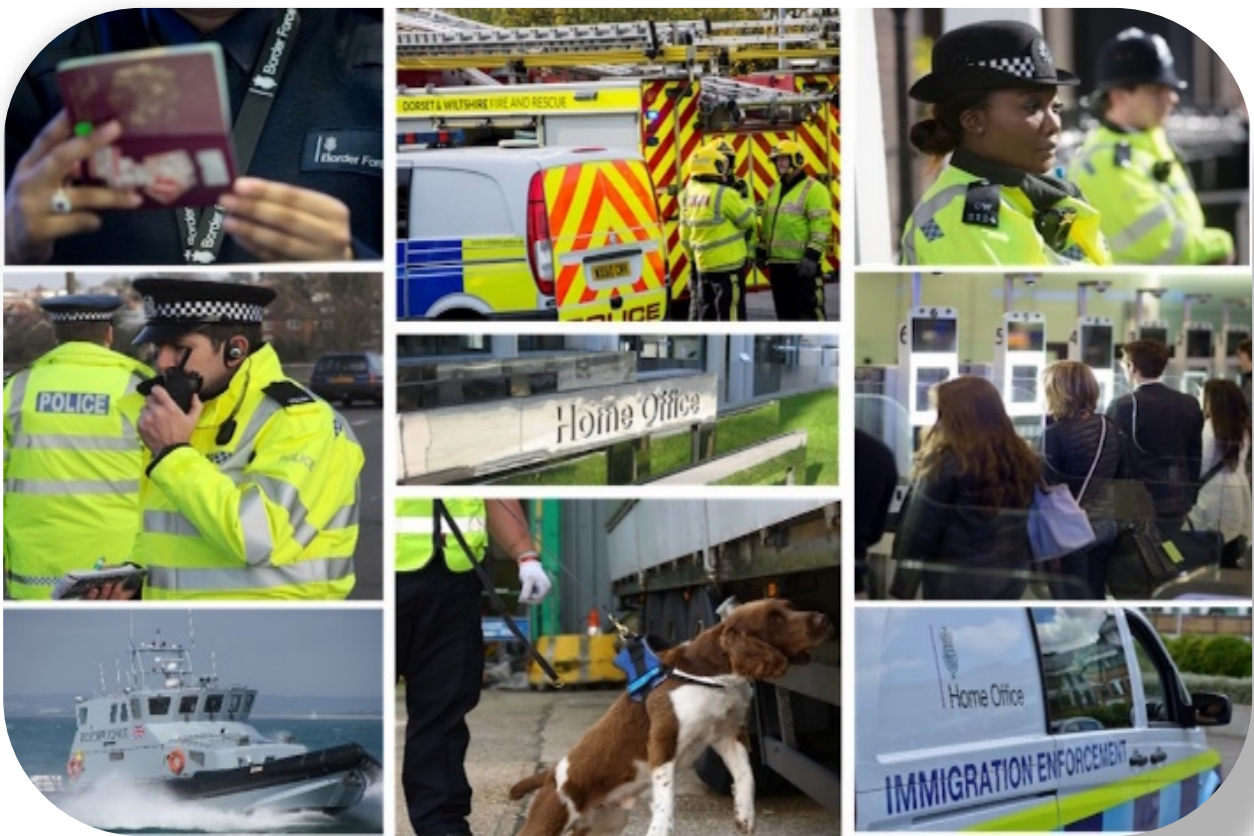




Home Office

SMALL AND MEDIUM ENTERPRISE ACTION PLAN – MARCH 2021



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1. Introduction

Government and Home Office (HO) has a commitment to obtain value for money (VFM) and support small and medium enterprises (SMEs) through procurement. We understand the challenges and barriers which exist for suppliers who are keen to work for government, especially for smaller firms, and we are committed to tackling them. We also want to help them tackle obstacles they face when supplying or contracting with other government departments and agencies.¹

This SME Action Plan ('Action Plan') outlines how the HO will contribute to the Government's commitment and has been approved by the Commercial Directorate's (CD) Senior Leadership Team (SLT). The Action Plan will be reflected in the objectives of the Home Office Chief Commercial Officer (CCO).

