



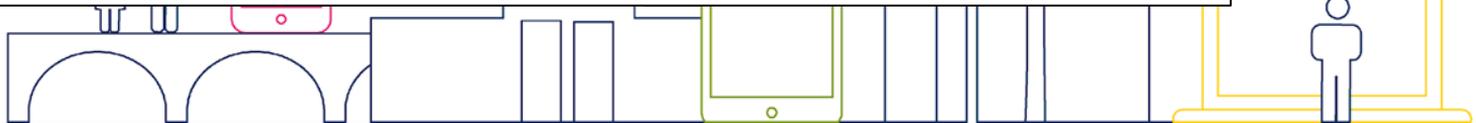
A Guide for Respondent Solicitors

The online divorce system can now accommodate represented respondent solicitors, who will be able to respond to a divorce on behalf of their client through the online system.

The case will remain digital and will be processed at the Courts and Tribunals Service Centre.

If you are an unregistered respondent solicitor you will receive the paper AOS form in the post to complete and return – see slide 5.

The respondent solicitors can now see the state of a case online, but will not be able to view the case history – see slide 11.





HM Courts &
Tribunals Service

Respondent Solicitors: How the case is assigned to your firm

When a litigant in person is submitting the divorce application, they will be asked whether the respondent is represented by a solicitor.

The petitioner will be able to enter details on the respondent solicitor's organisation by using the search field, and searching for the correct firm.

GOV.UK Apply for a divorce Sign Out

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Back

Where should your wife's divorce papers be sent?

If your wife has given you a specific address to send their divorce papers to, you must use that address.

Their solicitor's address
You'll need to know the solicitor's firm, name and email address.

Another address

Continue

Save and close

Contact us for help

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Back

Enter details of your wife's solicitor

Enter the name of their solicitor's firm

Smith

Search

Results

Smithys
Maersk Oil Exploration International Ltd
2 Leman Street
E1 BFA
London
Select

Smithyssss
Aecom
2 Leman Street
E1 BFA
London
Select

If you can't see the firm listed then you can enter the details manually.

Enter details manually

Continue

Save and close

Contact us for help

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HM Courts &
Tribunals Service

Respondent Solicitors: How the case is assigned to your firm

The Petitioner Solicitor can select that the respondent is represented. If the details that have been entered for the respondent solicitor returns no results, this may be because they are not registered with MyHMCTS. The petitioner's solicitor will be able to enter the details manually.

NB there is a 'bug' currently which means the CAA for the registered respondent solicitor can view the cases prior to submission to avoid this either select and record that the solicitor is not a digital solicitor and they will then receive paper outputs or do not add them until you are ready to submit the divorce application.

Sign out

MyHMCTS Manage cases

Case list Create case Notice of change Find case Q

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Apply for a divorce

Respondent service details

Is the respondent represented by a solicitor?

Yes No

Respondent's solicitor's name

Respondent's solicitor's reference

Respondent's solicitor's Phone number

Respondent's solicitor's Email

Respondent's solicitor's firm's DX address

Resp sol address line 1

Resp sol address line 2

If the respondent solicitor's firm is registered with MyHMCTS, you can assign the case to them. This will allow the respondent solicitor to respond digitally. If you cannot find the respondent solicitor a paper ADS pack will be sent to the respondent's solicitor's address entered above.

Digital respondent case

Yes No

Respondent solicitor's firm

Search for an organisation

You can only search for organisations already registered with MyHMCTS. For example, you can search by organisation name or address.

Organisation name and address

Smithysasss
Aecom
2 Leman Street
London
E1 8FA [Select](#)

Smithys
Maruse Oil Exploration International Ltd
2 Leman Street
London
E1 8FA [Select](#)

[Can't find the organisation you are looking for?](#)

[Previous](#) [Continue](#)

[Cancel](#)



HM Courts &
Tribunals Service

Digital Respondent Solicitors: How the case is assigned to your firm

After the petition has been submitted, the case is checked and issued by court staff.

The respondent solicitor will always receive the formal 'notice of proceedings' through by post.

Additionally, if a digital solicitor was selected they will receive a 'notice of proceedings' email.

The notice of acting email advises the solicitor to contact their organisations's CAA (Case Access Administrator) so that the case can be assigned to them.

GOV.UK

Reference no: 123456789101

Case: Mrs Petitioner vs Mr Respondent

Dear Paulette Smith,

Mrs Petitioner has applied for a divorce and the firm Solicitors & Solicitors has been identified as the representative for the respondent Mr Respondent.

A paper copy of the notice of proceedings and divorce petition have also been sent by post.

What to do next

You need to respond within 7 working days of receipt of the petition by post.

Speak to your organisation's Case Access Administrator to ensure that this case is assigned to you.

Please contact us if you are not the legal representative of Mr Respondent or if you can't use the online service. You could be held in contempt of court if you access the service illegally.

Sign in to your account and select 'Draft AoS':
<https://manage-case.platform.hmcts.net/cases/case-details/123456789101>

This is an automated message, please don't reply to this email.

HM Courts & Tribunals Service

GOV.UK

Reference no: 123456789101

Case: Mrs Petitioner vs Mr Petitioner

Dear Mary McBride,

Your divorce application has been submitted.

