



DBS certificate reprint request form

(for use by the applicant only)

To request a certificate reprint, the criteria in the DBS reprint guidance must be met, and all sections of this form need to be completed.

If you don't meet the guidance criteria or complete the form in full, your request will be rejected.

Your details:

Surname:	
Forename(s):	
Date of birth:	
Address:	
Postcode:	
Reason for request:	
Position applied for:	
Name of employer:	
Application reference:	
Date of certificate issue:	
Level of disclosure: (Standard/Enhanced)	

Email this form to: **DBSReprints@dbs.gov.uk**

We can't guarantee the security of information until it is in our possession and will not take responsibility for it until we receive it.

The Reprint team cannot respond to any other type of query. Please go to www.gov.uk/dbs if you have any other query.