What the Home Office does

The first duty of the government is to keep citizens safe and the country secure. The HO has been at the front line of this endeavour since 1782. As such, the HO plays a fundamental role in the security and economic prosperity of the United Kingdom (UK).

We are a ministerial department which works with [30 agencies and public bodies](#)².

Responsibilities

We are responsible for:

- reducing and preventing crime, and ensuring people feel safe in their homes and communities
- securing the UK border and controlling immigration
- working on the problems caused by illegal drug use
- shaping the alcohol strategy, policy and licensing conditions
- keeping the United Kingdom safe from the threat of terrorism
- considering applications to enter and stay in the UK
- issuing passports and visas
- supporting visible, responsible and accountable policing by empowering the public and freeing up the police to fight crime
- fire prevention and rescue

Priorities

Our goals/missions are to:

- cut crime and the harm it causes, including cyber-crime and serious and organised crime
- manage civil emergencies within the remit of the Home Office
- protect vulnerable people and communities
- reduce terrorism
- control migration
- provide world-class public services and contribute to prosperity
- maximise the benefits of the United Kingdom leaving the European Union.

¹ <https://www.gov.uk/guidance/small-and-medium-business-hub>

² <https://www.gov.uk/government/organisations/home-office>

HO CD manages a significant and complex portfolio with third party spend of £2.9bn, assurance of £2.3bn Grants Spend and assurance of £3bn Police and Fire third party spend.

Our 'Business Partner' model has been in place since 2016 and works well. However, demand for commercial expertise and support is high and continues to increase.

As part of the wider HO transformation, CD will realign its current BP structure with the outputs to ensure our service continues to meet customers' needs.

Who we are

Our main offices are based in London, but we also have staff based around the country.

We have a number of operational areas and teams, including:

- [Border Force](#)
- [HM Passport Office](#)
- [Immigration Enforcement](#)
- [UK Visas and Immigration](#)
- Digital Data and Technology (DDaT)
- Office for Security and Counter-Terrorism (OSCT)
- Crime, Police and Fire Group (CPFG)
- Serious and Organised Crime Group³ (SOCG)

How we do business

The HO conducts its business in a fair, open and transparent manner. It deals with a multitude of local, national or global organisations - from those with just a few employees to those with many thousands.

All our contracts are awarded by competition between potential suppliers, unless there are compelling reasons why competition cannot be used. Our 'Procurement at Home Office' ⁴page provides information about our procurement arrangements and how to become a supplier.

Find a Tender Service

At 11.00 p.m. on 31st December 2020, the Find a Tender service⁵ replaced Tenders Electronic Daily (TED) in the UK public procurement process. UK buyers who previously published Official Journal of the European Union (OJEU) notices on TED will now do that on Find a Tender. Notices published before this change are still on [TED](#).

Suppliers can use Find a Tender to search for high-value HO and public sector opportunities or awarded contracts, typically [over £122,976](#) but varying in some cases, across the whole of the UK.

³ DDaT, OSCT, CPFG and SOCG to be added from 1st April 2021

⁴ <https://www.gov.uk/government/organisations/home-office/about/procurement>

⁵ <https://www.gov.uk/government/publications/procurement-policy-note-0820-introduction-of-find-a-tender>

Requirements to publish HO contracts on other services are unchanged, and you can find information on our contracts [over £10,000](#) (or £25,000 for contracting authorities outside central government) on:

[Contracts Finder](#) for England and other non-devolved parts of the UK. Additionally, where there are sub-contracting opportunities, suppliers are required to advertise opportunities above £25,000 on Contracts Finder.

[Public Contracts Scotland](#) for Scotland

[Sell2Wales](#) for Wales

[eSourcing NI](#) and [eTendersNI](#) for Northern Ireland

Crown Commercial Service (CCS)

CCS is the national procurement partner for the UK public sector and provides a route to market for common goods and services.

