

Joint Application for Cancellation of a Registered Rent

This form should be used for a joint application by both landlord and tenant to cancel the rent registered for the premises named in question 1 below where a new rent agreement:

- (i) increases the rent under the existing regulated tenancy; OR
- (ii) grants a new regulated tenancy at a rent exceeding the rent under the previous tenancy; AND
- (iii) the tenancy runs for a minimum period of 12 months from the date of application. A copy of the rent agreement must be enclosed with the application.

IMPORTANT: A registered rent cannot be cancelled until at least two years have passed since the effective date of the last registration or confirmation of the rent, and cannot be cancelled at any time where registered in the Housing Association or Rent (Agriculture) Act 1976 parts of the Register

Please type your answers, or use BLOCK LETTERS

1 Address of Premises

"Premises" means the property, for example the house, flat or rooms(s) for which the rent is registered

1 Name of Tenant

Tenant or Agent Telephone Number (If Known)

Tenant or Agent Email Address (If Known)

If you are the applicant and are happy to receive statutory notices and correspondence by Email, please tick here

Also give the tenant's address if it is different from the above

2 Name and Address of Landlord

Landlord or Agent Telephone Number (If Known)

Landlord or Agent Email Address (If Known)

If you are the applicant and are happy to receive statutory notices and correspondence by Email, please tick here

2 Details of Premises

Say what type of property it is, for example, a house, flat or room(s).

If it is a flat or room(s), say what floor or floors it is on

Give number and type of room(s).

3 Does the tenancy include any other property?

Such as garage, or other separate building or land

If "YES", give details

YES NO Tick one box

4 Does the tenant share any accommodation:

- with the landlord?

If "YES", give details

YES NO Tick one box

- with any other tenant?

If "YES", give details

YES NO Tick one box

7 Are any services provided under the tenancy? YES NO *Tick one box*
Such as cleaning, lighting, heating, hot water or gardening

If "YES", give details

8 Is any furniture provided under the tenancy? YES NO *Tick one box*
If "YES", give details or attach a list to the form

9 When did the tenancy begin?
If for a fixed term, say how long.

What repairs are the responsibility of:

- the landlord?
- the tenant?

Give details of the other terms of the tenancy
(except the rent)

If you have a tenancy agreement attach it or a copy to this form. It will be sent back to you without delay.

10 During the present tenancy:

• has the tenant* carried out improvements or replaced fixtures, fittings or furniture for which he is not responsible under the terms of his tenancy? YES NO *Tick one box*
If "YES", give details

• is any disrepair or other defect to the property or to any fixtures, fittings or furniture due to the tenant* failing to comply with the terms of the tenancy? YES NO *Tick one box*
If "YES", give details

* including a former tenant under the present tenancy

11 Has the landlord carried out any major works or improvements since the rent was last registered YES NO *Tick one box*

If "YES", give details

12 We apply for cancellation of a rent for the premises named in paragraph 1 above

Signed
Say whether you are the landlord or the landlord's agent

Signed
Say whether you are the tenant or the tenant's agent

Date

Date

If signed by agent, name and address of agent

The form should be signed by both the landlord (or his agent) and the tenant (or his agent)

In an application by joint landlords or joint tenants, they should each sign, unless one signs as agent for the rest with their agreement. In such a case he should state that he is acting as agent.