



# MIN 538 (M) Amendment 3

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## Codes of Practice - Authorisation of Certifying Authorities

**Notice to all Owners, Operators and Skippers of Small Vessels in Commercial Use and Certifying Authorities of this type of Vessel.**

*This notice should be read with the Small Commercial Vessel Codes, Police Boat Codes and MGN 280 (M). This notice replaces MIN 538 Amendment 2 (M).*

*This MIN expires on 1<sup>st</sup> April 2022*

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### Summary

The purpose of this Marine Information Note is to provide the revised contact details of the MCA authorised Certifying Authorities undertaking survey and certification work against the standards of the Small Commercial Vessel Codes of Practice, Police Boat Codes or MGN 280 (M)

## 1. Introduction/Background

1.1 Certifying Authorities undertake survey and certification work under the Small Commercial Vessel Codes of Practice or MGN 280 (M). The Codes of Practice are as follows:

- The Safety of Small Commercial Sailing Vessels – A Code of Practice (Blue Code)
- The Safety of Small Commercial Motor Vessels – A Code of Practice (Yellow Code)
- The Code of Practice for the Safety of Small Workboats and Pilot Boats (Brown Code)
- The Code of Practice for the Safety of Small Vessels in Commercial use for Sport or Pleasure Operating from a Nominated Departure Point (NDP) (Red Code)
- The Police Boat Codes (A, B, C, D)
- The Police Boat Code (PBC3)
- The Code of Practice for the Safety of Small Workboats and Pilot Boats (Industry Working Group Technical Standard)
- The Code of Practice for the Safety of Small Workboats and Pilot Boats. Edition 2
- MGN 280 (M) – Small Vessels in Commercial Use for Sport or Pleasure, Workboats and Pilot Boats – Alternative Construction Standards is available as an equivalent standard to the Small Commercial Vessel Codes of Practice.



## 2. Responsibilities

- 2.1 Certifying Authorities are authorised by the Maritime and Coastguard Agency to examine and certificate small commercial vessels in accordance with the applicable requirements.
- 2.2 A Certifying Authority is responsible for each certificate it issues, and the relationship between the Certifying Authority and a vessel owner / managing agent is direct. This does not supersede the Code requirement that an owner is responsible for ensuring that their vessel complies with the requirements applicable to that vessel.
- 2.3 It is the responsibility of the owner / managing agent to ensure that a vessel is properly maintained, examined and manned in accordance with the relevant Code.
- 2.4 The Certifying Authorities listed under section 3 are authorised as Inspectors of Marks for the purpose of verifying Carving & Marking Notes on UK ships of less than 24 metres in length.
- 2.5 The Certifying Authorities listed under section 3 are also authorised to undertake inspections in accordance with the Maritime Labour Convention on Coded vessels of less than 24 metres in length.

## 3. List of Certifying Authorities

- 3.1 The following is a list of the head offices of Certifying Authorities authorised through formal agreement to conduct survey and certification of all types of small commercial vessels against the standards of the Small Commercial Vessel Codes or MGN 280 (M).

### **Bureau Veritas**

Suite 1 &2, Keel House  
Tyne Dock  
South Shields  
Tyne and Wear  
NE34 9PY  
Tel: 0191 427 8170  
Fax: 0191 427 8171  
Email: - [gbr\\_clo@uk.bureauveritas.com](mailto:gbr_clo@uk.bureauveritas.com)

### **Burness Corlett Three Quays (Southampton) Ltd.**

Beresford House  
Town Quay  
Southampton  
SO14 2AQ  
Tel: 023 80 33 9449  
Fax: 023 80 33 9440  
Email: [info@bctq.com](mailto:info@bctq.com) .

### **DNV - Maritime**

4500 Parkway  
Solent Business Park  
Whiteley  
Hampshire  
PO15 7AZ  
Tel: 023 80 74 5940  
Email: [uk.flag.contact@dnv.com](mailto:uk.flag.contact@dnv.com)

### **International Institute of Marine Surveying**

Murrills House  
48 East Street  
Portchester  
PO16 9XS  
Tel: 023 92 38 5223  
Email: [ca@iims.org.uk](mailto:ca@iims.org.uk)

### **Lloyd's Register EMEA**

Global Technology Centre  
University of Southampton  
Boldrewood Campus,  
Burgess Road,  
Southampton  
SO16 7QF  
Tel: 0151 552 5200  
Email: [MCA.CodesofPractice@lr.org](mailto:MCA.CodesofPractice@lr.org)

### **MECAL Ltd**

Office Suite 4  
Endeavour House  
Oceansgate  
Devonport  
Plymouth  
PL1 4RW  
Tel: 01752 251211  
Email: [admin@mecal.co.uk](mailto:admin@mecal.co.uk)



**Maritime and Coastguard Agency**

Domestic Survey Operations  
Spring Place  
105 Commercial Road  
Southampton  
SO15 1EG  
Tel: 020 381 72456 / 72190  
Email: [hqsurvey@mcga.gov.uk](mailto:hqsurvey@mcga.gov.uk)

**RINA Services S.p.A.**

North Wing, 1st Floor  
2 Charlotte Place  
Southampton SO14 0TB  
United Kingdom  
Tel: 023 80 33 2271  
Email: [southampton.office@rina.org](mailto:southampton.office@rina.org)

**Royal Yachting Association**

RYA House  
Ensign Way  
Hamble  
Southampton  
SO31 4YA  
Tel: 023 8060 4100  
Email: [scvcert@rya.org.uk](mailto:scvcert@rya.org.uk)

**Society of Consulting Marine  
Engineers and Ship Surveyors**

Ground Floor  
Unit 5, Prospect House  
7 Ocean Way  
Southampton  
SO14 3TJ  
Tel: 023 80 016494  
Email : [sec@scmshq.org](mailto:sec@scmshq.org)

**Yacht Designers and Surveyors  
Association**

The Glass Works  
3b Penns Road  
Petersfield  
Hampshire  
GU32 2EW  
Tel: 01730 710425  
Fax: 01730 710423  
Email: [dawn@ybdsa.co.uk](mailto:dawn@ybdsa.co.uk)

**4. Applications to act as a Certifying Authority**

- 4.1 Organisations wishing to act as a Certifying Authority should make a formal request in writing to the address at the bottom of this notice. Upon receiving a request, the criteria for acting as a Certifying Authority will be provided by the Maritime and Coastguard Agency.



## More Information

Maritime Governance, Improvement and Assurance  
Maritime and Coastguard Agency  
Bay 3/07  
Spring Place  
105 Commercial Road  
Southampton  
SO15 1EG

Tel: +44 (0) 203 8172000  
e-mail: [ExternalMonitoring@mcga.gov.uk](mailto:ExternalMonitoring@mcga.gov.uk)

Website Address: [www.gov.uk/government/organisations/maritime-and-coastguard-agency](http://www.gov.uk/government/organisations/maritime-and-coastguard-agency)

General Enquiries: [infoline@mcga.gov.uk](mailto:infoline@mcga.gov.uk)

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