What happens next

You will receive another notification when the application has been issued.

You can contact us if you don't hear anything back after 4 weeks.

Sign in to your account to view a copy of the 'Petition' in the documents tab:
<https://manage-case.platform.hmcts.net/cases/case-details/123456789101>

This is an automated message, please don't reply to this email.

HM Courts & Tribunals Service

Phone: 0300 303 0642

Hours: 8.30am to 5pm, Monday to Friday

Find out about call charges: <https://www.gov.uk/call-charges>

Email: divorcecase@justice.gov.uk

Please help us improve this service by leaving your feedback at <http://www.smartsurvey.co.uk/s/8RR1T7?pageurl=/email>.

The petitioner's solicitor will also receive an email to notify them the petition has been submitted.



HM Courts &
Tribunals Service

Respondent Solicitors: If you are not a registered respondent what will happen

After the petition has been submitted, the case is checked and issued by court staff.

The unregistered respondent solicitor will receive their formal 'notice of proceedings' through by post.

The notice of proceedings will also include the paper AOS for completion

Further communication will then be sent out via post e.g. entitlement order, decree nisi and absolute



HM Courts &
Tribunals Service

Courts and Tribunals Service Centre c/o HMCTS Digital Divorce
PO Box 12706
Harlow
CM20 9QT
Email: divorcecase@justice.gov.uk
Phone: 0300 303 0642
(Monday to Friday, 8.30am to 5pm)

Mary Solicitor
22 Solicitor Street
Town
County
Post code

Notice of proceedings
Case number: LV18D81234

21 April 2021

Dear Bob Demo,

Your wife BillyTwelve Demo has applied for a divorce.

You need to respond within 7 days. If you don't respond, your wife can ask the court to move the divorce forwards without you. You may have to pay extra fees if this happens.

How to respond

1. Read the application for divorce.
2. Complete the 'Respond to a divorce application' form included with this letter.
3. Return the form to the Courts and Tribunals Service Centre within 7 days.

Please contact us if you can't respond for any reason, or if the 7 days have passed.

Getting help

For further guidance on divorce, how to split money and property, and make child arrangements visit:

- www.gov.uk/divorce
- Citizens Advice (www.citizensadvice.org.uk/family/ending-a-relationship/)
- AdviceNow (www.advicenow.org.uk/divorce/)
- Personal Support Unit for support in court hearings (www.thepsu.org)

If you disagree with your wife about these arrangements it is usually cheaper and quicker to resolve this through mediation, rather than through the courts. You can find more information about mediation at www.familymediationcouncil.org.uk.

You must tell us if you've been married to more than one person during this marriage (polygamy).

You must only respond if you are Bob Demo or someone they have asked to represent them. You could be fined or imprisoned for contempt of court if you respond falsely.

Solicitors

If you want to use a solicitor, you must give them this letter as soon as possible.

If you're a solicitor, we're still working on the solicitor's online service. For now, you'll need to respond using the paper forms.

Please contact us to have these sent to you.

HM Courts and Tribunals Service

Sharing your data

While processing your claim or application, another government department, agency or organisation might be involved and we may share your data with them.

Any data you provide which needs to be printed will be shared with Xerox (UK) Ltd. For example, the divorce application will be printed so that it can be sent to the applicant by post.

If you contact us and ask for help with the service you're using, your personal data may be shared with the Good Things Foundation. This is a company who we have partnered with to offer face to face support.

In some circumstances we may share your data for example, to prevent or detect crime, or to produce anonymised statistics.

We use Google Analytics to collect data about how a website is used. This anonymous data is shared with Google. Find out about this in our terms and conditions: <https://www.apply-divorce.service.gov.uk/terms-and-conditions>



HM Courts &
Tribunals Service

Digital Respondent Case Access Administrator

The Case Access Administrator will need to log into ***manage-org.platform.hmcts.net*** to assign the case to a solicitor in their firm. Please ensure you are using Chrome or Firefox as your browser.

You will be able to find the cases assigned to your organisation through clicking on the 'assigned cases' tab.

MyHMCTS Manage organisation

Organisation **Users** Unassigned cases

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Organisation

Name	financialremedyrespdemo
Address	102 Petty France Westminster London SW1H 9AJ
Administrator	fr_respondent.org fr_respondent_caa@mailinator.com





HM Courts &
Tribunals Service

Case Access Administrator

You can click on a tab for each case type that has unassigned cases, e.g. 'Divorce' and 'Financial Remedy Consented'.

Click on 'Divorce' to see all the unassigned Divorce cases.

Tick the box next the case you want to assign and click on the 'Share Case' button.

You can also tick and share multiple cases.

MyHMCTS Manage organisation Sign out

[Organisation](#) [Users](#) [Unassigned cases](#)

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Unassigned cases

[Can't find a case?](#)

[DIVORCE](#) [FinancialRemedyContested](#) [FinancialRemedyMVP2](#)

<input type="checkbox"/>	Case Reference	Solicitor Reference	Case Number	Applicant Last Name	Respondent Last Name	Last Modified Date	State
<input type="checkbox"/>	1611676990197564	qa	AW12D44562	Mcdowell	Baker	26 Jan 2021	caseAdded
<input type="checkbox"/>	1612360885619201	Munoz and Roach Trading	ED12D10699	Soto	Carney	03 Feb 2021	caseAdded
<input type="checkbox"/>	1613155886552040	sadas	LV18D81234	test	sada	12 Feb 2021	awaitingHWFDecision
<input type="checkbox"/>	1613672517867654		ZX20D99924	Becker	Respondent	18 Feb 2021	referredToJudge

Share case



HM Courts &
Tribunals Service

Case Access Administrator

Enter the email address of the solicitor you want to give case access to click on the 'Add' button.

