

# Help using this Veterans UK PDF form

## About this form

- **You must download and save this form to your computer before using it**
- You can save data typed into this PDF form if you use the latest version of **Adobe Acrobat Reader**
- To download the latest version of Adobe Acrobat Reader free of charge go to the Adobe website
- This means that you do not have to complete this form in one session

## Helpful information for using this form

- Save the form to your computer
- After completion print the form
- Sign the form in black pen
- Post the form using the address given
- **If you have an enquiry for the Armed forces Pension Scheme, please call the JPAC Enquiry Centre on 0800 085 3600 or email [DBS-PensionsHelp@dbspv.mod.uk](mailto:DBS-PensionsHelp@dbspv.mod.uk)**

## The form will not save in

- older versions of Adobe Acrobat Reader
- other pdf readers, for example Preview on a Mac or Foxit on a PC

## Feedback

- We would like your feedback about this form. We will only use any comments to improve future versions
- Please email your comments to: [DBS-OPPT@mod.gov.uk](mailto:DBS-OPPT@mod.gov.uk)
- **Please do not send this form or any personal information to this email address. It is for feedback comments only**

**PLEASE NOTE YOU MUST SIGN THIS FORM USING A BLACK PEN. WE CANNOT ACCEPT THIS FORM BY EMAIL**

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# Ministry of Defence

## Armed Forces and Reserve Forces Pension Schemes Request for Forecast of Individual Pension Benefit

Please note – If you require a pension valuation for Divorce Proceedings please submit your request on AFPS Divorce Dissolution Form.

You are entitled to one forecast in any 12 month period free of charge in compliance with current legislation.

The forecast you will receive will be based on the information you provide on this form.

If you request any additional forecasts a charge will be applied.

For a forecast that takes into account potential future promotions or other changes in circumstances please use the on-line Armed Forces Pensions Calculator. This can be found at [www.mod-pc.co.uk](http://www.mod-pc.co.uk)

**PLEASE NOTE - THIS FORM MUST BE RETURNED BY POST.**  
Requests received by e-mail will not be accepted.

### Part A - Your Details

First Name

Surname

Address forecast to be issued to

Postcode

Service Number

National Insurance Number

Date of Birth

Telephone Number

Email Address

**Part B - Pension Scheme Membership** (insert **current** scheme from options below)

**AFPS75 / AFPS05 / NRPS / FTRS97  
/ Royal Gibraltar / RFPS / AFPS15**

Forecast Date (if left blank this will default to your current projected end employment date on JPA)

Are you paid from a Unique Pay Table?

 Yes  No

If **Yes** state which Pay Table

Have you received SUPA in the last 3 years?

 Yes  No

**Reason for Forecast request**

Premature Voluntary Release (PVR)

Completion of Engagement

ILL Health

Flexible Service (FS)

**Note:** FS minimum period is 3 months and maximum period is 3 years. All FS options will be included in the forecast for periods of 3, 6, 12, 24 and 36 months

**Part C – Additional Information**

Have you transferred in any Pension Benefits from another Scheme?

 Yes  No

Do you have previous service?

 Yes  No

If you have previous service and are eligible to aggregate this to your current service, have you previously told Veterans UK of your intention to do so?

 Yes  No

**(Note:** This is not a notification of your wish to aggregate but instead is to help us identify your previous election)

Are you paying or have you ever paid for Additional Voluntary Contributions?

 Yes  No

If yes, state which type of Additional Voluntary Contributions

Are you paying or have you ever paid for Added Pension?

 Yes  No

Do you have a Pension Share Order implemented against your AFPS benefits?

 Yes  No

**Officer - Current Pay Level**

Rank

Increment

**Other Ranks Current Pay Level**

Rank

Increment

Supplement

## Part D - Charges

Additional requests may be submitted subject to an administrative charge of £90 (£75 + VAT)

Have you received a forecast within the last 12 months? (If no, go to **Part E**)

Yes

No

Payment (please tick):

I enclose a cheque for £90 (£75 + VAT) made payable to

**'The Accounting Officer MOD'**

(please annotate reverse of cheque with your service number)

Yes

## Part E - Data Protection

### How the MOD collects and uses personal information

The Ministry of Defence (MOD) is committed to protecting the privacy and security of your personal information and ensuring that all your personal data is processed in accordance with UK data protection legislation. The MOD [Personal information charter](#) contains the standards you can expect when we ask for, hold or share your personal information and your rights under the UK data protection legislation.

Further information can be found [here](#) on the way the Veterans UK processes your data in line with the charter

## Part F - Declaration

### I confirm that

- the information I have given is accurate and complete to the best of my knowledge and belief.

### I understand that

- I must immediately tell the MOD of anything that may affect my entitlement to, or the amount of, payment made under any scheme administered by Veterans UK, including any change of address
- if I knowingly give false information, I may be liable to prosecution.

**Remember – You must sign this form yourself if you can, even if someone else has filled it in for you. If a representative who acts as a Power of Attorney or Appointee for the claimant is signing this form, they must enclose evidence to show that they are the legal representative.**

### Part G - Consent for email correspondence

Veterans UK is happy to conduct correspondence with customers via a nominated email address if that is their preference. There are some types of personal information we would not be able to include in an email correspondence, which are listed below:

- I authorise Veterans UK of the MOD to use email whenever possible in its correspondence with me via my nominated email address shown on the front of this claim form. I accept that the information may include my personal details excluding bank account numbers, National Insurance number, medical details and any other information that could compromise my identity
- I understand that correspondence transmitted by email may be open to abuse because it is transmitting over an unsecured network. I accept that the MOD will not be liable for any loss, interception or unauthorised use of information transmitted this way. I am content for Veterans UK to correspond with me from the email address shown at the front of this claim form.

Do you wish to correspond via email?

Yes

No

### Part H - We would appreciate your feedback. Please tell us what prompted your request for this pension forecast?

a. I am nearing Pension Age

b. The 'Are You Pension Ready?' Campaign

c. Armed Forces Pensions information on [www.gov.uk](http://www.gov.uk)

d. Other

If Other, please give details

### Part I - Signature of applicant

Signature

Date

Fully completed and signed forms should be sent to: **Veterans UK, Pension Team, MP 480, Kentigern House, 65 Brown Street, Glasgow G2 8EX**