



**Email address**

Complete if you would like us to correspond with you by email.

**Representative type**

Please tick appropriate box

<input type="checkbox"/>	IP Professional
<input type="checkbox"/>	In-House IP department
<input type="checkbox"/>	Lawyer/Solicitor
<input type="checkbox"/>	Other

**3. Trade mark type**

99% of applications are trade marks.  
Certification marks – indicate that goods or services meet a defined quality standard.  
Collective – indicate the goods or services of a member of a trade association.

<input type="checkbox"/>	Trade Mark
<input type="checkbox"/>	Certification Mark
<input type="checkbox"/>	Collective Mark

**4. Number of trade marks in series**

Enter number only if applying for a series of trade marks (Max. 6 trade marks).

NOTE: 'Series' is a number of marks with very small differences e.g. 'danryvol', 'DANRYVOL', 'Danryvol'.

**££** More than 2 marks are subject to an additional fee of £50 per mark.

**5. Representation of your trade mark or trade marks**

Enter your trade mark in the space provided or attach on a separate sheet. Tick if attached

If your trade mark is a 3D shape and you are showing different views of the same mark please indicate the number of views in the box provided. The max number of images per trade mark is 6.

## 6. Trade mark classification

You need to tell us which goods and services you are going to use your trade mark for. Goods and services are classified in an internationally agreed list of classes.

For information on how we classify: visit [www.ipa.gov.uk/types/tm/t-applying/t-class.htm](http://www.ipa.gov.uk/types/tm/t-applying/t-class.htm)

You must tell us which class your goods and services belong in, for example Class 25, clothes. You can search and classify goods and services using the classification search tool 'TMCLASS'. Visit <http://oami.europa.eu/ec2/>

££ Applications with more than one class of goods or services are subject to an additional fee of **£50** for each additional class – use continuation sheet if necessary.

Class Number	List of goods and services

**Note:** Items 7 to 10 below are **not** required for 99% of trade mark applications.

<b>7. Trade mark description</b> (Optional) If your trade mark is not a traditional trade mark such as a word, logo, picture, letters etc. You can tell us here. For example if it is a 3 dimensional shape or hologram.	
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<b>8. Limitation</b> (Optional) Enter any limitations to your rights that you wish to volunteer. For example if you want to limit your rights to the trade mark to particular geographical areas of the UK.	
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<b>9. Disclaimer</b> (Optional) If you want to volunteer to disclaim any rights to a part of your mark, you can do so here.	
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<b>10. Priority claim</b> (Optional) If you have applied for this trade mark outside the UK in the last six months, you can claim priority by entering the details here.	Priority Claim Country	
	Application/ Registration Number	
	Priority Claim Date	

**Priority claim type**

You must tick only one of the priority claim type options

For all goods and services

For some of the goods and services

<b>11. Declaration</b> <b>Warning!</b> You cannot make any changes to the trade mark(s) applied for or add more goods or services to your application once it has been submitted. The application fee is non-refundable (even if the application is not acceptable).	I confirm that: The applicant is entitled to hold property. The terms used to describe the goods and/or services listed in this application should be given their ordinary and natural meaning. The trade mark is being used by the applicant, or with his or her consent, in relation to the goods or services shown, or there is a bona fide intention that it will be used in this way. I understand and accept that I cannot make any changes to the trade mark(s) applied for or add more goods or services once the application is submitted. I also accept that any application fees paid are non-refundable (even if the application is not acceptable).
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**Signature**

**Name**

(BLOCK CAPITALS)

**Date**

Number of sheets attached to this form


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<b>12. Your reference</b> Complete if you would like us to quote this in communications with you, otherwise leave blank.	
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**Contact details**

Name, daytime telephone number of the person to contact in case of query.

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Data Privacy: <https://www.gov.uk/government/organisations/intellectual-property-office/about/personal-information-charter>

**Checklist**

Please make sure you have remembered to:

Sign and date the form

Complete fee sheet

Enclose the fee and fee sheet. Make cheques payable to Intellectual Property Office

**Where to send**

Intellectual Property Office  
Trade Marks Registry  
Concept House  
Cardiff Road  
Newport  
South Wales  
NP10 8QQ

# Fees and payment

We will only process the form with this section completed (one form per payment)

To check the correct fee for this form, search on [GOV.UK](https://www.gov.uk) for 'trade mark forms and fees'

Total Fee Paying (£)

Your own reference (Optional)

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## Your contact details should we have a query

Name

Email

Phone

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## How would you like to pay?

Tick one

**Using a debit or credit card – you will need the internet to pay by card**

- 1 Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2 Enter your name, email address and total amount to pay from above
- 3 As proof of payment, write below the 16-digit reference number displayed from the online payment screen.  
**DO NOT** write your debit/credit card number

**Deduct from IPO deposit account**

IPO deposit account number

**Cheque** – make payable to 'Intellectual Property Office'  
and please send to the address specified below.

**Bank transfer**

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

**Post to:** Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ, United Kingdom