**NRC Risk Assessment Form**

This form is compulsory for all NRC applicants who wish to conduct primary research across HMPPS. This includes new applicants, researchers wishing to recommence research paused due to COVID-19 and researchers submitting amendments to already approved studies.

New applicants should submit this risk assessment form alongside the full NRC application and supporting documentation. Researchers requesting to resume or amend research should send this form along with any amended supporting documentation (participant information sheets, consent form etc).

Completed forms should be submitted to the NRC mailbox: [National.Research@justice.gov.uk](mailto:National.Research@justice.gov.uk).

The information provided will allow reviewers to assess the risk and suitability of the project. The applicant should complete this, in detail, to the best of their knowledge. If not complete the NRC may request more information, which could delay the (re)commencement of research.

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| --- | --- |
| Name: |  |
| NRC Reference (where applicable): |  |
| Research project title: |  |
| Prison establishments or Probation regions to be accessed (include the Probation delivery unit if known): |  |

**Outline below how your research design has considered measures that will be used to adhere to local infection control procedures and in response to any local COVID-19 outbreaks.**

**Risks (Max 250 words)**

Applicants should outline any COVID-19 transmission-related risks of conducting this research. For example, risks of conducting face-to-face interviews or circulating paper questionnaires.

1. Outline any potential risks to staff and people accommodated in prison or on supervision in the community
2. Outline any potential risks to researchers
3. List the potential harms and persons potentially affected

**Mitigations/Control Measures (Max 250 words)**

Applicants should outline the control measures that will be in place to manage the risks identified.

**For requests to resume research paused due to COVID-19 or requests to amend a previously approved application, please provide details on the nature of any changes to research questions, recruitment/selection, data collection methods, analysis, timescales, risks and/or other relevant information as applicable.**