



SAMPLE – Orphan works licensing scheme diligent search checklist: still visual art

Right holder	Unknown		
Title or description of work(s)	A German messenger dog leaps a trench, possibly near Sedan on the Western Front, May 1917. Two soldiers are just visible in the trench behind the dog (add link if online)		
Brief explanation of why this person is thought to be the right holder	n/a		
Narrative of the diligent search, including the sources consulted and justification on why others were not	<p>I checked the orphan works register and this photograph was not on the list.</p> <p>I did a general internet search but was unable to find the rights holder or any information on the image other than that provided on the XX Museum website.</p> <p>I called XX Museum who has this photograph in their collection (ref: 1223) but they were unable to assist in finding the rights holder. They have no record of who took the photograph.</p> <p>The photograph was likely taken by a German soldier, so I emailed a German military history museum. However, they responded to say that they were unable to assist in locating the photographer/rights holder.</p> <p>I emailed another German history museum which has 32,000 photographs in their collection but they were unable to assist in locating the photographer/right holder.</p> <p>I have checked Getty Images but no record was found. I have also contacted relevant British photography institutions who were unable to assist</p> <p>Those sources on the list which I did not check were not relevant to this type of photograph.</p>		
Date started and completed	06/06/2016 – 16/07/2016	Diligent search completed by (name)	Mark Smith

Part 1

Sources for <u>all</u> still visual art	Checked (Yes/No)	Date searched
UK orphan works register	Yes	06/06/2016
EUIPO orphan works database – include reference number if you are relying on this search	No	
Credits, acknowledgements and other information appearing on the work	No	
The provenance of a work (where the work was found)	Yes	06/06/2016
General internet searching	Yes	07/06/2016

Sources for <u>all</u> still visual art	Checked (Yes/No)	Date searched
Association of Photographers (AOP)	Yes	16/06/2016
British Association of Picture Libraries and Agencies (BAPLA)	Yes	08/06/2016
British Institute of Professional Photographers (BIPP)	Yes	09/06/2016
British Press Photographers Association (BPPA)	No	
British Society of Underwater Photographers (BSUP)	No	
Bureau of Freelance Photographers (BFP)	No	
Chartered Institute of Journalists (CIOJ)	No	
Editorial Photographers UK (EPUK)	No	
Master Photographers Association (MPA)	Yes	26/06/2016
National Association of Press Agencies (NAPA)	No	
National Union of Journalists (NUJ)	No	
Outdoor Writers and Photographers Guild (OWPG)	No	
Pro-Imaging	No	
Redeye Network	Yes	23/06/2016
Royal Academy of Art	No	
The Royal Photographic Society (RPS)	Yes	05/07/2016
Royal Scottish Academy of Art	No	
Society of Wedding and Portrait Photographers	No	
Association of Illustrators (AOI)	No	
Cartoonists' Club of Great Britain (CCGB)	No	
Comic Creators Guild (CCG)	No	
Guild of Railway Artists (GRA)	No	
Institute of Medical Illustrators (IMI)	No	
Professional Cartoonists' Organisation (PCO)	No	
Royal British Society of Sculptors (RBSS)	No	
Society of Architectural Illustration (SAI)	No	
Digitised newspaper archives	Yes	12/06/2016
Genealogy websites	No	
Wills – searching for family members or connections of the author	No	
Archives	Yes	15/07/2016
Treasury Solicitors (Government Legal Department)	No	
Any other sources identified (not listed below in relevant sources) – specify which German History Museum	Yes	12/06/2016

Part 2

Additional sources for standalone visual art	Checked (Yes/No)	Date searched
Firms Out of Business database (FOB)	No	
Companies House	No	
Water mark search or image recognition software	No	
Illustration portfolios	No	
Commercial photography agencies and libraries	No	
Centre of the Picture Industry (CEPIC)	No	
Library of Congress	No	
Design and Artists Copyright Society (DACs)	No	
Artists Collecting Society	No	
Writers Artists and their Copyright Holders database (WATCH)	No	
BBC painting database	No	
Library indexes and museum catalogues	Yes	10/07/2016
Copyright Hub	No	
Image registers	No	
Web based search tools for images (Pic Scout and TinEye)	No	
British Journal of Photography	Yes	11/07/2016
University art faculty alumni	Yes	16/07/2016
Arts Council	Yes	13/07/2016

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February 2018