CCS commercial agreements are published as frameworks, catalogues, and dynamic purchasing systems (DPS) and details of these and how to access them as a supplier can be found on their website at crowncommercial.gov.uk.

Guidance on becoming a CCS supplier is also available at gov.uk/publications/become-a-crown-commercial-service-supplier

Section 4 of this Action Plan contains information about HO spend through CCS Commercial Agreements.

2. SME Spend

Our SME spend is a combination of direct contracts and indirect spend through the tiers of our supply chains. We will continue to look for and act upon opportunities for SME spend and use the levers available to us, reviewing this position annually and in consultation with our suppliers, customers and stakeholders.

Since the last manifesto, the annual target has been relaxed and the HO approach now is to proactively engage with our SMEs to support the Industrial Strategy aim 'to improve living standards and economic growth by increasing productivity and driving growth across the UK'. We have set our own targets which we monitor and are set out below.

Figure 1: HO SME Targets and Actual SME Spend

Financial Year	HO SME Target %	Actual HO SME Spend Total %
2015 / 16	20%	20.5%
2016 / 17	22%	22.6%
2017 / 18	24%	25.8%
2018 / 19	25%	24.6%

2019 / 20	26.5%	25.1% ⁶
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3. Future Procurement Pipeline

In order to forecast potential direct and indirect SME spend we use several data sources e.g. contracts awarded directly to SMEs. By tracking the end dates of these contracts, we can monitor the actual total of SME spend.

In addition, we maintain a HO pipeline of new procurements and contract renewals for 24 months in advance. This information has enabled us to build an overall spend profile to 2022.

We track a 24-month forward look and, excluding procurements underway we have 100 procurements in the pipeline with a value of c.£900m. We also monitor the number of contracts due to expire in the next 24-months.

The HO compiles and reviews its commercial pipelines to ensure that SME accessibility requirements are considered wherever appropriate.

The HO pipeline can be viewed at: <https://www.gov.uk/government/publications/home-office-procurement-pipeline>

Government will also separately set out plans to legislate to require contracting authorities to have regard to national priorities of strategic importance in public procurement. These priorities will be published in a 'National Procurement Policy Statement' (NPPS) to include commercial delivery and publishing pipelines of future procurement.

Commercial Assurance Board

The opportunity to use SMEs is reviewed as part of the procurement strategy for every submission made to the Home Office Commercial Assurance Board (CAB). CAB provides assurance for procurements and contract changes where the value of proposed spend is above £5,000,000 or the requirements are deemed novel or contentious.

The 'CAB Checklist' is completed for every submission by the commercial lead and includes Social Value questions relating to how SMEs could be used e.g. disaggregating requirements. In addition, the members (quorum) of CAB review the submissions to ensure SME opportunities are considered and potential barriers are removed.

Further governance includes Commercial Directorate's (CD) Senior Leadership Team (SLT) who monitor performance against this Action Plan at CD's monthly Performance Board.

Atamis

Atamis is the HO contract management and procurement planning tool. It has been configured to hold data on contracts and SME opportunities.

Atamis has been integrated with Find a Tender service and Contracts Finder, so that all four types of notice are automatically published:

- early engagement
- future opportunity
- opportunity
- opportunity awarded

Financial Planning Model

The HO has updated its Financial Planning Model (FPM) so that we are able to identify a bidder's sub-contractors that are SMEs and Social Enterprises. This enables us to report the actual contract value per sub-contractor, or an estimate of the contract value assigned to each sub-contractor (including SMEs and Social Enterprises).

As part our transformation plans, we will be embedding the process of logging responses from winning bid FPMs into a central log for SME / Social Enterprise using contract value.

Social Value Strategy and Schedule

The HO has produced a social value (SV) strategy which sets out how it will meet the legal obligations and policy requirements in order to achieve positive, sustainable outcomes, in line with best practice and with the highest overall value from our contracts.

