



Department
for Education

Data Operations Division - request for change form for CBDS

RFC 1176

Expulsion and exclusion terminology

Type of change

Expulsion data items and codeset update

Name and team/company of RFC Originator:

Kirsty Knox, DDU

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

10/05/2021

Date change required

In preparation for the 2021 to 2022 school census

Priority

[1]

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

N00026, N00685, N00686 and N00687. Codesets CS048 and CS010

AP data item codesets CS114 and CS115

Description of change

This change, to revert from expulsions to permanent exclusions in all published documentation and systems, involves amendments to CBDS data items and codesets however, also affects all references to those data items and codesets in data collection specifications, validations and guidance.

Specific changes to CBDS include:

1) Data item descriptions changed

From:

N00026	Category	For each exclusion, expulsion or suspension, the category
N00685	Reason	For each exclusion, expulsion or suspension, a reason
N00686	Reason	For each exclusion, expulsion or suspension, a reason
N00687	Reason	For each exclusion, expulsion or suspension, a reason

To

N00026	Category	Identifies whether the category is that of a suspension or permanent exclusion
N00685	Reason	Identifies the reason for the suspension or permanent exclusion
N00686	Reason	Identifies the reason for the suspension or permanent exclusion
N00687	Reason	Identifies the reason for the suspension or permanent exclusion

2) Update to the current codeset: CS048 and corrected valid dates for use.

From:

CS048	Pupil Exclusion, Expulsion and Suspension Category	Period valid for
FIXD	Fixed Period	For use until 2021-08-31
PERM	Permanent	For use until 2021-08-31
LNCH	Lunchtime *not collected in the school census	
EXPU	Expulsion	For use from 2021-09-01
SUSP	Suspension	For use from 2021-09-01

To:

CS048	Suspension or permanent exclusion category	Period valid for
FIXD	Fixed Period	For use until 2021-07-31
PERM	Permanent	
LNCH	Lunchtime *not collected in the school census	
SUSP	Suspension	For use from 2021-08-01

3) Rename of the existing codeset CS010

From: Pupil Exclusion, Expulsion and Suspension Reason

To: Suspension or permanent exclusion reason

4) Update of AP reason codeset CS114

From:

CS114	Alternative provision reason
ASP	awaiting an appropriate special school place
EHC	setting named on EHC plan
MHN	medical condition (mental health need)
NEW	new arrival without a school place
OTH	other
EXP	Expulsion
PHN	medical condition (physical health need)
RHE	returning to education from elective home education

To:

CS114	Alternative provision reason
ASP	awaiting an appropriate special school place
EHC	setting named on EHC plan
MHN	medical condition (mental health need)
NEW	new arrival without a school place
OTH	other
PEX	Permanent exclusion
PHN	medical condition (physical health need)
RHE	returning to education from elective home education

5) Update of AP placement reason codeset CS115

From:

CS115	Placement reason
BHS	off site placement for behavioural support
SUS	suspension
EXP	expulsion (where still going through the review process)
MHN	medical condition (mental health need)
OTH	Other
PHN	medical condition (physical health need)

To:

CS115	Placement reason
BHS	off site placement for behavioural support
SUS	suspension
EXR	permanent exclusion (where still going through the review process)
MHN	medical condition (mental health need)
OTH	Other
PHN	medical condition (physical health need)

Reason for change (including benefits)

In May 2019, the government announced it would return to referring to fixed period exclusion as 'suspension' and permanent exclusion as 'expulsion', to simplify terminology and prevent conflation.

We have heard the concerns raised by key stakeholders about the negative connotations of the term 'expulsion', and as a result we will refer instead to 'permanent exclusion' while continuing to use 'suspension' when referring to a fixed term exclusion.

Impact of not doing the change

Confusion in the sector regarding the correct terminology to be used moving forwards.

Impact assessment to be undertaken by

N/A

Date consulted

N/A

Response requested by

N/A

Section 2 – impact analysis

Software suppliers' summary of impact assessment

Suppliers were not consulted for approval of this change via correspondence due to the priority level however, it was understood from discussion that late changes such as this are not ideal, due to the agreed release schedules of software to schools and local authorities.

In some cases work on this module had already been carried out which now needs to be redone and resource reallocated from other tasks. There was a risk that supplier products could be delayed due to this change.

DfE internal colleagues' summary of impact assessment

Changes required to all guidance, systems and products.

Alternative Solutions / Workarounds (if appropriate)

Not applicable

Section 3 - outcome / decision

Date of review meeting

14 May 2021

Brief Summary of Discussion

Changes to data collection structure should be as least burdensome as possible at this late stage. Agreed to leave XML structure as detailed in 2020/21 with school MIS suppliers to ensure minimal change.

Accept / Reject

Accept

© Crown copyright 2021