



Department
for Education

Data Operations Division - request for change form for CBDS

RFC 1160

AP module

Type of change

New data items

Name and team/company of RFC Originator:

Kirsty Knox, DDU

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

17/12/2020

Date change required

In preparation for the 2021 to 2022 school census

Priority

[2]

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

New data items

Description of change

The addition of two new **voluntary** data items to support policy requirements for the 2021 to 2022 academic year.

Data item TBC – Alternative provision reason

Metadata Requirements:

CBDS Identifier – TBC

Data Item Name – Alternative provision reason

Description – Identifies the main or primary reason why the pupil was placed in alternative provision at the PRU / AP

Type and format – A(3)

Code set / Valid values:

Code	Description
ASP	awaiting an appropriate special school place
EHC	setting named on EHC plan
MHN	medical condition (mental health need)
NEW	new arrival without a school place
OTH	other
EXP	Expulsion
PHN	medical condition (physical health need)
RHE	returning to education from elective home education

Item level validation – None

XML Tag - <APReason>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

Data item TBC – Placement reason

Metadata Requirements:

CBDS Identifier – TBC

Data Item Name – Placement reason

Description – Identifies the main or primary reason why the school commissioned AP was arranged

Type and format – A(3)

Code set / Valid values:

Code	Description
BHS	off site placement for behavioural support
SUS	suspension
EXP	expulsion (where still going through the review process)
MHN	medical condition (mental health need)
OTH	Other
PHN	medical condition (physical health need)

Item level validation – None

XML Tag - <PlacementReason>

Status – Active

History Notes – C

Multiplicity Notes – S (Single current occurrence)

Reason for change (including benefits)

The addition of two new **voluntary** data items to support policy requirements for the 2021 to 2022 academic year.

Impact of not doing the change

New data items would not be present in systems.

Impact assessment to be undertaken by

School Census software suppliers

School Census working group

Date consulted

18/12/2020

Response requested by

08/01/2021

Section 2 – impact analysis

Software suppliers' summary of impact assessment

No comments received.

DfE internal colleagues' summary of impact assessment

Content to proceed

Alternative Solutions / Workarounds (if appropriate)

Not applicable

Section 3 - outcome / decision

Date of review meeting

04 February 2021

Brief Summary of Discussion

Reviewed proposal and any feedback received.

Agreed to proceed.

Accept / Reject

Accept

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