The SV schedule works with the Government's Model Services Contract (MSC) ⁷ and is used for contracts with >£5,000,000 spend per annum. It describes the minimum requirements that our suppliers are required to meet during the contract term in the fulfilment of the requirements.

The SV strategy includes examples of diverse supply chain questions for inclusion at procurement stage to highlight the importance of the growth and SME agenda.

HO will continue to work collaboratively across its directorates to consider SME accessibility when identifying and defining requirements. We recognise that our teams within CD and the operational customers across the business need to be regularly informed of the latest SV policies and best practice from public, private and third sector.

We will do this through:

- Delivering SV workshops and training for CD and our operational customers
- Regular communications via our internal commercial bulletins.
- Promoting the completion of the social value module on Government Commercial College (GCC)
- Appointing and training social value 'ambassadors' from each of the business partner teams

⁷ <https://www.gov.uk/government/publications/model-services-contract>

Learning and Development

We have collaborated with Cabinet Office to deliver SV sessions to staff across the HO. The sessions were an introduction to SV and workshops to share practical advice on its application into the commercial lifecycle.

Social Media

We have listened to feedback from SMEs supplying to Government about how they would like to hear about procurement opportunities and changes to procurement policy. Following this we have been exploring the use of social media channels as another way to communicate key messaging to our supply base in the future.

We have developed guidance for CD colleagues to help them use the existing HO LinkedIn account to communicate key messages, upcoming events and we will be monitoring the volume and content of posts published to ensure the account is being used to the greatest benefit.

Police Budgets

Due to the devolved nature of police budgets, their SME spend is not included in HO spend reports.

SME spend in the devolved budgets has historically been higher than in the Home Office. The latest 2019/20 police spend analysis including SMEs shows 44 organisations, including British Transport Police (BTP) have provided spend data, Staffordshire has been unable to provide data this year as they have changed finance systems and do not have the tools to extract it. Data for quality/timing issues for 33 forces has been uploaded and published.

The total spend for these 44 organisations amounts to £2.1bn, of this £750,000,000 (35%) has positively been classified 'SME yes' or 'SME no'.

Of the positively classified data, the figures are SME Yes = £233,000,000 (31%) and SME No = £518,000,000 (69%). Note £2,100,000,000 is 88% of last year's £2,400,000,000 spend.

Table 3

Classification	2019/20 Value	%
SME: Yes	£517,466,034	69%
SME: No	£232,427,913	31%
Total Analysed	£749,893,947	

Total (33 forces) £2,115,757,268

4. Simplification of Procurement Process

Completing procurement documents to bid for public contracts can potentially be a barrier for SMEs.

We are considering ways to simplify the documentation used for procurements to remove this barrier:

- Reviewing our low value procurement documents and thresholds
- Use of standard forms of contract, such as the Model Service Contract, Mid-tier Contract⁸ and Short Form Terms and Conditions⁹

We are committed to creating fair procurement opportunities to ensure small businesses are more informed and competitive when bidding for government contracts. We operate 'lean procurement' and adopt a proportionate approach to lower value contracts to minimise burden on SMEs.

We will minimise complexity when designing our technical evaluation criteria and will make use of shortened low value contract terms where appropriate. Our procurement strategies will identify opportunities to disaggregate requirements into smaller 'lots' where appropriate to be more attractive to smaller businesses.

As part of the Government Digital Strategy and Government Greening government: ICT and digital services strategy 2020-2025, we have considered alternative commercial models within ICT and other categories wherever possible - examples of where we are currently disaggregating are set out below:

- Working with CCS, the Home Office created the Quality Assurance & Testing Service Framework with 8 Lots which would formerly have been managed under the Home Office IT Test Design Framework Agreement. The Lots have been structured to open the services to specialist suppliers, more likely to be SMEs.
- The Home Office continues to encourage our commercial leads to include social value during market engagement to improve supplier diversification. An example of this is the DDaT Future Suppliers event held in October 2020 for a programme of IT contracts valued at ~£800,000,000 and the fleet contract sourced via CCS which has social value embedded into the framework and contract terms and conditions.
- While some of our largest contracts have already been disaggregated, we will continue to make use of Crown Commercial Service (CCS) frameworks and the Digital Marketplace¹⁰ via iterations of Digital Outcomes and Specialists (DOS), G-Cloud and Technology Products, all of which are accessible to SMEs.

