



Department  
for Education

## Education Data Division - Request for Change Form for CBDS

### Section 1 - Details of Change

(To be completed by the RFC Originator / CBDS Administrator)

<b>Project / Service:</b> CBDS	<b>Type of Change:</b> Change to codeset	<b>RFC 1066</b>
<b>Name and team/company of RFC Originator:</b> Kirsty Knox / Data Development Unit		
<b>Originator Contact No:</b> 01325 340432	<b>Originator email address:</b> Kirsty.knox@education.gov.uk	
<b>Date RFC Raised:</b> 24/01/2019	<b>Date change required:</b> In preparation for LA boundary changes on 01/04/2019	
<b>Priority:</b> 2	<b>1 = Top</b> - Ministerial or legislative requirement <b>2 = High</b> - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers <b>3 = Medium</b> - Customer requirement, marginal net benefit <b>4 = Low</b> - Nice to have, net cost, does not affect functionality, cosmetic change	
<b>EDD Contact:</b> Queries.SUPPLIER@education.gov.uk		
<b>Change Title:</b> LA number codeset		

**Data item / Rule Number:**

Data Item N00216 &amp; associated codeset CS003

**Description of change:**

<b>CS003 / D00004</b>	<b>LEA NAME</b>	<b>Country / Region</b>
001	TEST/DUMMY LOCAL AUTHORITY	
003	DATA AND RESEARCH SERVICES (DRS)	
010	BELFAST EDUCATION AND LIBRARY BOARD (PRIMARY)	NORTHERN IRELAND
011	BELFAST EDUCATION AND LIBRARY BOARD (NURSERY)	NORTHERN IRELAND
012	BELFAST EDUCATION AND LIBRARY BOARD (SECONDARY)	NORTHERN IRELAND
013	BELFAST EDUCATION AND LIBRARY BOARD (SPECIAL)	NORTHERN IRELAND
014	BELFAST EDUCATION AND LIBRARY BOARD (GRAMMAR)	NORTHERN IRELAND
016	BELFAST EDUCATION AND LIBRARY BOARD (PREPARATORY)	NORTHERN IRELAND
020	WESTERN EDUCATION AND LIBRARY BOARD (PRIMARY)	NORTHERN IRELAND
021	WESTERN EDUCATION AND LIBRARY BOARD (NURSERY)	NORTHERN IRELAND
022	WESTERN EDUCATION AND LIBRARY BOARD (SECONDARY)	NORTHERN IRELAND
023	WESTERN EDUCATION AND LIBRARY BOARD (SPECIAL)	NORTHERN IRELAND
024	WESTERN EDUCATION AND LIBRARY BOARD (GRAMMAR)	NORTHERN IRELAND
026	WESTERN EDUCATION AND LIBRARY BOARD (PREPARATORY)	NORTHERN IRELAND
030	NORTH EASTERN EDUCATION AND LIBRARY BOARD (PRIMARY)	NORTHERN IRELAND
031	NORTH EASTERN EDUCATION AND LIBRARY BOARD (NURSERY)	NORTHERN IRELAND
032	NORTH EASTERN EDUCATION AND LIBRARY BOARD (SECONDARY)	NORTHERN IRELAND
033	NORTH EASTERN EDUCATION AND LIBRARY BOARD (SPECIAL)	NORTHERN IRELAND
034	NORTH EASTERN EDUCATION AND LIBRARY BOARD (GRAMMAR)	NORTHERN IRELAND
036	NORTH EASTERN EDUCATION AND LIBRARY BOARD (PREPARATORY)	NORTHERN IRELAND
040	SOUTH EASTERN EDUCATION AND LIBRARY BOARD (PRIMARY)	NORTHERN IRELAND
041	SOUTH EASTERN EDUCATION AND LIBRARY BOARD (NURSERY)	NORTHERN IRELAND
042	SOUTH EASTERN EDUCATION AND LIBRARY BOARD (SECONDARY)	NORTHERN IRELAND
043	SOUTH EASTERN EDUCATION AND LIBRARY BOARD (SPECIAL)	NORTHERN IRELAND
044	SOUTH EASTERN EDUCATION AND LIBRARY BOARD (GRAMMAR)	NORTHERN IRELAND
046	SOUTH EASTERN EDUCATION AND LIBRARY BOARD (PREPARATORY)	NORTHERN IRELAND
050	SOUTHERN EDUCATION AND LIBRARY BOARD (PRIMARY)	NORTHERN IRELAND
051	SOUTHERN EDUCATION AND LIBRARY BOARD (NURSERY)	NORTHERN IRELAND
052	SOUTHERN EDUCATION AND LIBRARY BOARD (SECONDARY)	NORTHERN IRELAND
053	SOUTHERN EDUCATION AND LIBRARY BOARD (SPECIAL)	NORTHERN IRELAND
054	SOUTHERN EDUCATION AND LIBRARY BOARD (GRAMMAR)	NORTHERN IRELAND
056	SOUTHERN EDUCATION AND LIBRARY BOARD (PREPARATORY)	NORTHERN IRELAND
167	PAN-LONDON REGISTER	
201	CITY OF LONDON	LONDON (INNER)

