

Notice of review

This notice refers to a claim for possession of property or land and includes information for both the Claimant and Defendant.

You must read the whole of this notice as it contains important information on what you should do next.

This case will be reviewed by a Judge on **[date]**.

A Judge will review the case papers. You are not required to attend the review. At the review, the Judge will decide whether the case should proceed to a hearing on a later date.

Information for the Defendant

You must act now as you are at risk of losing your home.

Legal advice

You should get legal advice as quickly as possible. The information enclosed with this notice explains how to do that.

If you have not been able to get legal advice before the review date, free of charge legal advice will be available on the review date. The legal adviser may also be able to speak to the Claimant and help you resolve the case. If the case is resolved on or before the review date, then you may not need to go before a Judge for any hearing.

To obtain free of charge legal advice on the review date you should [insert local process].

Information for the Claimant

You **must** be available during the Review date to discuss the case, including by telephone, with the Defendant or their adviser.

You **must take the following actions** no later than 14 days before the Review date:

1. Provide to the Court a bundle of all documents filed in the case to date. You can file a paper bundle by post or an electronic bundle by using the following email address [local inbox details];
2. Provide a paper copy of that bundle to the Defendant (with an electronic copy in addition where the Defendant has an email address); and
3. Confirm to the Court by email using the following email address [local inbox details]:
 - a. that the bundle includes all required material and information, including the information required by Practice Direction 55A para 2.3(5)¹ and your knowledge

¹ This requires the particulars of claim to set out “any relevant information about the defendant’s circumstances”. This includes (but is not limited to) “(a) whether the defendant is in receipt of social security benefits, and (b) whether any payments are made on his behalf directly to the claimant under the Social Security Contributions and Benefits Act 1992”.

- as to the effect of the Coronavirus pandemic on the Defendant and their dependants;
- b. that the bundle has been provided to the Defendant; and
 - c. that you will be available on the Review date and your contact telephone number for the Review date.

Information for the Claimant and Defendant

Continue to engage with each other. If you reach an agreement ahead of the Review date, you should inform the Court as soon as possible.