⁸ <https://www.gov.uk/government/collections/the-mid-tier-contract>

¹⁰ <https://www.gov.uk/guidance/digital-marketplace-suppliers-guide>

Home Office spend through CCS has increased year on year. As of September 2020, Home Office spent approximately £481,019,916 via CCS Commercial Agreements in 2020 / 21¹¹, with the following SME breakdown:

- **SME suppliers:** 177
- **SME spend:** £75,900,000 (15.8%)

- Regularly raise awareness of the SME agenda via CD bulletins and workshops. In addition, we are collaborating with Cabinet Office to run an 'SME Masterclass'.
- We also promote and engage regularly with the Home Office led **Joint Security and Resilience Centre (JSaRC)**¹² which manages a detailed work plan of projects aimed at tackling security threats to the UK.



A significant proportion of JSaRC's contacts are SMEs who are engaged via 'Innovation Calls' to industry

- HO are working with the Ministry of Defence's (MoD) Defence and Security Industrial Strategy (DSIS) team on subjects to be included in the DSIS white paper.

5. Engagement with SME Suppliers

There are government-wide policies and procurement practices that support the SME agenda across the commercial lifecycle.

Plan stage of Commercial Lifecycle:

- **National Procurement Policy Statement¹³**
From April 2021, the National Procurement Policy Statement (NPPS) links the elements of Social Value through into procurement will ensure the social, economic and environmental benefits are delivered through the contract. The NPPS will set out key outcomes that the Government believes all contracting authorities should have regard to in their procurement and commercial activity where they are relevant to the subject matter of the contract and it is proportionate to do so, such as:
 - Creating new businesses, new jobs and new skills in the UK;
 - Improving supplier diversity, innovation and resilience;

¹¹ CCS HO Performance Pack – September 2020

¹² <https://www.jsarc.org/about-jsarc/>

¹³

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/943946/Transforming_public_procurement.pdf

- Tackling climate change and reducing waste.

Define stage of Commercial Lifecycle:

- Hold industry events and engage with the market;
- Consider linking with 'The Small Business Research Initiative' ¹⁴ or JSaRC for niche requirements. Examples are shown below:
 - **Border Force's opportunity for industry to get involved in the Future Border and Immigration System (FBIS) Programme (February 2021).**
 JSaRC, on behalf of Border Force, opened a call for 'Expressions of Interest' (EOI), for industry to participate in solution development (by stimulating new ideas with creative and problem-solving thinking) for the 'Digitising the Border' programme: working alongside government and academics to create innovative solutions for the UK Border. The EOI sought industry experts, from companies with a UK registered office, to work alongside our academics and government officials to innovation forward into delivering cutting edge border solutions.
 - **EOI for Biometrics Self-enrolment Feasibility Trials (February 2021)**
 On behalf of Home Office Border, Immigration and Citizenship System (BICS), JSaRC opened a call for EOI from companies that can address the Home Office's primary concerns with biometric self-enrolment.
- Home Office's **Accelerated Capability Environment (ACE)** was established to respond to unpredictable and fast-moving threats and challenges.



ACE is a partnership between the public sector and private sector and draws on its constantly growing problem-solving community, known as Vivace, of more than 200 private sector companies (**circa 70% of which are SMEs**), academia and the third sector to explore problems and produce combined solutions. This aspect of ACE's model plays an important role in encouraging prosperity, which is essential to sustainable innovation¹⁵.

