



Foreign, Commonwealth  
& Development Office

## **FCDO Evaluation Criteria**

**for**

**The US State Green Economy Report for the British Embassy in Washington**

## Evaluation Criteria for Proposals

	Criteria Weighting %
<p><b><u>Project Outline and Details</u></b></p> <p>Project plans will be assessed according to how well they will further UK objectives, as detailed in the call for bids. This will include the number and choice of states, the choice of green economy metrics to investigate, and the proposed format for interim and final reports.</p>	20%
<p><b><u>Methodology</u></b></p> <p>Project methodology will be evaluated based on the bidder's proposed approach to the project, including choices of datasets and models. Strong proposals will demonstrate how these datasets, models, and other lines of investigation will achieve the project's objectives, and they will explain rationale based on previous experience and understanding of best practice.</p> <p>The proposal also should demonstrate the strong project management skills needed to achieve the project objectives and deliver all outputs.</p>	25%
<p><b><u>Timeline</u></b></p> <p>It is vital that this work be completed by 5 March, 2021, and therefore timelines should demonstrate an ability to deliver within this timeframe. Timelines should include key dates for each project phase, including proposed milestones and dates at which to discuss interim products with the Project Board.</p>	15%
<p><b><u>Previous Experience</u></b></p> <p>Bidders should provide evidence demonstrating the expertise, networks, and resources available to deliver the expected activities and outputs. Relevant examples of previous work can be included in the annexes.</p> <p>Bidders should demonstrate fluency in the substantive issues relevant to the covered topics (e.g. state climate action, US green economy data and projections, impact of COVID-19 on US subnational climate action). The bidder should have the necessary technical skills to produce projections of green economy opportunities in each state, including expertise in economic modelling and jobs modelling. The bidder should have design and presentation skills to produce clear and visually appealing reports.</p> <p>This project requires a dedicated project team led by a principal relationship owner who will be responsible for delivering services under this contract. Please provide a summary of your proposed project team, outlining the key members of your team and listing their skills, experience, and expertise essential to the delivery of this project (names and qualifications of the key personnel, and their respective roles), and any support requested from UK Government staff.</p>	25%
<p><b><u>Risk Management</u></b></p> <p>Strong proposals will list the top risks for the project and proposals for mitigation/ managing each risk. They will indicate how the project will be managed to ensure it is delivered in terms of quality, timeliness, and cost.</p>	5%
<p><b><u>Budget</u></b></p>	10%

<p>Strong proposals will include a realistic budget that demonstrates value for money. The maximum available funding is £130,000.</p>	
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