



Awarding Organisation: Bespoke Professional Development & Training Ltd  
(referred to as 'BePro')

Responsible Officer: Val Swales

## Special Conditions

The Office of Qualifications and Examinations Regulation (Ofqual), in accordance with its powers under section 132(3)(d) of the Apprenticeships, Skills, Children and Learning Act 2009 (ASCLA) has imposed the following Special Condition on Bespoke Professional Development & Training Ltd.

### Condition BePro1 Submitting qualifications to the Register

BePro1.1 BePro must not submit any qualification to the Register of Regulated Qualifications until Ofqual gives notice in accordance with this condition.

BePro1.2 Notice will not be given until BePro has satisfied the requirements of this condition and Ofqual has confirmed either that it has decided not to conduct technical evaluation or, having conducted technical evaluation, it does not intend to issue any requirements under Condition 5 of Ofqual's EPA Qualification Level Conditions and Requirements.

BePro1.3 The requirements of this condition are:

- a) BePro must on or before 30 October 2019 submit evidence capable of demonstrating to Ofqual's satisfaction that it has in place effective arrangements in respect of its internal quality assurance and appeals processes, in particular demonstrating that appeals decisions will be taken by persons who have appropriate competence and no personal interest in the decision being appealed.
- b) BePro must on or before 30 October 2019 submit evidence capable of demonstrating to Ofqual's satisfaction that it has finalised its assessment materials, marking criteria and appeals policy.

BePro1.4 In the event that the evidence submitted by BePro in connection with this condition fails to demonstrate any relevant matter to Ofqual's satisfaction, Ofqual will issue a statement of its reasons for making that determination.

BePro1.5 Ofqual may at any time vary the requirements of this condition in so far as those requirements impose any time limit.

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BePro1.6 Ofqual may vary the requirements of this condition, including so far as is necessary making additional, supplementary or alternative requirements, in the event that:

- a) The evidence submitted by BePro in connection with this condition fails to demonstrate any relevant matter to Ofqual's satisfaction;
- b) Any other relevant incident occurs.

BePro1.7 Nothing in this condition shall affect Ofqual's ability in the event that BePro fails at any time to demonstrate any relevant matter to its satisfaction to determine at that time that BePro has failed to comply with this condition and to take action on the basis of such a failure.



Signed:

Dated: 20 August 2019

**Julie Swan**

Executive Director for General Qualifications

**Note:**

1. Ofqual has a requirement to be open and transparent and may publish a Special Condition, either fully or in part, on its website, [www.ofqual.gov.uk](http://www.ofqual.gov.uk), unless Ofqual is persuaded by an awarding organisation that there is a legitimate reason that this should not be published, including that this may have adverse commercial implications for the awarding organisation involved.
2. Ofqual may amend or revoke this Special Condition by giving you notice of its intention and considering any representations you may wish to make.
3. We will review this Special Condition on or before **27 February 2020** to determine whether it should continue to be in place.
4. In the event that we take enforcement action we may consider taking alternative regulatory action and may also seek to recover our costs.
5. You may request a review of the decision to impose a Special Condition within 10 working days of the date of this determination. The request must be in writing, marked for the attention of Matthew Humphrey, Director, Legal Moderation and Enforcement and sent by email to: [enforcement@ofqual.gov.uk](mailto:enforcement@ofqual.gov.uk).
6. A review may be requested on the following grounds only:

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- The facts of the decision for imposing a Special Condition are incorrect;
- A relevant fact has not been taken into account;
- Ofqual has not followed its own procedures, or
- The decision to impose a Special Condition does not support the facts, an unreasonable decision.

7. Any review will be carried out by an officer of Ofqual who has had no previous involvement in your matter.