In December 2019 ACE was awarded the Institute for Collaborative Working's national award for innovation¹⁶. Recent independent research by Massachusetts Institute of

¹⁴ <https://www.gov.uk/government/collections/sbri-the-small-business-research-initiative>

¹⁵ A busy reader's overview of the Accelerated Capability Environment (ACE)

¹⁶ <https://instituteforcollaborativeworking.com/ICW-Collaborative-Working-Awards>

Technology (MIT) critically reviewed ACE's model, comparing it with MIT's Sloan School's model for successful innovation, and concluded ACE represented an effective co-creation model which should be replicated across the UK government.¹⁷

ACE has been making vital contributions to the UK's response to the coronavirus pandemic which serves to highlight how widely ACE's approach can be applied to deliver impact at pace through industry-driven innovation. ACE delivers across a broad spectrum of ambitious government public safety and security policy initiatives. Its innovative approach is enabling more rapid delivery in partnership with industry and is helping transform public service delivery through science, technology and improved exploitation of data. Examples are shown below:

Academic engagement with ACE

As ever, academic experts and university departments who want to demonstrate impact, win commissions or explore data partnerships through ACE were invited to join its research network. Two areas of needs were highlighted:

- Computer vision and machine learning experts to help identify high-TRL techniques for image localisation in child protection contexts.
- 5G security teams with expertise on technical and non-technical vulnerabilities in telecommunications infrastructure.

If you'd like to know about similar research opportunities please contact aceresearchnetwork@vivace.tech or ace@homeoffice.gov.uk for general enquiries.

- Digital Data and Technology (DDaT)/Tech UK Optimus Industry Events
The HO's Optimus Programme Team held a market engagement session with Tech UK on 4th February to provide an overview of the series of high value, professions-based procurements that will be launched between February and July 2021.

Source stage of Commercial Lifecycle:

- **PPN 06/20: Taking Account of Social Value in the Award of Central Government Contracts**¹⁸

We will implement PPN 06/20 to ensure Social Value is explicitly evaluated in all HO procurements, where the requirements are related and proportionate to the subject-matter of the contract, rather than just 'considered' as currently required under the Public Services (Social Value) Act 2012¹⁹. We will also update our Social Value Strategy and Schedule accordingly.

¹⁷ "MIT Evaluation Report on ACE: Accelerated Capability Environment", MIT, Professor F Murray and Dr P Budden, November 2019

¹⁸ <https://www.gov.uk/government/publications/procurement-policy-note-0620-taking-account-of-social-value-in-the-award-of-central-government-contracts>

¹⁹ <https://www.legislation.gov.uk/ukpga/2012/3/enacted>

- **PPN 11/20: Reserving Below Threshold Procurements²⁰**

The UK's exit from the EU means HO can exercise additional freedoms in relation to contract spend on goods, services and works contracts with a value below the current thresholds for central government set out in [PPN 06/19](#).

These thresholds are provided for in the Public Contracts Regulations 2015 (PCR) and derive from the WTO Agreement on Government Procurement (GPA):

- Supplies & Services - £122,976
- Works - £4,733,252

HO may consider, where appropriate, the following options for the procurement of below threshold contracts.

Reserve the procurement by supplier location - this means being able to run a competition and specify that only suppliers located in a geographical area can bid.

- This could be UK-wide to support domestic supply chains and promote resilience and capacity, or where appropriate, by county (metropolitan or non-metropolitan) to tackle economic inequality and support local recruitment, training, skills and investment.
- HO should not define by nations of the UK (i.e. England, Scotland, Wales, Northern Ireland) and where a county reservation is to be applied, only a single county may be reserved.

Supplier location should be described by reference to where the supplier is based or established and has substantive business operations and not by location of corporate ownership

Reserve the procurement for SMEs / Voluntary, Community and Social Enterprises (VCSEs) - this means being able to run a competition and specify that only SMEs and VCSEs can bid.

- There is no obligation to reserve for SMEs/VCSEs.
- No distinction between SMEs/VCSEs, in order to be more inclusive below threshold.
- Consortia bids cannot include non-SMEs/VCSEs.
- Guidance also recommends departments:
 - Verify SME status to ensure no parent company.
 - Ensure contract requirements are proportionate and do not exclude SMEs and VCSEs from the tender process.
 - Financial turnover, insurance and other liability requirements should be proportionate.