You can give access to more than one solicitor.

Once you have added all the solicitors who need access you can click on the '+' next to the case to check you have added everyone that needs access.

If you have added all the solicitors required click on 'Continue'.

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[← Back](#)

Share a case

Add recipient

Enter email address
Search by name or email address. You can only add people from your organisation individually - but you can add as many as you like.

[Add](#)

[▶ Can't find an email address?](#) [Add user to the case](#)

Selected cases

Becker Vs Respondent [Deselect case](#) [Open all](#) **+**

1613672517867654

[Continue](#)

8



HM Courts &
Tribunals Service

Case Access Administrator

You will be able to check you have the correct case. If you need to, you can click on 'change' which will allow you to go back to the Case List and select a different case.

If you are happy, you can click Confirm.

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[◀ Back](#)

Share a case

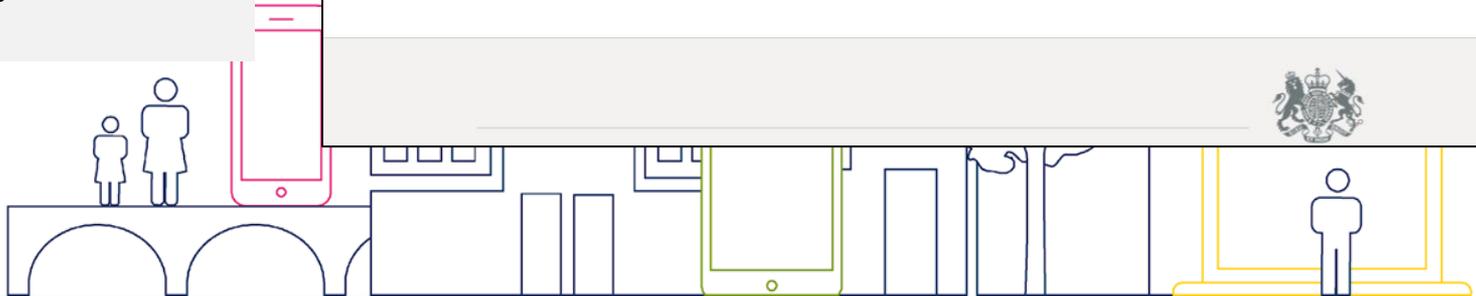
Check and confirm your selection

Cases

Becker Vs Respondent
1613672517867654 [Change](#)

Name	Email address	Actions
fr_respondent_sol2	fr_respondent_sol2@mailinator.com	TO BE ADDED

[Confirm](#)





HM Courts &
Tribunals Service

Case Access Administrator

You will see a confirmation message to say that the case has been assigned. The case will no longer be on the unassigned case list.

The screenshot displays the MyHMCTS Case Access Administrator interface. At the top, there is a navigation bar with 'MyHMCTS' on the left, 'Manage organisation' in the center, and 'Sign out' on the right. Below this, there are links for 'Organisation', 'Users', and 'Unassigned cases'. A blue banner indicates 'BETA' status and provides feedback information. The main content area features a large green box with the text 'Your cases have been updated'. Below this, a section titled 'What happens next' explains that shared cases are now accessible to colleagues. A link 'Go back to the case list.' is provided. The footer contains links for 'Accessibility', 'Terms and conditions', 'Cookies', 'Privacy policy', and 'Get help', along with the HM Courts & Tribunals Service logo and '© Crown copyright'.



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Tribunals Service

Drafting the Acknowledgement of Service

The respondent solicitor can now log into the online system and access the case that they have been assigned.

They can see the state the case is in and click on 'Draft AOS' to start the Acknowledgement of Service.

The screenshot displays the MyHMCTS interface. At the top, there is a navigation bar with 'MyHMCTS' on the left, 'Manage cases' in the center, and 'Sign out' on the right. Below this, there are links for 'Case list', 'Create case', and 'Notice of change', along with a 'Find case' search bar. A 'BETA' notice states: 'This is a new service – your feedback will help us to improve it.' The main content area shows a case ID '1622204643725017: Petitioner vs Respondent' with a 'Print' button. A 'Next step' dropdown menu is open, showing options: 'Draft AoS', 'Update contact details', and 'Update Language'. Below the menu is a 'Go' button. A horizontal menu contains tabs for 'State', 'Petition', 'AOS', 'Outcome of Decree Nisi', 'Documents', 'Marriage Certificate', and 'Language'. The 'AOS' tab is selected, and the text 'Case State: AOS Awaiting' is displayed. At the bottom of the page, there is a footer with links for 'Accessibility', 'Terms and conditions', 'Cookies', 'Privacy policy', and 'Get help', and a copyright notice '© Crown copyright'.





