



Patents Form 51

Patents Act 1977 (*Rule 101*)

Appointment or change of agent
(*See the notes on the back of this form*)

1. Your reference:
(*optional*)

2. Patent application or patent number(s):
(*see note (d)*)

3. 'Full name and address of the, or of each,
person who you are authorised to act for'

Patents ADP number (*if you know it*):

4. "Address for service" to which all correspondence
should be sent (*including postcode*). This may be in
the United Kingdom, European Economic Area or
Channel Islands.
(*see note (e)*)

Patents ADP number (*if you know it*):

5. Have you been authorised to act in all matters
relating to the above application(s) or patent(s)?

If 'no' please give details of the extent of your
appointments

6. I/We declare that I/we have been appointed by the
person(s) named in part 3 above to act as agent as
stated in part 5 above

Signature Date

7. Name, e-mail address, telephone and/or mobile
number, if any, of a contact point for the applicant.

Notes

- a) If you need help to fill in this form or you have any questions, please contact the Office on 0300 300 2000.
- b) Write your answers in capital letters using black ink or you may type them.
- c) This form is for use only where a person who is already involved in proceedings before the Comptroller appoints an agent for the first time or appoints a new agent in place of another.
- d) The form may be used for more than one application or patent if the same authorisation has been given. In this situation, if there is not enough room for all the details at part 2 write “see attached list” and give the details on a separate sheet of paper.
- e) Although you may have an address for service in the Channel Islands, any agent you appoint to act for you must reside or have a place of business in the United Kingdom, the Isle of Man, or the European Economic Area.
- f) This form must be completed by the newly appointed agent.
- g) Once you have filled in the form remember to sign and date it.

Data Privacy: <https://www.gov.uk/government/organisations/intellectual-property-office/about/personal-information-charter>

Email your form to us:

Send your form, saved as a PDF to:

forms@ipo.gov.uk

For help saving your form as a PDF see:

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If you cannot email your form, post to:

Intellectual Property Office
Concept House
Cardiff Road
Newport
South Wales
NP10 8QQ