- **PPN 07/20: Taking account of a bidder's approach to payment in the procurement of major government contracts²¹.**

Requires departments to ask bidders for information about their performance in paying sub-contractors promptly. To date no suppliers have been excluded from procurements as a

²⁰

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/943915/PPN_11_20_-_Reserving_Below_Threshold_Procurements.pdf

²¹ <https://www.gov.uk/government/publications/procurement-policy-note-0720-taking-account-of-a-bidders-approach-to-payment-in-the-procurement-of-major-government-contracts>

result of this policy implementation. We continue to assess our commercial pipeline to ensure adherence.

From 01 April 2021 the threshold at which suppliers can be excluded on the basis of their payment practices is going up in line with PPN 07/20. Suppliers will now have to demonstrate they pay 85% of all their invoices within 60 days, and if the number is less than 95% provide an action plan detailing how they will improve. This applies to all Central Government contracts worth more than £5m per annum.

- Advertise opportunities and publish awards above £10,000 on Contracts Finder and Find a Tender as part of our Transparency Commitments and advertise as widely as possible in order to notify and attract suppliers (see Section 1 of the Action Plan).

To ensure consistency of approach with other departments, all SME Policy work will be taken forward following engagement with Cabinet Office led governance, including the Spend and Standards Working Group, the Small Business Champions Group and the Strategic Suppliers Programme.

Contract Management stage of Commercial Lifecycle:

- Request supplier reports on Find a Tender or Contracts Finder usage and the outcome of any posts;
- Annually collect indirect supply chain spend with SMEs or VCSEs;
- Monitor prompt payment practices and thresholds.

Opportunities to work with HO

Opportunities to become a supplier to the HO can be viewed using the pipeline referred to in Section 3 of the Action Plan. In addition, opportunities will be advertised on the [Contracts Finder website](#) and Find a Tender Service as referred to in section 1 of the Action Plan.

Opportunities identified via the HO's involvement with Cabinet Office's Procurement Policy Working Group (PPWG) will also be considered and implemented when applicable. These could include measures that have been or could be implemented by Government or HO with no new regulatory powers:

- **Launch of Small and Medium Business Hub** ²²
The site contains centralised guidance for SMEs and departments on Government's commitment to support start-ups and small businesses via government procurement and commit to paying them on time. Overhauling innovation and allowing them to engage with the market more effectively and proactively.
- **SME Brexit Support Fund:** On the 11th February 2021, the Chancellor of the Duchy of Lancaster Michael Gove announced a £20 million SME Brexit Support Fund²³ to support

²² <https://www.gov.uk/guidance/small-and-medium-business-hub>

²³ <https://www.gov.uk/government/news/government-announces-20-million-sme-brexit-support-fund>

small and medium sized businesses (SMEs) adjust to new customs, rules of origin, and VAT rules when trading with the EU.

SMEs who trade only with the EU and are therefore new to importing and exporting processes will be encouraged to apply for grants of up to £2,000 for each trader to pay for practical support including training and professional advice to ensure they can continue trading effectively with the EU.

6. Risks and issues

The overall spend trajectory for the HO will impact the opportunities for SME spend. Management of the risks identified below will support delivery.

Risks and issues	Mitigation	Action Owner
Risk: Prime/tier 1 suppliers will not support activities to improve supply chain data or sub-contract to SMEs	We will review our existing and new contractual terms to cover our requirements and monitor during contract management.	Commercial Business Partners
Risk: SMEs who win business with the Home Office may not be able to deliver to the contract	Ensure market research and engagement is undertaken during 'define' and suppliers are assessed appropriately during 'procure' (sourcing). Effective contract management will ensure early identification of delivery risks or issues.	Sourcing Teams and Contract Managers
Risk: SMEs are impacted by EU Exit, either negatively through loss of financial stability or extensions to existing contracts with non-SME prime suppliers.	Continued monitoring of the effects of EU Exit and potential impact through supplier management and engagement and through consultation with Cabinet Office. EU Exit may have a positive impact as further opportunities could be presented.	SME Commercial Champion
Risk: overall spend trajectory is included as part of Spending Review (SR) planning. HO future years spend could decrease which would reduce opportunity for SME spend	Continued monitoring of SR and SME activity trends	Commercial Business Partners

7. Case Studies

Transactional Project Services 2 (C15442 - TPS2) contract.