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Drafting the Acknowledgement of Service

On the first page of the AOS response the Respondent Solicitor is required to confirm their contact details.

The email address is especially important, as this will be used for future case updates including the CoE, DN Approval and Divorce Granted notifications.

The screenshot shows the MyHMCTS interface for drafting an Acknowledgement of Service (AoS). The page title is "Draft AoS" and the main heading is "Confirm contact details". A case number "#1617-1103-1153-4259" is displayed. The form includes a text input field for the Respondent's solicitor's name, which contains "Elizabeth Smith". Below it is an optional text input field for the Respondent's solicitor's Phone number. The "Email contact details" section includes a text input field for the Respondent's solicitor's Email, which contains "respondent@mailinator.com". A confirmation statement reads: "I confirm I am willing to accept service of all correspondence and orders by email at the email address stated above." There are two radio buttons: "Yes" (selected) and "No". At the bottom of the form, there are buttons for "Previous", "Continue", and "Cancel". The footer of the page contains the HM Courts & Tribunals Service logo, the text "© Crown copyright", and links for "Accessibility", "Terms and conditions", "Cookies", "Privacy policy", and "Get help".

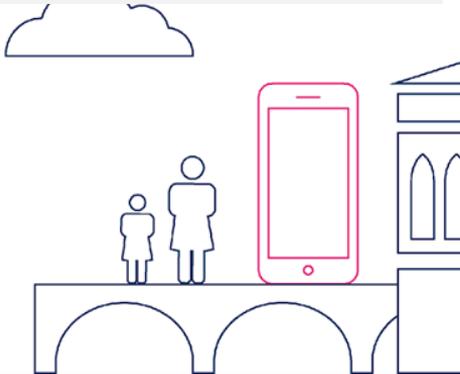


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Drafting the Acknowledgement of Service

As a respondent solicitor, you will be able to review the petitioner's application for divorce and confirm whether the respondent has read the application for divorce before proceeding.

April 2021



MyHMCTS Manage cases [Sign out](#)

[Case list](#) [Create case](#) [Notice of change](#) [Find case](#)

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Draft AoS

Review the petitioner's application

#1617-1103-1153-4259

Link to online petition:
[d8petition1617110311534259.pdf](#)

Respond to a divorce application

Reference number

1617110311534259

Respondent

Test Respadultery

You must respond to this application within 7 days of the respondent receiving the letter from the courts. If you don't, the petitioner can ask the court to move the divorce forwards without the respondent. The respondent may have to pay extra fees if this happens

If the respondent has been married to more than one person during this marriage (polygamy) contact your regional divorce centre before you apply.

Has the respondent read the application for divorce?

Yes No

Previous Continue

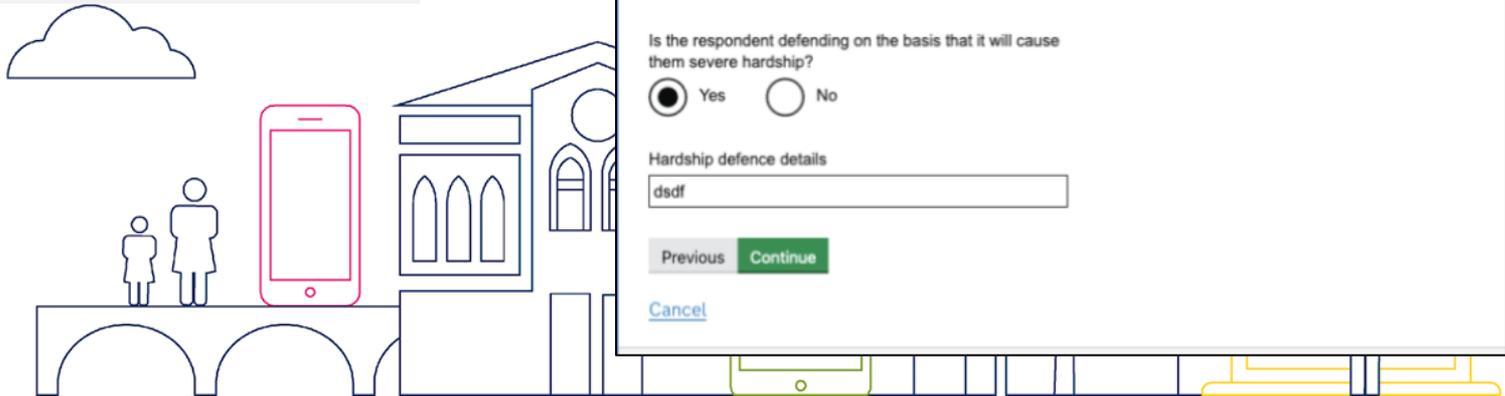
[Cancel](#)



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Drafting the Acknowledgement of Service

You will be asked how you wish to respond to the Divorce on behalf of your client and you will be asked to provide details on how to proceed.



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How do you want to respond? - Update AoS

#1614-0835-8166-6627

If the respondent defends the divorce, they will have to pay a £245 fee. All parties may have to attend a hearing where a judge will decide if the divorce should be granted. Defending usually only delays a divorce rather than prevents it.

How does the respondent want to proceed?

