



Application to register temporary use of land or buildings to keep livestock

Use this form to apply for a new temporary land association (TLA) or temporary country parish holding (tCPH) number if your main holding is in England. Do not use this form if your main holding is in Wales, log into <https://www.gov.wales/login-rural-payments-wales-rpw-online> instead.

You must read the guidance at www.gov.uk/apha/register-temporary-livestock-holding before you fill in the form.

Do not complete this form if you:

- have had a TLA for the same land or building in the past and the landowner has not changed – you should reactivate it instead
- want to renew a TLA or tCPH number that has not yet expired

Call APHA on 03000 200 301 to request a reactivation or renewal.

You cannot apply for a TLA or tCPH for cattle with movement restrictions, for example, if a TB test is overdue, until the restriction is lifted.

How to complete this form

Use one copy of this form to apply for either:

- one or more TLAs (complete all sections apart from section 5)
- one tCPH number (complete all sections)

Fill in the form electronically or by hand. You must complete all questions marked with an asterisk (*). Agents can complete the form but only the applicant can complete section 6.

Where to send the form

Send it to temporaryland@apha.gov.uk or:

Animal and Plant Health Agency
Cardiff Customer Service Centre
Cromlin West
Cardiff Edge Business Park
Longwood Drive
Whitchurch
Cardiff
CF14 7YU

What happens next

APHA aims to process applications within 10 working days. It may take longer if:

- your application is inaccurate
- the form is incomplete
- APHA need to carry out a bovine TB veterinary risk assessment

Section 1: Applicant's details

1.1 Complete all sections.

* Title:

* First name:

* Last name:

Business name:

* Postal address including
postcode:

Landline number(s)

Mobile number(s)

Email address:

* 1.2 CPH number you
want the TLA(s) or tCPH
to be associated with:

1.3 SBI:

* 1.4 Species:

Species	Number of animals	Purpose, for example grazing, breeding or finishing	Date livestock moved on (leave blank if you have not yet moved livestock)

If cattle, include your
veterinary practice:

Section 2: Application type

2.1 A TLA is for land or buildings within 10 miles of the main area you keep livestock. It associates the land or building you're using with your CPH number, so you do not need to record and report livestock movements.

A tCPH number is for land or buildings more than 10 miles from the main area you keep livestock. It can be used for land within 10 miles if:

- you want to register, and will operate, your temporary holding separately from your existing CPH number
- the land you wish to use is in a different TB risk area from your CPH number

Find out more about TLAs and tCPHs at www.gov.uk/apha/register-temporary-livestock-holding

* Application type:

temporary land association (TLA)

temporary county parish holding (tCPH) number

2.2 Enter the date you want the TLA(s) or tCPH number to start. This must be:

- the date you intend to move animals onto the land or into the building, as agreed with whoever currently has control of the land
- at least 10 days from the date you send an application to APHA
- a weekday

If you want your registration to start as soon as we are able to process your application, put 'ASAP' rather than a date in the start date box.

* Start date:

Section 3: Landowner details

If you are applying for a set of TLAs or a tCPH number with fields or buildings involving more than one landowner or CPH number, you must complete a separate section 3 and 4 for each CPH number. You'll need to either:

- print out a blank copy of the sections and fill them out by hand
- download extra copies of this form and complete sections 3 and 4 to include in your application

3.1 You must complete this section with the details of the person whose land or buildings you have agreed to use. The terms 'renting' and 'rent' refer to any arrangement between yourself and someone else for you to use land they have control of.

* Title:

* First name:

* Last name:

Business name:

* Postal address including postcode:

* Telephone number:

* 3.2 CPH number:

Enter the CPH number that permanently covers this land. Enter 'N/A' if the land isn't covered by a CPH number.

Section 4: Land details

* 4.1 Landowner’s CPH number. Enter N/A if the landowner does not have one:

* 4.2 Complete one row of the table for each field and building you want to include in your application.

For each field you must enter either:

- an OS grid reference
- the parcel ID

You must use the OS map reference for a building.

How to find an OS grid reference

Use <https://explore.osmaps.com/> to find a grid reference for the field or building you plan to use.

Follow these instructions:

1. Using the search facility at the top left of the page, search for a county, place, or postcode.
2. Using the map, locate the building or field. Use the +/-icons to zoom in and out.
3. Right click on the centre of each individual building or field to find the OS grid reference. You should select as near to the middle of the field or building as possible.

You can instead provide a parcel ID for fields (not buildings) if the landowner has given you this. A parcel ID is a unique 10-character ID number given to a land parcel when it’s registered with the Rural Payments service (for example, ST 6789 6789).

Do not use Magic Maps to find grid references for this form. A land parcel ID is not the same as a National Grid field reference number which you may have used when applying for a CPH number.

OS map reference 12-character OS map reference for each building or field. For example, SO 12345 12345	Parcel ID 10-character parcel ID number for each field. For example, ST 6789 6789	Land description Description or name for the rented field or building. For example, “John’s field” or “large shed” (optional)	Planned end date End dates cannot be more than one year after the start date

Section 5: tCPH number location details (only to be completed for tCPH applications)

5.1 Enter the location of the main area you will keep livestock ('gathering point') for the group of fields or buildings in section 4. You'll need either a:

- 12-character OS map reference (for example, SO 12345 12345)
- 10-character parcel ID (for example, ST 6789 6789), as provided by the person whose field you have agreed to use

* OS map reference or parcel ID for main livestock gathering area:

5.2 Enter the address of the tCPH number location.

* Postal address including postcode for main livestock gathering area:

Section 6: Applicant declaration

6.1 Only the applicant can complete this section. Agents cannot complete it on the applicant's behalf.

I certify that the information given in this registration form is correct. I confirm that:

- I have read, understood and will comply with the rules for TLAs and tCPHs (these are explained on www.gov.uk/apha/register-temporary-livestock-holding)
- I confirm I have permission from the landowner to use the fields or buildings outlined in section 4 and will vacate these if the agreement is terminated by them
- if any of the details supplied in this form change, I will inform APHA as soon as possible
- I will provide any extra information if it's required by APHA to complete this application
- I will not mix my livestock with anyone else's livestock
- I will prevent nose-to-nose contact between my cattle and anyone else's livestock if TB restrictions are in force on my cattle, at the time of this application
- I will contact APHA if I stop using this land to keep livestock before the planned end date

* Applicant name in block letters

* Date

Data protection

For information on how APHA handles personal data please go to the APHA personal information charter:

<https://www.gov.uk/government/organisations/animal-and-plant-health-agency/about/personal-information-charter>.

APHA is an executive agency of the Department for Environment, Food and Rural Affairs. It also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.