# Application to trap and/or remove crayfish in England

Under Section 27A of the Salmon and Freshwater Fisheries Act 1975

#### Please read the additional notes on the reverse of this form before you fill it in.

#### 1 The applicant

Title (Mr, Mrs, N	licc otc)			
Last name				
Address				
L				
Phone L Mobile I				
Email				
2 About t	he water			
Name of site or				
Type of water				
Canal		🗆 Rive	er	□ Stillwate
Size of stillwate	r <sub>I</sub>		acres	hectares
Nearest town ar				
L				
Location, give a with the water m		reference	e (NGR) or attac	h a clear map
For a stillwater, p	provide a sing	gle NGR o	n the water:	
NGR				
e.g. SY 1234 567	78			
For a river or can where you wish t		ostream a	and downstrear	n NGR's of
U/S				
D/S				
e.g. SY 1234 567	78			
Does the site ha	ve a conserva	ation des	gnation such a	s a SSSI?
🗌 Yes 🛛 Type	of order			
□ No □ [	)on't know			
3 About t	he task y	ou plar	n to carry o	ut
When do you wis	sh to trap? (U	p to a ma	ximum of 3 yea	ırs)
From:			То:	
Please select you number of instru	ur proposed t	rapping	nethod and ind	
Trapping method	t		Number	
🗌 Crayfish trap			L	
Hand net			L	
Dron not			1	

## 3 About the task you plan to carry out, continued

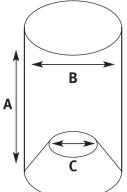
Reason for use

- Fishery management
- Personal consumption

#### Scientific/Survey

#### Trap details

Provide dimensions (in millimetres) if you are planning to use crayfish traps.



A: Length	L	<sub> </sub> mm
B: Width	L	<sub>l</sub> mm
C: Entrance	L	<sub>l</sub> mm
Mesh size	L	<sub>l</sub> mm

Maximum trap dimensions, as listed in the byelaws, are detailed in the additional notes overleaf.

#### 5 Crayfish details

Provide details of crayfish species to be trapped/caught

If you need additional space, please complete on a separate sheet.

Are you intending to remove crayfish from the site?

	Yes
$\square$	No

#### 6 Signature and declaration

If you give any information which is incomplete or inaccurate:

• we will not grant an authorisation; and

T.

• we will not process your application

I have read and understood this form and the privacy notice in the additional notes on the reverse of this form. To the best of my knowledge and belief, the information I have given is correct.

Applicant's signature

napping method	Number
🗌 Crayfish trap	
Hand net	
Drop net	
Artificial refuge trap	
Other (provide details e.g. by hand or hand line)	

Print name

#### Date (DD/MM/YYYY)

**Important:** Being granted an authorisation to remove crayfish does not give you right of access to the land or water you intend to remove crayfish from. You must obtain permission from the water owner or relevant angling club, in addition to authorisation from the Environment Agency.



□ Commercial

#### Additional notes

#### Where do I send my completed form?

You can submit your completed application form to us by:

- Email: fmapplications@environment-agency.gov.uk or
- Post: Fish Movements Team

Environment Agency Bromholme Lane Brampton Huntingdon Cambridgeshire PE28 4NE

#### Why do I need to apply for an authorisation?

The Environment Agency regulates the removal of crayfish from inland waters and the use of fishing instruments other than rod and line. This is to protect fisheries and the wider environment from the impacts of an inappropriate activity, the spread of non-native species and disease transmission.

You must not use your authorised equipment before you have written permission from us. It would be an offence to do so and could result in prosecution.

#### If you need help and advice

Please get in touch with us if you need any help with your application. You can contact the Fish Movements Team on 02084 745243 or at fmapplications@environment-agency.gov.uk

If you need local information or advice on trapping in your area please contact general enquiries on 03708 506 506 and ask for your local fisheries officer.

#### What you will receive and when

If your application is successful you will be sent an authorisation document along with tags. These must be attached to your equipment at all times when in use. If you lose your tags please contact the Fish Movements Team on 02084 745243 or at fmapplications@environment-agency.gov.uk

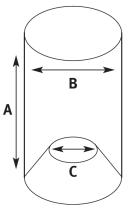
We require 20 working days to process your application, however we will aim to do it within 10. This may take longer if the water you plan to trap on has a conservation designation such as a SSSI, as we may need to consult with other organisations.

#### What if I trap other fish?

All species other than those listed on the authorisation should be returned to the water from where they came, as soon as possible and with as little damage as possible.

#### **Trap dimensions**

We may not issue an authorisation if we consider the equipment to be inappropriate. Unless previously agreed in writing, the trap you use must be within the dimensions below.



A: The trap must be no longer than 600mm

B: It must be no wider than 350mm at its widest point

C: The entrance should be no larger than 95mm in diameter.

The mesh size should be no larger than 30mm at its widest point.

### Privacy notice: how we use your personal information

We are the Environment Agency and we issue fish movement permits and authorisations. The information on an authorisation will be retained and processed by us for fish movement activities covered by the authorisation. We are the data controller for this service. A data controller determines how and why personal data (personal information) is processed.

Our personal information charter (www.gov.uk/government/ organisations/environment-agency/about/personal-informationcharter) explains your rights and how we deal with your personal information. You can access the charter using the link or go to GOV.UK and search 'Environment Agency personal information charter'.

#### The personal data we need

The personal data we collect includes:

- full name
- contact details including postal address, email address, and telephone number(s)

We are allowed to process your personal data because we have official authority to issue fish movement permissions for salmon, trout, freshwater fish, smelt and eel in England and the River Esk catchment area. The lawful basis for processing your personal data is to perform a task in the public interest that is set out in law.

We need the information requested in order to:

- process your application for an authorisation
- the trapping and/or removal of crayfish by issuing an authorisation
- provide an efficient service
- fulfil our statutory duty to maintain, improve and develop salmon, trout, freshwater fish and eel fisheries

If you don't provide the information requested then we can't issue an authorisation to you.

#### What we do with your personal data

We use your personal data to issue a suitable authorisation. We do not use your data to make an automated decision or for automated profiling.

We use your personal data to:

- monitor compliance with the authorisation and its conditions
- contact you if we have to make any changes to the authorisation
- consult with the Department for Environment, Food & Rural Affairs, the Centre for Environment, Fisheries & Aquaculture Science, the Fish Health Inspectorate, HM Revenue & Customs, Natural England or Natural Resources Wales when necessary to determine your authorisation
- contact you with important information about related environmental matters
- ask for your feedback on our service

We will not share or disclose your personal data to any other party outside the Environment Agency without your explicit consent, unless lawfully able to do so.

#### How long we keep your personal data

We will keep your personal data for 3 years from when the authorisation is surrendered or expires in line with our standard information retention policy.

#### Where your personal data is processed and stored

We store and process your personal data on our servers in England. We will not transfer your personal data outside the European Economic Area.

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#### **Contact details**

Our Data Protection Officer (DPO) is responsible for independent advice and monitoring of the Environment Agency's use of personal information. If you have any concerns or queries about how we process personal data, or if you would like to make a complaint or request relating to data protection, please contact:

Data Protection Officer Environment Agency Horizon House Deanery Road Bristol BS1 5AH

Email: dataprotection@environment-agency.gov.uk

The Information Commissioner's Office (ICO) is the supervisory authority for data protection legislation. The ICO website has a full list of your rights under data protection legislation. You can access this at the following link: https://ico.org.uk/your-data-matters

You have the right to lodge a complaint with the ICO at any time. Should you wish to exercise that right full details are available at: https://ico.org.uk/make-a-complaint

This notice was last updated on 01 November 2019.