- The respondent will let the divorce proceed
- The respondent intends to defend the divorce

Is the respondent defending on the basis that it will cause them severe hardship?

- Yes No

Hardship defence details

dsdf

[Previous](#) [Continue](#)

[Cancel](#)

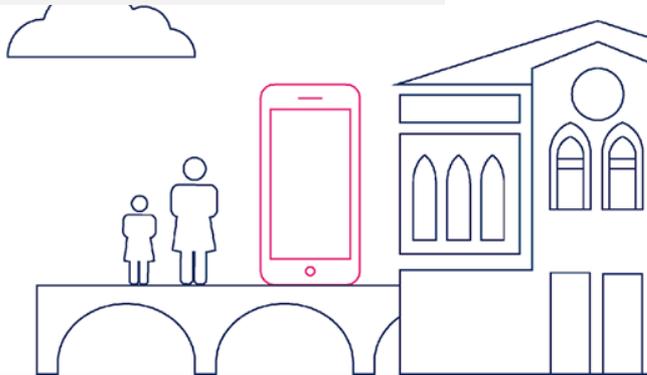


HM Courts &
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Drafting the Acknowledgement of Service

As a respondent solicitor, you will be able to review the petitioner's application for divorce and confirm whether the respondent has read the application for divorce before proceeding.

April 2021



GOV.UK
Family Divorce
Case List Create Case
Solicitor Respondent Sign Out

Search

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Review the petitioner's application - Draft AoS

#1572-0184-5040-7984

Link to online petition:
[d8petition1572018450407984.pdf](#)

Respond to a divorce application

Reference number
1572018450407984

Respondent
Jenny Benny

You must respond to this application within 7 days of the respondent receiving the letter from the courts. If you don't, the petitioner can ask the court to move the divorce forwards without the respondent. The respondent may have to pay extra fees if this happens

If the respondent has been married to more than one person during this marriage (polygamy) contact your regional divorce centre before you apply.

Has the respondent read the application for divorce?
 Yes No

Previous
Continue

[Cancel](#)

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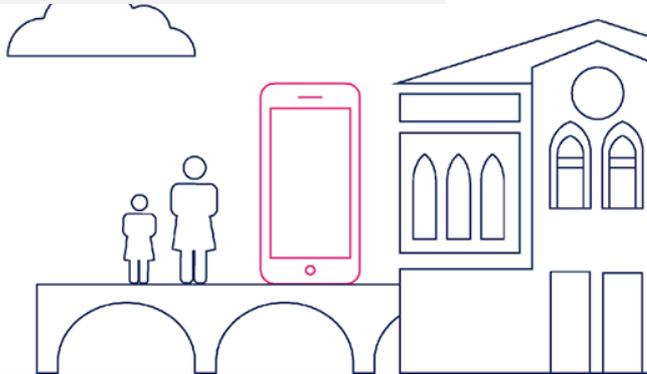


HM Courts &
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Drafting the Acknowledgement of Service

As a respondent solicitor, you will be able to review the petitioner's application for divorce and confirm whether the respondent has read the application for divorce before proceeding.

April 2021



GOV.UK
Family Divorce
Case List Create Case
Solicitor Respondent Sign Out

Search

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Review the petitioner's application - Draft AoS

#1572-0184-5040-7984

Link to online petition:
[d8petition1572018450407984.pdf](#)

Respond to a divorce application

Reference number

1572018450407984

Respondent

Jenny Benny

You must respond to this application within 7 days of the respondent receiving the letter from the courts. If you don't, the petitioner can ask the court to move the divorce forwards without the respondent. The respondent may have to pay extra fees if this happens

If the respondent has been married to more than one person during this marriage (polygamy) contact your regional divorce centre before you apply.

Has the respondent read the application for divorce?

Yes
 No

Previous
Continue

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Drafting the Acknowledgement of Service

You will be asked to complete screens on the Jurisdiction of the respondent and other legal proceedings outside of England and Wales.

MyHMCTS Manage cases Sign out
Case list Create case Notice of change Find case Q

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Draft AoS

Do you agree that the courts of England and Wales have jurisdiction?

#1617-1103-1153-4259

Respondent agreed to claimed jurisdiction?

Yes No

Reason respondent disagreed to claimed jurisdiction

Previous Continue

Cancel


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Case list Create case Notice of change Find case Q

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Draft AoS

Are there any other legal proceedings outside of England and Wales?

#1617-1103-1153-4259

Do legal proceedings exist (respondent)?

Yes No

Legal proceedings details (respondent)

Previous Continue

Cancel


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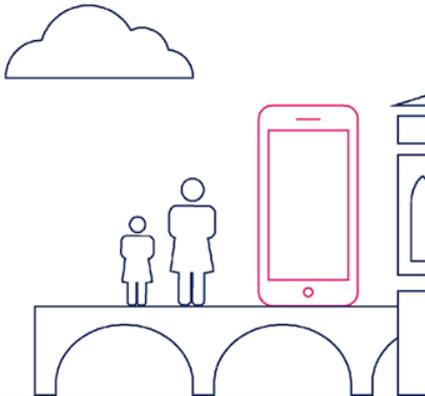
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HM Courts &
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Drafting the Acknowledgement of Service

Depending on what the petitioner's solicitor has indicated in the original petition, you will be asked additional details surrounding the payment of costs for the divorce.



