## Government Chemist Programme Expert Group Meeting

Thursday 2nd April 2020

Via MS Teams

<u>Attendees:</u>

| PEG | BEIS |
|---|---|
| Alex McKinlay *(dep. for Sophie Rollinson)* | Merton Murrell |
| David Franklin | Sarah Davies |
| David Pickering | Maria Turner |
| Diane Turner | |
| Jonathon Griffin | **LGC** |
| John Collins | Julian Braybrook *(Government Chemist)* |
| Gillian McEneff *(dep. for Chelvi Leonard)* | John Black |
| Roger Wood | Malcolm Burns |
| Paul Berryman *(Chair)* | Paula Domann |
| Simon Branch | Selvarani Elahi |
| David Skelton | Kirstin Gray |
| Will Munro *(dep. for Kasia Kazimierczak)* | Michael Walker |
| Helen Munday | Elena Sanchez |
| | Bob Oswald *(Minutes)* |

<u>Apologies</u>: Andrew Millman, Chelvi Leonard, Brenda McRory, Andrew Damant

### 1. Minutes/Actions

1.1 The Chair welcomed all attendees and noted apologies. He thanked the Deputy Chair for Chairing the last few meetings. He also reminded attendees that matters discussed at the meeting were confidential and asked them to state any conflicts of interest at the appropriate time.

1.2 Minutes from previous meeting (November 2019) were approved.

1.3 All actions were closed, however a number of points were raised:
- *Action 6 (from Nov '17 meeting) re: AD representation.* The Chair welcomed Diane Turner as the RSC AD/ACTF representative replacing David Ferguson (who left the PEG in April 2017). It was also noted that the RSM AMC had a new chair – Derek Stevenson, who replaces Colin Creaser.
- *Action 1 (from Nov '19 meeting) re: NML work on CBD.* **(New) ACTION 1**: **Selvarani Elahi** to convene meeting with GC staff and FSA, FSS, & OPSS to discuss their respective work on CBD and feed into the presentation for the autumn PEG meeting. One PEG member commented that this would be very useful as the deadline set by FSA for companies in relation to the sale of food products containing CBD is April 2021. **(New) ACTION 2:** **GC staff** will give an overview of the GC work on CBD at the autumn PEG meeting.

**2. GC Programme 2017-20 Overview (Selvarani Elahi)**

2.1 Selvarani gave a presentation summarising the outputs and achievements of the 2017-20 programme. The slides were circulated with these minutes. Comments and questions raised during and after the presentation are summarised below:

2.2 One PEG member commented that the LGC MSI project was a good one but whilst SE had reported 100% completion against project RF3, FSA is waiting for the final report. It was clarified that this completion rate was in relation to the GC funded MSI project, which is separate from the FSA one. **ACTION 3: Malcolm Burns** to discuss this with the PEG member in question after the meeting.

2.3 There was a query on SF1 Preparedness, where GC reported that recovery correction for CRMS should be on the basis on spike recovery experiments performed on the CRM as most laboratories used method related recoveries to do the correction. It was clarified that the work has shown this to be true for CRMs but for samples, the approach of using method related recoveries should still be adequate.

2.4 Julian Braybrook was asked if it was still the requirement that Referee Analyst should hold a MChemA. Julian replied to say that although this requirement may need to be reviewed in the future, for Michael Walker's replacement, it has been specified that they hold a MChemA.

2.5 Finally, Selvarani introduced John Black who would be taking over from her as Project Manager for the GC Programme.

**3. Programme KPIs and dissemination outputs (Elena Sanchez)**

3.1 Elena's presentation covered highlights from the 2017-20 programme with regards to knowledge transfer and impact measures (slides were circulated with these minutes).

3.2 One of the actions from the November 2019 meeting (Action 4) had been for PEG members to consider which of the suggested success indicators for the 2020-23 programme they would prioritise. Some PEG members had submitted their comments prior to the meeting and Elena summarised these in her presentation (slide 10). She explained that a strategy will be developed based on the NMS logic model, which will include a social media plan.

**4. Feedback and Questions**

4.1 The Chair thanked PEG members for their flexibility in participating in a remote meeting on this occasion.

4.2 He also thanked Selvarani Elahi for doing such a superb job as programme manager and said he looked forward to working with John Black going forward. Finally, he thanked Michael Walker for the excellent job he had done as Referee Analyst and was sure that the whole PEG would miss working with him.

4.3 Feedback received via Microsoft Teams Meeting Chat is provided in Annex 1, which shows positive feedback and resulted in one addition action: **ACTION 4: Julian**

**Braybrook, John Black** and **Maria Turner** to meet with new PEG members to introduce the GC function, the 2020-23 programme and PEG to them.

## 5. Next meeting

5.1 **ACTION 5:** **Bob Oswald** to send a Doodle Poll for the Autumn 2020 meeting.

ANNEX 1: MS TEAMS CHAT

[2:52 PM] **
What a fabulous programme!
 [2:52 PM] Julian Braybrook
Cheers **
[2:54 PM] **
Wonderful, thanks for the overview and great programme. I'm just trying to absorb it all having only got involved yesterday.
[2:54 PM] **
Wonderful, thanks for the overview and great programme. I'm just trying to absorb it all having only got involved yesterday.
 [2:58 PM] Julian Braybrook
**. Happy to meet to go over the whole programme and its raison d'etre with ** and yourself. Could involve BEIS too - Maria?
 [2:59 PM] **
I have to drop off at 3. Thank you Selvarani for the great job managing the Programme over the last three years.
[3:00 PM] Turner, Maria (International Research and Innovation)
Absolutely - we can also send an introduction document for new PEG members we can share
 [3:00 PM] **
Thanks Julian, that sounds great.
[3:00 PM] **
Me too - thanks Julian, would be very useful.
 [3:01 PM] Selvarani
Thanks **!
 [3:02 PM] **
I received the NMS PEG introduction pack at lunch time today, but haven't had a chance to go through it in detail yet, as I had a 1pm meeting before this.
 [3:14 PM] **
Were you interviewed as part of the evidence gathering by the POST students on food fraud??  **
[3:20 PM] Selvarani
** - this was for a specific POSTnote on food fraud - I can send you information by email.
[3:22 PM] **
No need to send anything.  I was interviewed by them, so fully aware.  Sorry, I didn't express the question well!  Pleased to hear you were involved - as I would have expected!
[3:25 PM] Selvarani
That's good **. Yes, we checked they had spoken to FDF.
[3:27 PM] Julian Braybrook
Apologies to the Chair and PEG members but I have to leave the meeting spot on 3.30pm for a Skype call as part of my wider advisory role wrt measurement (with NHS England and Public Health England) about current COVID-19 UK testing demands

[3:28 PM] **
Looks an excellent plan for 2020-2023
[3:30 PM] **
Thank you! Good meeting, very useful
 [3:30 PM] Michael Walker left the conversation.
 [3:30 PM] **
bye thanks for all the information-excellent work and thanks for putting it all together