202	CAMDEN	LONDON (INNER)
203	GREENWICH	LONDON (OUTER)
204	HACKNEY	LONDON (INNER)
205	HAMMERSMITH AND FULHAM	LONDON (INNER)
206	ISLINGTON	LONDON (INNER)
207	KENSINGTON AND CHELSEA	LONDON (INNER)
208	LAMBETH	LONDON (INNER)
209	LEWISHAM	LONDON (INNER)
210	SOUTHWARK	LONDON (INNER)
211	TOWER HAMLETS	LONDON (INNER)
212	WANDSWORTH	LONDON (INNER)
213	WESTMINSTER	LONDON (INNER)
301	BARKING AND DAGENHAM	LONDON (OUTER)
302	BARNET	LONDON (OUTER)
303	BEXLEY	LONDON (OUTER)
304	BRENT	LONDON (OUTER)
305	BROMLEY	LONDON (OUTER)
306	CROYDON	LONDON (OUTER)
307	EALING	LONDON (OUTER)
308	ENFIELD	LONDON (OUTER)
309	HARINGEY	LONDON (INNER)
310	HARROW	LONDON (OUTER)
311	HAVERING	LONDON (OUTER)
312	HILLINGDON	LONDON (OUTER)
313	HOUNSLOW	LONDON (OUTER)
314	KINGSTON UPON THAMES	LONDON (OUTER)
315	MERTON	LONDON (OUTER)
316	NEWHAM	LONDON (INNER)
317	REDBRIDGE	LONDON (OUTER)
318	RICHMOND UPON THAMES	LONDON (OUTER)
319	SUTTON	LONDON (OUTER)
320	WALTHAM FOREST	LONDON (OUTER)
330	BIRMINGHAM	WEST MIDLANDS
331	COVENTRY	WEST MIDLANDS
332	DUDLEY	WEST MIDLANDS
333	SANDWELL	WEST MIDLANDS
334	SOLIHULL	WEST MIDLANDS
335	WALSALL	WEST MIDLANDS
336	WOLVERHAMPTON	WEST MIDLANDS
340	KNOWSLEY	NORTH WEST
341	LIVERPOOL	NORTH WEST
342	ST HELENS	NORTH WEST
343	SEFTON	NORTH WEST
344	WIRRAL	NORTH WEST
350	BOLTON	NORTH WEST
351	BURY	NORTH WEST
352	MANCHESTER	NORTH WEST
353	OLDHAM	NORTH WEST
354	ROCHDALE	NORTH WEST
355	SALFORD	NORTH WEST
356	STOCKPORT	NORTH WEST
357	TAMESIDE	NORTH WEST
358	TRAFFORD	NORTH WEST
359	WIGAN	NORTH WEST
370	BARNSLEY	YORKSHIRE AND HUMBER
371	DONCASTER	YORKSHIRE AND HUMBER
372	ROTHERHAM	YORKSHIRE AND HUMBER
373	SHEFFIELD	YORKSHIRE AND HUMBER
380	BRADFORD	YORKSHIRE AND HUMBER
381	CALDERDALE	YORKSHIRE AND HUMBER