MyHMCTS Manage cases Sign out

[Case list](#) [Create case](#) [Notice of change](#) Find case

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Draft AoS
Paying for the divorce

#1617-1103-1153-4259

The petitioner asked the court that the respondent pays some or all of the costs of the divorce.

It is up to the court to decide how the costs will be split, but it will take into account any requests the respondent and the petitioner make.

Does respondent agree to costs?

Respondent's costs amount

Respondent's costs reason

[Previous](#) [Continue](#)

[Cancel](#)


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HM Courts &
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Update the Acknowledgement of Service (before submitting)

Once you have submitted the Acknowledgment of Service on behalf of your client, you will see the following screen notifying you that the AoS has been successfully updated.

The petitioner's solicitor will receive a notification to notify them that the case can now move forward.

MyHMCTS Manage cases Sign out

Case list Create case Notice of change Find case 🔍

BETA This is a new service - your [feedback](#) will help us to improve it.

✓ Case #1617-1103-1153-4259 has been updated with event: Draft AoS

1617110311534259: Petadultery vs Respadultery Print

Next step: Update AoS

History **Petition** AOS Outcome of Decree Nisi Documents Marriage Certificate **Update AoS** Issue

History

Event	Date	Author
Draft AoS	17 Apr 2021, 3:08:36 PM	Divrespondent SOLICITORONE
Issue AOS pack to respondent	7 Apr 2021, 3:20:33 PM	Divorce CASEWORKERBETA
Issue	7 Apr 2021, 3:20:28 PM	Divorce CASEWORKERBETA
Reject	7 Apr 2021, 3:20:12 PM	Divorce CASEWORKERBETA
Update contact details	7 Apr 2021, 3:20:00 PM	Divorce CASEWORKERBETA
Issue AOS pack to respondent	7 Apr 2021, 2:58:48 PM	Divorce CASEWORKERBETA
Issue	7 Apr 2021, 2:58:40 PM	Divorce CASEWORKERBETA
Reject	7 Apr 2021, 2:58:29 PM	Divorce CASEWORKERBETA
Issue AOS pack to respondent	1 Apr 2021, 12:09:41 PM	Divorce CASEWORKERBETA
Issue	1 Apr 2021, 12:09:32 PM	Divorce CASEWORKERBETA
HWF application accepted	1 Apr 2021, 12:09:14 PM	Divorce CASEWORKERBETA

Details

Date	17 Apr 2021, 3:08:36 PM
Author	Divrespondent SOLICITORONE
End state	AOS Drafted
Event	Draft AoS
Summary	-
Comment	-





HM Courts &
Tribunals Service

Submit the Acknowledgement of Service

Before submitting the Acknowledgement of Service, there will be an opportunity to review the answers given. If you are happy with the answers, you can press 'continue'.

MyHMCTS Manage cases Sign out
Case list Create case Notice of change Find case Q

BETA This is a new service - your [feedback](#) will help us to improve it.

Review Acknowledgement of Service - Submit AoS

#1613-0611-7153-3333

Review the answers in your Acknowledgement of Service below. If you wish to change any of your answers, please go back and use the 'Update AoS' action

Has the respondent read the application for divorce?
Yes

Does the respondent admit to the adultery?
No

Respondent agreed to claimed jurisdiction?
Yes

Reason respondent disagreed to claimed jurisdiction

Do legal proceedings exist (respondent)?
No

Does respondent agree to costs?
The respondent agrees to pay some of the costs and gives their reasons

Respondent's costs amount
£29

Respondent's costs reason
Reason

Previous Continue Cancel



HM Courts &
Tribunals Service

Submit the Acknowledgment of Service

As with a paper Acknowledgement of Service, you will have to complete a 'Statement of Truth' before submitting.

MyHMCTS Manage cases Sign out

Case list Create case Notice of change Find case Q

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Submit AoS

Statement of Truth - Solicitor

#1617-1103-1153-4259

Solicitor's Name

Solicitor's Firm

Additional Comments (Optional)
For the attention of court staff. These comments will not form part of the AOS

Previous Continue

[Cancel](#)

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Tribunals Service

Submit the Acknowledgement of Service

Once you have submitted the Acknowledgment of Service, the events history will show that the the AOS been submitted.

The state the case goes into next is dependant on the AOS response given.

MyHMCTS Manage cases Sign out

Case list Create case Notice of change Find case 🔍

BETA This is a new service – your [feedback](#) will help us to improve it.

