per replacement unit**

**Question 2:**

We would welcome your views on allowing flexibility around the 30% cap in the circumstances set out in the consultation paper, and whether there are any additional circumstances where flexibility should be considered.

*Please enter your comments here*

**Use of receipts for acquisition**

**Question 3:**

We would welcome your views on restricting the use of Right to Buy receipts on the acquisition of property and whether this should be implemented through a price cap per unit based on average build costs.

*Please enter your comments here*

**Tenure of replacement home**

**Question 4**:

We would welcome your views on allowing local authorities to use Right to Buy receipts for shared ownership units as well as units for affordable and social rent.

*Please enter your comments here*

**Changing the way the cost of land is treated**

**Question 5A:**

We would welcome your views on allowing the transfer of land from a local authority’s General Fund to their Housing Revenue Account at zero cost.

*Please enter your comments here*

**Question 5B:**

We would also welcome your views on how many years land should have been held by the local authority before it can be transferred at zero cost, and whether this should apply to land with derelict buildings as well as vacant land.

*Please enter your comments here*

**Transferring receipts to a Housing Company or Arm’s-Length Management Organisation (ALMO)**

**Question 6**:

We would welcome your views on whether there are any circumstances where housing companies or Arm’s-Length Management Organisations should be allowed to use Right to Buy receipts.

*Please enter your comments here*

**Temporary suspension of interest payments**

**Question 7**:

We would welcome your views on allowing a short period of time (three months) during which local authorities could return receipts without added interest.

*Please enter your comments here*

**Other comments**

**Question 8**:

Do you have any other comments to make on the use of Right to Buy receipts and ways to make it easier for local authorities to deliver replacement housing?

*Please enter your comments here*

Reforming the replacement commitment

**Question 9:**

Should the Government focus be on a wider measurement of the net increase in the supply of all social and affordable housing instead of the current measurement of additional homes sold and replaced under the Right to Buy? If the target were to change, we would welcome your views on what is the best alternative way to measure the effects of Government policies on the stock of affordable housing.

*Please enter your comments here*