- HO appointed Capgemini, who sub-contracted to Amber Labs
- Amber Labs are an SME specialising in data engineering, data science and cloud infrastructure) to deliver a discovery phase to investigate a future solution for the Fire Incident Recording System (IRS).
- The outputs of the discovery will be used to inform the business case for the future Fire Data Collection System.

Hestia Limited (C19522) contract:

- A competition was run after a Contracts Finder Notice publication found four potential tenderers.
- Hestia Limited provide Witness Wellbeing services to the Brook House Inquiry.
- Telephone support for witnesses during remote hearings with the ability to attend in-person hearings after Covid-19 restrictions are lifted.
- Contract has a value of £111,000

Cadence Innova (C16693) contract:

- A competition was run via the Digital Marketplace using the Digital Outcomes & Specialists (DOS)Framework
- Cadence Innova provide a Modern Slavery reporting service.
- Contract has a value of £459,975

DDaT has also introduced a 'Supplier Partner Contact List' to help our suppliers to network and form relationships leading to business opportunities, with positive examples of its success received.

8. Future Market Engagement

HO DDaT and TechUK

29th April 10.00 a.m. to 12.00 p.m.

Topic: Data Services and Analytics

Event will also include discussions on Social Value and Modern Slavery

HO and TechUK have agreed to open the event to SMEs that aren't members of TechUK.

9 Summary of Actions for Home Office Commercial

Number	Description
1	Publish notices on Finder a Tender service and Contracts Finder
2	Use CCS commercial agreements for common goods and services
3	Maintain a HO pipeline of new procurements and contract renewals for 24 months in advance and publish them on Gov.uk
4	CAB checklist is completed for every submission by the commercial lead and includes Social Value questions relating to how SMEs could be used e.g. disaggregating requirements. CAB members review the submissions to ensure SME opportunities are considered and potential barriers are removed

5	Use FPM to identify a bidder's sub-contractors that are SMEs and Social Enterprises to report the actual contract value per sub-contractor, or an estimate of the contract value assigned to each sub-contractor
6	The Social Value team will deliver the Social Value Strategy through: <ul style="list-style-type: none"> ➤ Providing SV workshops and training for CD and our operational customers ➤ Regular communications via our internal commercial bulletins. ➤ Promoting the completion of the social value module on Government Commercial College (GCC) ➤ Appointing and training social value 'ambassadors' from each of the business partner teams
7	Use HO LinkedIn account to communicate key messages and upcoming events. Monitor monitoring the volume and content of posts published to ensure the account is being used to the greatest benefit
8	Consider ways to simplify the documentation used for procurements to remove barriers, including: <ul style="list-style-type: none"> ➤ Review our low value procurement documents and thresholds ➤ Use of standard forms of contract, such as the Model Service Contract, Mid-tier Contract and Short Form Terms and Conditions
9	Engage regularly with the HO led JSARC which manages a detailed work plan of projects aimed at tackling security threats to the UK
10	Update the SME Action Plan following publication of the NPPS which will set out key outcomes that the Government believes all contracting authorities should have regard to in their procurement and commercial activity
11	Continue to hold industry events and engage with the market as shown in Section 5 of the SME Action Plan.
12	Continue to use ACE's SMEs for delivering impact at pace through industry-driven innovation
13	Implement the latest PPNs e.g. to ensure social value is explicitly evaluated in all Home Office procurements, PPN 07/20 and PPN 11/20: Reserving Below Threshold Procurements