✓ Case #1617-1103-1153-4259 has been updated with event: Submit AoS

1617110311534259: Petadultery vs Respadultery Print Next step Go

History **Petition** AOS Outcome of Decree Nisi Documents Marriage Certificate Co-Respondent Language

History

Event	Date	Author
AOS Undeferred	17 Apr 2021, 3:11:41 PM	Divrespondent SOLICITORONE
Submit AoS	17 Apr 2021, 3:11:39 PM	Divrespondent SOLICITORONE
Draft AoS	17 Apr 2021, 3:08:36 PM	Divrespondent SOLICITORONE
Issue AOS pack to respondent	7 Apr 2021, 3:20:33 PM	Divorce CASEWORKERBETA
Issue	7 Apr 2021, 3:20:26 PM	Divorce CASEWORKERBETA
Reject	7 Apr 2021, 3:20:12 PM	Divorce CASEWORKERBETA
Update contact details	7 Apr 2021, 3:20:00 PM	Divorce CASEWORKERBETA
Issue AOS pack to respondent	7 Apr 2021, 2:58:48 PM	Divorce CASEWORKERBETA

Details

Date	17 Apr 2021, 3:11:41 PM
Author	Divrespondent SOLICITORONE
End state	Awaiting DN application
Event	AOS Undeferred
Summary	Divorce case submission event
Comment	Submitting Divorce Case



HM Courts &
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Sharing the case with other solicitors in the Respondent Solicitor firm

The Respondent Solicitor can share the case with other solicitors in their firm.

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Case List

Hide Filter Share Case

Filters

Jurisdiction
Family Divorce

Case type
Divorce case - v115.00

State
Awaiting DN application

RDC
Courts and Tribunals Service Centre

Solicitor Payment Method
--Select a value--

Urgent Case
 Yes No

Case on digital DN Outcome
 Yes No

Case on digital DA
 Yes No

Welsh Language
 Yes No

Apply Reset

Case List

Displaying 1 - 20 out of 20 results [Reset case selection](#)

<input type="checkbox"/>	Case reference	Case created date	Pet. First name	Pet. Last name	Resp. First name
<input checked="" type="checkbox"/>	1617-110-1103-4999	30 Mar 2021, 1:18:31 PM	Test	Petadultery	Test
<input type="checkbox"/>	1612-9672-5369-2570	10 Feb 2021, 2:27:33 PM	Jessie	Alvarez	Jade
<input type="checkbox"/>	1618-5873-6207-8948	16 Apr 2021, 6:22:42 PM	Pearl	Ray	Hedda
<input type="checkbox"/>	1618-5868-3626-6348	16 Apr 2021, 3:10:36 PM	Buckminster	McDowell	Dahlia
<input type="checkbox"/>	1618-5754-8932-0509	16 Apr 2021, 12:18:05 PM	Amal	Wright	Blythe
<input type="checkbox"/>	1617-1518-7304-0723	31 Mar 2021, 12:51:13 AM	DBPetitioner FirstName	DBPetitioner lastname	respfirst nameDBRespondentFi
<input type="checkbox"/>	1618-5842-7396-7650	24 Mar 2021, 11:11:13 AM	PetitionerFirstName	PetitionerLastName	RespondentFirstName
<input type="checkbox"/>	1618-6917-0907-5493	25 Mar 2021, 5:01:49 PM	DBPetitioner FirstName	DBPetitioner lastname	respfirst nameDBRespondentFi

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Enter email address

Search by name or email address. You can only add people from your organisation individually - but you can add as many as you like.

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1617110311034289

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Updating Respondent Solicitor's contact details

Any Respondent Solicitor that has access to the case can update the contact details for the case.

Note, even if multiple solicitors have access, notifications can only be sent to one email address.

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Update contact details

#1617-1103-1153-4259

Respondent's solicitor's name
Elizabeth Smith

Respondent's solicitor's Phone number
[Empty field]

Respondent's solicitor's Email
respondent@mailinator.com

I confirm I am willing to accept service of all correspondence and orders by email at the email address stated above.
 Yes No

Respondent's solicitor's firm/ DX address
PO Box 12706
Harlow
CM20 9QT

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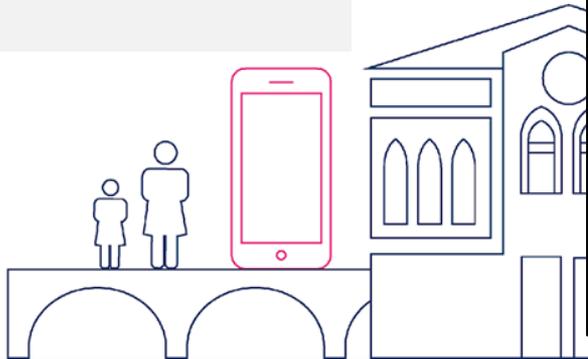


HM Courts &
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Certificate of Entitlement Notification

When the court date has been defined, the respondent solicitor will get a notifications.

They will be able to see the Certificate of Entitlement on the 'documents' tab.



Subject: **Petitioner vs Respondent: Date of decree nisi announcement**
 To: **respondent**
 From: **hmcts.divorce.service@notifications.service.gov.uk**
 Received: **Sat Apr 17 2021 16:30:02 GMT+0100 (British Summer Time)**
 Attachments: (Subscribe to receive Attachments) Back To Inbox

GOV.UK

Reference no: 1617110311534259

Case: Petitioner vs Respondent

Dear Respondent Solicitor Firm,

The petitioner's application for a decree nisi has been accepted. The court certifies that Petitioner and Respondent are entitled to a decree of divorce. The court will also make an order that the respondent will pay some or all of the divorce costs.

A district judge will formally announce this at a hearing on 11 June 2021. The petitioner can apply for a decree absolute 6 weeks and one day after the decree nisi is pronounced.

