

Required Method of Operation: Pet Travel: Sea or Rail Carrier

Carrier	
Date of Completion/Amendment	
RMOP Number (to be given by APHA on approval)	
Mandatory review date (to be given by APHA)	
Carrier details	
Route	
Sailing times or frequency	
% of pets that are pre-booked?	
Are there limitations on sailings accepting pets?	

Staff involved in Pets Operations	Designation	Email Address	Manager involved in Pets Operations (Name)	Designation	Contact No.

Section 1 - Required Method of Operation (RMOP)

Operation	Description of the Facility etc.	'X Reference'	Staff Member(s) Responsible for Supervision
Check in Procedures			
1 (a) Carriers are required through their ticketing and booking systems to identify travellers carrying pets.			
(b) Records must be available and provided to APHA.			
(c) On arrival at the port of embarkation vehicles carrying pets must be marked in such a way that they are easily identified until they clear the UK port of entry. What method of marking will be used?			
Routing of Vehicles without Pets			
2. The identification of undeclared pets carried in any vehicle is an essential part of prevention of smuggling. Carriers should describe the instruction and training given to all staff and points in transit through the journey where illegal imports might be detected. Methods of redirection and enforcement should be described.			
Inspection Check-Point Facilities			
3.1 (a) Describe the facilities and how they are identified for the traveller. What staff attendance is proposed and how are staff contacted outside these times?			

	Description of the Facility etc.	'X Reference'	Staff Member(s) Responsible for Supervision
Inspection Check-Point Facilities			
3.1 (b) Describe the check-in facility and the chain of responsibility when in use. What security measures are in place?			
Inspection Check-Point Procedures			
<p>3.2 (a) Microchip/tattoo confirmation.</p> <p>Describe the equipment provided for the inspection and the data recording, along with the proposed method of use.</p> <p>It will be essential to provide a written Operation instruction for all staff to be agreed during the APHA evaluation visit needed before approval can be given.</p>			
Third Country Certificate/Passport Confirmation			
<p>3.2 (b) Third Country Certificate/Passport Confirmation.</p> <p>Detail the certification/Passport checks which will be undertaken.</p> <p>How will the mark/identifier applied at 1. above, be endorsed to show the traveller has been cleared through the PETS inspection point?</p>			

Pet Passport			
3.2 (c) Pet certification and Identification. Describe how the Carrier database (website) will be completed for all pets checked.			
	Description of the Facility etc.	'X Reference'	Staff Member(s) Responsible for Supervision
Routing of Declared Pets			
3.3 Carriers should describe how routes are marked and any instruction given to other control authorities operating between check in and PETS inspection. Detail should be given on how walk on passengers with pets or unaccompanied pets will be handled.			
Failed Check			
4. Pets which have failed the checks will only be allowed to travel under the 1974 Order. What provisions have been made to facilitate this? Describe emergency contact arrangements made for veterinary support or how to obtain a Rabies Import licence.			
Transit			
5 (a) Route Describe the transit route and identify staff that may have contact with travellers. They will require instruction on identifying passengers cleared under PETS and non cleared passengers.			

(b) Restrictions What limitations are set on PETS travellers - numbers per crossing, access during crossing etc.			
---	--	--	--

UK Port Clearance

6. Describe the clearance route for the UK port and the possible access for APHA audit checks.			
--	--	--	--

Welfare in Transport Obligations

7. Carriers are obliged to meet the requirements of the EU Welfare in Transport Council Regulation (EC) No 1/2005 and The Welfare of Animals (Transport) (England) Order 2006 or The Welfare of Animals (Transport) (Scotland) Regulations 2006 or The Welfare of Animals (Transport) (Wales) Order 2007 depending on where the animals will arrive in GB. Commercial carriers such as ferry companies, airlines or pet transport services will be subject to the authorisation requirements laid down in the EU Welfare in transport Regulation EC 1/2005 and must ensure that transport conditions do not cause unnecessary suffering to any animal transported.

For more information please see Section 12 in the Guidance for Authorised Pet Carriers and Checkers (PT44) which can be found on GOV.UK.

The above details must not be changed without giving notice to APHA Centre for International Trade - Carlisle (CITC). Written agreement must be obtained from CITC before any change is made.

Carrier Representative

Signature		
Name in BLOCK LETTERS		Date: <input data-bbox="1411 917 1926 981" type="text"/>
Status/Designation:		
Address:		
Postcode		

DATA PROTECTION
 For information on how we handle personal data please go to www.gov.uk and search Animal and Plant Health Agency Personal Information Charter.

Recommendation

--	--	--	--

Signature	<input type="text"/>	APHA office	<input type="text"/>
Name in BLOCK LETTERS	<input type="text"/>	Date	<input type="text"/>

Veterinary Head of Field Delivery (VHoFD)

This form must be submitted for approval to the Import Team at CITC by:

- Email: Imports@apha.gov.uk or,
- Post: Animal and Plant Health Agency
Centre for International Trade - Carlisle
Import Team
Eden Bridge House
Lowther Street
Carlisle
CA3 8DX

Import Team Use Only - Approved by

Signature	<input type="text"/>		
Name in BLOCK LETTERS	<input type="text"/>	Date	<input type="text"/>

APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.

HM3 Stamp	Name:	<input type="text"/>	Date Received:	<input type="text"/>	WS ID:	<input type="text"/>
------------------	-------	----------------------	----------------	----------------------	--------	----------------------