382	KIRKLEES	YORKSHIRE AND HUMBER
383	LEEDS	YORKSHIRE AND HUMBER
384	WAKEFIELD	YORKSHIRE AND HUMBER
390	GATESHEAD	NORTH EAST
391	NEWCASTLE UPON TYNE	NORTH EAST
392	NORTH TYNESIDE	NORTH EAST
393	SOUTH TYNESIDE	NORTH EAST
394	SUNDERLAND	NORTH EAST
420	ISLES OF SCILLY	SOUTH WEST
600	SCOTLAND	SCOTLAND
601	ABERDEEN	SCOTLAND
602	ABERDEENSHIRE	SCOTLAND
603	ANGUS	SCOTLAND
604	ARGYLL AND BUTE	SCOTLAND
605	CLACKMANNANSHIRE	SCOTLAND
606	DUMFRIES AND GALLOWAY	SCOTLAND
607	DUNDEE	SCOTLAND
608	EAST AYRSHIRE	SCOTLAND
609	EAST DUNBARTONSHIRE	SCOTLAND
610	EAST LoTHIAN	SCOTLAND
611	EAST RENFREWSHIRE	SCOTLAND
612	EDINBURGH	SCOTLAND
613	EILEAN SIAR	SCOTLAND
614	FALKIRK	SCOTLAND
615	FIFE	SCOTLAND
616	GLASGOW	SCOTLAND
617	HIGHLAND	SCOTLAND
618	INVERCLYDE	SCOTLAND
619	MIDLoTHIAN	SCOTLAND
620	MORAY	SCOTLAND
621	NORTH AYRSHIRE	SCOTLAND
622	NORTH LANARKSHIRE	SCOTLAND
623	ORKNEY ISLANDS	SCOTLAND
624	PERTH AND KINROSS	SCOTLAND
625	RENFREWSHIRE	SCOTLAND
626	SCOTTISH BORDERS	SCOTLAND
627	SHETLAND ISLANDS	SCOTLAND
628	SOUTH AYRSHIRE	SCOTLAND
629	SOUTH LANARKSHIRE	SCOTLAND
630	STIRLING	SCOTLAND
631	WEST DUNBARTONSHIRE	SCOTLAND
632	WEST LoTHIAN	SCOTLAND
633	WESTERN ISLES	SCOTLAND
660	ISLE OF ANGLESEY	WALES
661	GWYNEDD	WALES
662	CONWY	WALES
663	DENBIGHSHIRE	WALES
664	FLINTSHIRE	WALES
665	WREXHAM	WALES
666	POWYS	WALES
667	CEREDIGION	WALES
668	PEMBROKESHIRE	WALES
669	CARMARTHENSHIRE	WALES
670	SWANSEA	WALES
671	NEATH PORT TALBOT	WALES
672	BRIDGEND	WALES
673	THE VALE OF GLAMORGAN	WALES
674	RHONDDA CYNON TAFF	WALES
675	MERTHYR TYDFIL	WALES
676	CAERPHILLY	WALES

677	BLAENAU GWENT	WALES
678	TORFAEN	WALES
679	MONMOUTHSHIRE	WALES
680	NEWPORT	WALES
681	CARDIFF	WALES
701	SCOTLAND OFFSHORE ESTABLISHMENTS	
702	SERVICE CHILDREN'S EDUCATION AUTHORITY	
703	OTHER OVERSEAS SCHOOLS	
704	SHELL SCHOOLS	
705	ISLE OF MAN	
706	GUERNSEY	
707	JERSEY	
708	GIBRALTAR	
800	BATH AND NORTH EAST SOMERSET	SOUTH WEST
801	BRISTOL	SOUTH WEST
802	NORTH SOMERSET	SOUTH WEST
803	SOUTH GLOUCESTERSHIRE	SOUTH WEST
805	HARTLEPOOL	NORTH EAST
806	MIDDLESBROUGH	NORTH EAST
807	REDCAR AND CLEVELAND	NORTH EAST
808	STOCKTON-ON-TEES	NORTH EAST
810	KINGSTON-UPON-HULL	YORKSHIRE AND HUMBER
811	EAST RIDING OF YORKSHIRE	YORKSHIRE AND HUMBER
812	NORTH EAST LINCOLNSHIRE	YORKSHIRE AND HUMBER
813	NORTH LINCOLNSHIRE	YORKSHIRE AND HUMBER
815	NORTH YORKSHIRE	YORKSHIRE AND HUMBER
816	YORK	YORKSHIRE AND HUMBER
820	BEDFORDSHIRE (PRE LGR 2009)	EAST OF ENGLAND
821	LUTON	EAST OF ENGLAND
822	BEDFORD BOROUGH	EAST OF ENGLAND
823	CENTRAL BEDFORDSHIRE	EAST OF ENGLAND
825	BUCKINGHAMSHIRE	SOUTH EAST
826	MILTON KEYNES	SOUTH EAST
830	DERBYSHIRE	EAST MIDLANDS
831	DERBY	EAST MIDLANDS
835	DORSET (PRE LGR 2019)	SOUTH WEST
836	POOLE (PRE LGR 2019)	SOUTH WEST
837	BOURNEMOUTH (PRE LGR 2019)	SOUTH WEST
838	DORSET	SOUTH WEST
839	BOURNEMOUTH, CHRISTCHURCH & POOLE	SOUTH WEST
840	DURHAM	NORTH EAST
841	DARLINGTON	NORTH EAST
845	EAST SUSSEX	SOUTH EAST
846	BRIGHTON AND HOVE	SOUTH EAST
850	HAMPSHIRE	SOUTH EAST
851	PORTSMOUTH	SOUTH EAST
852	SOUTHAMPTON	SOUTH EAST
855	LEICESTERSHIRE	EAST MIDLANDS
856	LEICESTER	EAST MIDLANDS
857	RUTLAND	EAST MIDLANDS
860	STAFFORDSHIRE	WEST MIDLANDS
861	STOKE-ON-TRENT	WEST MIDLANDS
865	WILTSHIRE	SOUTH WEST
866	SWINDON	SOUTH WEST
867	BRACKNELL FOREST	SOUTH EAST
868	WINDSOR AND MAIDENHEAD	SOUTH EAST
869	WEST BERKSHIRE	SOUTH EAST
870	READING	SOUTH EAST
871	SLOUGH	SOUTH EAST

