

W5D

Excise Warehouse

Deferment advice for alcohol goods

Notes for completing form W5D

This form is for Excise Duty and Value Added Tax (VAT) on alcohol goods only. Complete a separate form for each proprietor. All entries must be clear. Do not overwrite, rub out or use correcting fluid on entry errors. You must put a line through any amendments and arrange for the signatory to initial those changes. You must also put a line through any unused rows.

If you have opted for the scheduling system, complete this form twice monthly on the 14th and at the end of the month. Schedule all transactions by tax type category and enter the dates covered, for example, 01 04 97 to 14 04 97, 15 04 97 to 30 04 97. When using the form on a daily basis put the day's date in each of the date boxes.

Registration Number

Complete using the VAT registration number (this will be replaced by a new national trader numbering system).

Warehouse code

This is your warehouse authorisation number (to be phased out when the new trader numbering system is introduced).

Consecutive reference number

Insert a Consecutive Reference Number (CRN) that cross refers to the business records of the despatching warehousekeeper. It must be readily identifiable to the relevant stock accounting period. The CRN must not exceed 7 digits and it must consist of numbers only. Duplicate CRNs must not be used in the same period, unless we ask you to do so.

Deferment account number (DAN)

You can only use the DAN of the proprietor or the warehousekeeper. You must prefix the DAN with a letter to show the following:

D - declarant is both warehousekeeper and proprietor

A - DAN is the warehousekeeper's who is not the proprietor of the goods

B - DAN is the proprietor's but the warehousekeeper is enclosing a specific authority to use the DAN on this occasion

C - DAN is the proprietor's but the warehousekeeper has the authority to use it

Calculation of Excise Duty

Details of the tax types and duty rates are in the Integrated Tariff of the United Kingdom Volume 1 Part 12.

Under the quantity column, for all alcohol types (beer, wine, cider, spirits and other fermented products), enter the quantity in litres of pure alcohol (lpa) - this is the litres of product multiplied by the abv strength, for example 2000 litres of product @ 40% strength, enter 800 litres as the quantity (2000 x 40%).

Value for VAT

If, whilst in warehouse, the goods have been subject to a supply, or additional services such as storage or handling, it may affect the VAT position. You can find detailed guidance in 'Imports (VAT Notice 702/10)'.

Please note that the value for VAT must include Excise Duty in all cases (and Customs Duty if applicable).

Underpayments and Overpayments

If you have made over and under declaration entries for the current accounting period (that is, the period which runs from the 15th of one calendar month to the 14th of the next) use separate headed forms, with the same consecutive reference numbers, to record the information then staple them to the main return. The offset can only be used against the same tax type code error or VAT entry. You also need to show brief details of the reason for the error, with cross references to other relevant documents.

If you have made over and under declaration and underdeclaration entries for previous accounting periods, you must clear the underpayments by making an immediate payment to the National Warrant Processing Centre (NWPC) using form W5. In cases of over declarations the DAN holder must make a separate written application to the NWPC.

Value for VAT – supplementary guidance from 1 January 2021

From 1 January 2021, there are changes in the way that VAT is accounted for on goods brought into the UK from the EU or third countries. Separate forms, clearly noted, will need to be used detailing the different types of removal from excise warehouse. These are listed below for removals from GB and NI warehouses.

For guidance on using postponed VAT accounting, go to www.gov.uk/guidance/check-when-you-can-account-for-import-vat-on-your-vat-return

For guidance on how to complete your VAT return when using postponed VAT accounting, go to www.gov.uk/guidance/complete-your-vat-return-to-account-for-import-vat

Goods removed from an excise warehouse in Great Britain

Goods entering GB from the EU before 1 January 2021, and released from duty suspense in an excise warehouse on or after 1 January 2021

EC free circulation goods subject to acquisition VAT procedures. In these cases complete the Value/Rate boxes and enter 'ACQ VAT' in the amount of VAT box. Please retain this information for your records.

EC free circulation goods where the requirement to account for acquisition VAT is extinguished because the goods are supplied on whilst in warehouse in GB. Supply VAT is due. Complete the Value/Rate/amount boxes. You will receive a C79 certificate to support your claim for input tax deduction.

Goods entering GB from the EU or third countries under customs rules, and released from duty suspense in an excise warehouse on or after 1 January 2021

To use postponed VAT accounting to declare and recover import VAT on your VAT return, complete the Value/Rate boxes and enter 'ACQ VAT' in the Amount of VAT box. Please retain this information for your records. Please ensure that you retain evidence of how you calculate the value for VAT declared. You will need this to complete your VAT return as you will not receive a monthly postponed import VAT statement.

If you do not wish to use postponed VAT accounting to declare and recover import VAT on your VAT return, complete the Value/Rate/amount boxes. You will receive a C79 certificate to support your claim for input tax deduction.

Goods produced in GB or NI which are supplied in warehouse in GB

Supply VAT is due on the last supply made in warehouse. Complete the Value/Rate/amount boxes.

You will receive a C79 certificate to support your claim for input tax deduction.

Goods removed from an excise warehouse in Northern Ireland

Goods entering NI from the EU and released from duty suspense in an excise warehouse

There will be no change to the way that VAT is accounted for. This means that where you enter 'ACQ VAT' it means acquisition VAT, and it is essential that this is shown on a separate form from entries in the next category.

Goods entering NI from third countries under customs rules, and released from duty suspense in an excise warehouse on or after 1 January 2021

To use postponed VAT accounting to declare and recover import VAT on your VAT return, complete the Value/Rate boxes and enter 'ACQ VAT' in the Amount of VAT box. Please retain this information for your records. Please ensure that you retain evidence of how you calculate the value for VAT declared. You will need this to complete your VAT return as you will not receive a monthly postponed import VAT statement.

If you do not wish to use postponed VAT accounting to declare and recover import VAT on your VAT return, complete the Value/Rate/amount boxes. You will receive a C79 certificate to support your claim for input tax deduction.

Goods produced in GB or NI which are supplied in warehouse in NI

Supply VAT is due on the last supply made in warehouse. Complete the Value/Rate/amount boxes.

You will receive a C79 certificate to support your claim for input tax deduction.