You don't need to come to the hearing unless your client wants to object to any of the orders being made. Contact the court by 4 June 2021 if you or your client wants to attend.

Sign in to your account for further details:
<https://manage-case.platform.hmcts.net/cases/case-details/1617110311534259>

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HM Courts & Tribunals Service

Phone: 0300 303 0642
 Hours: Monday to Friday 8am to 8pm, Saturday 8am to 2pm
 Find out about call charges: <https://www.gov.uk/call-charges>

Email: divorcecase@justice.gov.uk

Please help us improve this service by leaving your feedback at https://www.smartsurvey.co.uk/s/Divorce_Feedback/?pageurl=email.



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Decree Nisi pronounced notification

When Decree Nisi has been pronounced, the respondent solicitor will get a notifications.

They will be able to see the 'Decree Nisi' on the documents tab.

public inbox: respondent respondent GO!
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Subject: **Petitioner vs Respondent: Decree nisi granted**
To: **respondent**
From: **hmcts.divorce.service@notifications.service.gov.uk**
Received: **Sat Apr 17 2021 16:33:57 GMT+0100 (British Summer Time)**

Attachments: (Subscribe to receive Attachments)

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Reference no: 1617110311534259
Case: Petitioner vs Respondent
Dear Mrs Solicitor,

The application for decree nisi has been granted.

In 6 weeks time the Petitioner will be able to apply for a decree absolute.

Sign in to your account to view a copy of the 'decree nisi' in the documents tab. If Petitioner applied for a cost order then you can also see the results of the application in the documents tab:

<https://manage-case.platform.hmcts.net/cases/case-details/1617110311534259>

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Phone: 0300 303 0642
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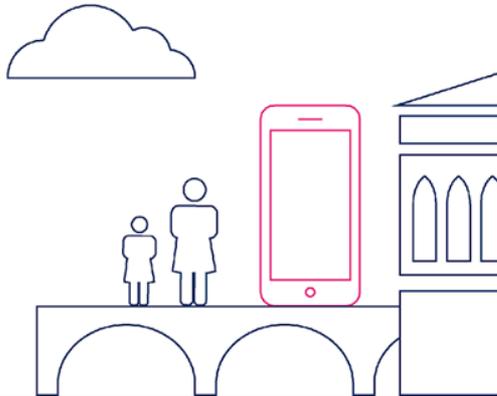
Please help us improve this service by leaving your feedback at <http://www.smartsurvey.co.uk/s/8RR1T?pageurl=/email>.



HM Courts &
Tribunals Service

Decree Absolute applied for notification

When the Petitioner or Petitioner's Solicitor applies for a Decree Absolute, the Respondent Solicitor is sent a notification.



public inbox: respondent mallinator.com

Subject: **Petitioner vs Respondent: The applicant has applied for decree absolute** Back To Inbox
 To: **respondent**
 From: **hmcts.divorce.service@notifications.service.gov.uk**
 Received: **Sat Apr 17 2021 16:37:07 GMT+0100 (British Summer Time)**

Attachments: [\(Subscribe to receive Attachments\)](#)

Reference no: 1617110311534259

Case: Petitioner vs Respondent

Dear Mrs Solicitor,

The applicant has applied for a decree absolute.

This application is subject to checks to ensure there are no outstanding applications or other matters that require completion before the divorce is finalised. If there are no outstanding applications or other matters that require completion, the court will issue the decree absolute and the divorce is complete.

Sign in to your account for more information:
<https://manage-case.platform.hmcts.net/cases/case-details/1617110311534259>

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Phone: 0300 303 0642
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Email: divorcecase@justice.gov.uk

Please help us improve this service by leaving your feedback at
https://www.smartsurvey.co.uk/s/Divorce_Feedback/?pageurl=email.



HM Courts &
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Decree Absolute granted notification

When the Divorce has been granted, the respondent solicitor will get a notifications.

They will be able to see the 'Decree Absolute' on the documents tab.

Subject: **Petitioner vs Respondent: The divorce is now complete** Back To Inbox
To: **respondent**
From: **hmcts.divorce.service@notifications.service.gov.uk**
Received: **Sat Apr 17 2021 16:37:52 GMT+0100 (British Summer Time)**
Sending IP: **23.251.239.67**
Parts: [text](#) [html](#) [Show Links](#)

Attachments: (Subscribe to receive Attachments)

GOV.UK

Reference no: 1617110311534259

Case: Petitioner vs Respondent

Dear Mrs Solicitor,

The decree absolute has been made and the divorce is now complete.

Sign in to your account to download a copy of the certificate:
<https://manage-case.platform.hmcts.net/cases/case-details/1617110311534259>

Since 27th April 2015, orders issued by the Family Courts in England and Wales have borne an electronic image of the single family court seal. This applies to all family court orders, which include the final decree absolute/orders issued on the dissolution of a marriage or civil partnership. Therefore, such orders are legitimate orders of the family court and they should not be refused based on the presence of an electronic image.

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HM Courts & Tribunals Service

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Find out about call charges: <https://www.gov.uk/call-charges>

Email: divorcecase@justice.gov.uk

Please help us improve this service by leaving your feedback at
https://www.smartsurvey.co.uk/s/Divorce_Feedback/?pageurl=email.

