

OS IN01 - continuation page

Registration of an overseas company opening a UK establishment

Secretary

D1	Secretary details¹	
	Please use this section to list all the secretaries of the company. Please complete Sections D1-D3. For a corporate secretary, complete Sections E1-E3.	
Full forename(s)		<p>1 Corporate details Please use Sections E1-E3 to enter corporate secretary details.</p> <p>2 Former name(s) Please provide any previous names (including maiden or married names) which have been used for business purposes in the last 20 years.</p>
Surname		
Former name(s) ²		

D2	Secretary's service address³	
Building name/number		<p>3 Service address This is the address that will appear on the public record. This does not have to be your usual residential address.</p> <p>If you provide your residential address here it will appear on the public record.</p>
Street		
Post town		
County/Region		
Postcode		
Country		

D3	Secretary's authority	
	Please enter the extent of your authority as secretary. Please tick one box.	
Extent of authority	<input type="checkbox"/> Limited ⁴ <input type="checkbox"/> Unlimited	<p>4 If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.</p> <p>5 If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.</p>
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box.	
	<input type="checkbox"/> Alone <input type="checkbox"/> Jointly ⁵	
If applicable, name(s) of person(s) with whom you are acting jointly		

OS IN01 - continuation page

Registration of an overseas company opening a UK establishment

Corporate secretary

E1		Corporate secretary details¹	
		Please use this section to list all the corporate secretaries of the company. Please complete Sections E1-E3 .	
Name of corporate body or firm			1 Registered or principal address This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address) or DX number.
Building name/number			
Street			
Post town			
County/Region			
Postcode			
Country			

E2		Legal details	
		Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	
Legal form of the corporate body or firm			2 Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register
Governing law			
If applicable, where the company/firm is registered 2			
If applicable, the registration number			

E3		Corporate secretary's authority	
		Please enter the extent of your authority as corporate secretary. Please tick one box.	
Extent of authority	<input type="checkbox"/> Limited 1 <input type="checkbox"/> Unlimited		1 If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below. 2 If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box.		
	<input type="checkbox"/> Alone <input type="checkbox"/> Jointly 2		
If applicable, name(s) of person(s) with whom you are acting jointly			

OS IN01 - continuation page

Registration of an overseas company opening a UK establishment

Director

F1 Director details ¹

Use this section to list all the directors of the company. Please complete Sections F1-F5. For a corporate director, complete Sections G1-G3. Please use a continuation page if necessary.

Full forename(s)							
Surname							
Former name(s) ²							
Country/State of residence ³							
Nationality							
Month/year of birth ⁴	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td>m</td><td>m</td><td>y</td><td>y</td><td>y</td><td>y</td> </tr> </table>	m	m	y	y	y	y
m	m	y	y	y	y		
Business occupation (if any) ⁵							

¹ Corporate details

Please use Sections G1-G3 to enter corporate director details.

² Former name(s)

Please provide any previous names (including maiden or married names) which have been used for business purposes in the last 20 years.

³ Country/State of residence

This is in respect of your usual residential address as stated in Section F5.

⁴ Month and year of birth

Please provide month and year only. Provide full date of birth in section F4.

⁵ Business occupation

If you have a business occupation, please enter here. If you do not, please leave blank.

F2 Director's service address ⁶

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

⁶ Service address

This is the address that will appear on the public record. This does not have to be your usual residential address.

If you provide your residential address here it will appear on the public record.

F3 Director's authority

Please enter the extent of your authority as director. Please tick one box.

Extent of authority	<input type="checkbox"/> Limited ⁷ <input type="checkbox"/> Unlimited
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box. <input type="checkbox"/> Alone <input type="checkbox"/> Jointly ⁸
If applicable, name(s) of person(s) with whom you are acting jointly	

⁷ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.

⁸ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.

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F4

Director's date of birth ⓘ

Please complete your full date of birth below.

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

ⓘ **Date of birth**
You must give the full date of birth.

F5

Director's usual residential address ⓘ

Please complete your usual residential address below.

Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

ⓘ **Director's usual residential address**
Please state 'Same as service address' in this section if your usual residential address is 'Same as service address'.

This address cannot be a PO Box, DX or LP (Legal Post in Scotland) number.

Regulation 25 of the Overseas Companies Regulations 2009.

Higher protection®

Only tick the box below if you are in the process of applying for, or have been granted, higher protection by the Registrar from disclosing your usual residential address to credit reference agencies under Regulation 25 of the Overseas Companies Regulations 2009.

Different postal address:

If you are applying for, or have been granted, higher protection, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where you are applying for higher protection with this notice, the application and this form must be posted together.

ⓘ If you are currently in the process of applying for, or have been granted, higher protection, you may wish to check you have not entered your usual residential address in Section F2 as this will appear on the public record.

OS IN01 - continuation page

Registration of an overseas company opening a UK establishment

Corporate director

G1	Corporate director details ¹		<p>¹ Registered or principal address This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address) or DX number.</p>									
	Please use this section to list all the corporate directors of the company. Please complete Sections G1-G3 .											
Name of corporate body or firm												
Building name/number												
Street												
Post town												
County/Region												
Postcode	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>											
Country												

G2	Legal details		<p>² Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register</p>																			
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.																					
Legal form of the corporate body or firm																						
Governing law																						
If applicable, where the company/firm is registered ²																						
If applicable, the registration number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																					

G3	Corporate director's authority		<p>¹ If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below.</p> <p>² If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.</p>
	Please enter the extent of your authority as corporate director. Please tick one box.		
Extent of authority	<p>Limited ¹</p> <p>Unlimited</p>		
Description of limited authority, if applicable	<p>Are you authorised to act alone or jointly? Please tick one box.</p> <p>Alone</p> <p>Jointly ²</p>		
If applicable, name(s) of person(s) with whom you are acting jointly			

OS IN01 - continuation page

Registration of an overseas company opening a UK establishment

Permanent representative

J1	Permanent representative's details	
	Please use this section to list all the permanent representatives of the company. Please complete Sections J1-J4 .	
Full forename(s)		
Surname		

J2	Permanent representative's service address ¹	
Building name/number		¹ Service address This is the address that will appear on the public record. This does not have to be your usual residential address. If you provide your residential address here it will appear on the public record.
Street		
Post town		
County/Region		
Postcode	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country		

J3	Permanent representative's authority	
	Please enter the extent of your authority as permanent representative. Please tick one box.	
Extent of authority	<input type="checkbox"/> Limited ² <input type="checkbox"/> Unlimited	² If you have indicated that the extent of your authority is limited, please provide a brief description of the limited authority in the box below. ³ If you have indicated that you are not authorised to act alone but only jointly, please enter the name(s) of the person(s) with whom you are authorised to act below.
Description of limited authority, if applicable	Are you authorised to act alone or jointly? Please tick one box. <input type="checkbox"/> Alone <input type="checkbox"/> Jointly ³	
If applicable, name(s) of person(s) with whom you are acting jointly		

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J4 Permanent representative's usual residential address ¹

	Please complete your usual residential address below.						
Building name/number							
Street							
Post town							
County/Region							
Postcode							
Country							

1 Permanent representative's usual residential address

Please state 'Same as service address' in this section if your usual residential address is 'Same as service address'.

This address cannot be a PO Box, DX or LP (Legal Post in Scotland) number.

Regulation 25 of the Overseas Companies Regulations 2009.

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OS IN01 - continuation page

Registration of an overseas company opening a UK establishment

Person authorised

K1 Details of person authorised to accept service of documents in the UK

Please use this section to list all the persons' authorised to accept service below.
Please complete **Sections K1-K2**.

Full forename(s)

Surname

K2 Service address of person authorised to accept service ^①

Building name/number

Street

Post town

County/Region

Postcode

Country

① Service address

This is the address that will appear on the public record. This does not have to be your usual residential address. Please note, a DX address would not be acceptable.