872	WOKINGHAM	SOUTH EAST
873	CAMBRIDGESHIRE	EAST OF ENGLAND
874	PETERBOROUGH	EAST OF ENGLAND
875	CHESHIRE (PRE LGR 2009)	NORTH WEST
876	HALTON	NORTH WEST
877	WARRINGTON	NORTH WEST
878	DEVON	SOUTH WEST
879	PLYMOUTH	SOUTH WEST
880	TORBAY	SOUTH WEST
881	ESSEX	EAST OF ENGLAND
882	SOUTHEND-ON-SEA	EAST OF ENGLAND
883	THURROCK	EAST OF ENGLAND
884	HEREFORDSHIRE	WEST MIDLANDS
885	WORCESTERSHIRE	WEST MIDLANDS
886	KENT	SOUTH EAST
887	MEDWAY	SOUTH EAST
888	LANCASHIRE	NORTH WEST
889	BLACKBURN WITH DARWEN	NORTH WEST
890	BLACKPOOL	NORTH WEST
891	NOTTINGHAMSHIRE	EAST MIDLANDS
892	NOTTINGHAM	EAST MIDLANDS
893	SHROPSHIRE	WEST MIDLANDS
894	TELFORD AND WREKIN	WEST MIDLANDS
895	CHESHIRE EAST	NORTH WEST
896	CHESHIRE WEST AND CHESTER	NORTH WEST
901	AVON (PRE LGR)	SOUTH WEST
902	BEDFORDSHIRE (PRE LGR)	EAST OF ENGLAND
903	BERKSHIRE (PRE LGR)	SOUTH EAST
904	BUCKINGHAMSHIRE (PRE LGR)	SOUTH EAST
905	CAMBRIDGESHIRE (PRE LGR)	EAST OF ENGLAND
906	CHESHIRE (PRE LGR)	NORTH WEST
907	CLEVELAND (PRE LGR)	NORTH EAST
908	CORNWALL	SOUTH WEST
909	CUMBRIA	NORTH WEST
910	DERBYSHIRE (PRE LGR)	EAST MIDLANDS
911	DEVON (PRE LGR)	SOUTH WEST
912	DORSET (PRE LGR)	SOUTH WEST
913	DURHAM (PRE LGR)	NORTH EAST
914	EAST SUSSEX (PRE LGR)	SOUTH EAST
915	ESSEX (PRE LGR)	EAST OF ENGLAND
916	GLOUCESTERSHIRE	SOUTH WEST
917	HAMPSHIRE (PRE LGR)	SOUTH EAST
918	HEREFORD AND WORCESTER (PRE LGR)	WEST MIDLANDS
919	HERTFORDSHIRE	EAST OF ENGLAND
920	HUMBERSIDE (PRE LGR)	YORKSHIRE AND HUMBER
921	ISLE OF WIGHT	SOUTH EAST
922	KENT (PRE LGR)	SOUTH EAST
923	LANCASHIRE (PRE LGR)	NORTH WEST
924	LEICESTERSHIRE (PRE LGR)	EAST MIDLANDS
925	LINCOLNSHIRE	EAST MIDLANDS
926	NORFOLK	EAST OF ENGLAND
927	NORTH YORKSHIRE (PRE LGR)	YORKSHIRE AND HUMBER
928	NORTHAMPTONSHIRE	EAST MIDLANDS
929	NORTHUMBERLAND	NORTH EAST
930	NOTTINGHAMSHIRE (PRE LGR)	EAST MIDLANDS
931	OXFORDSHIRE	SOUTH EAST
932	SHROPSHIRE (PRE LGR)	WEST MIDLANDS
933	SOMERSET	SOUTH WEST
934	STAFFORDSHIRE (PRE LGR)	WEST MIDLANDS
935	SUFFOLK	EAST OF ENGLAND

936	SURREY	SOUTH EAST
937	WARWICKSHIRE	WEST MIDLANDS
938	WEST SUSSEX	SOUTH EAST
939	WILTSHIRE (PRE LGR)	SOUTH WEST
XXX	For CTF purposes where the LA is not known	
MMM	For CTF purposes where a pupil has left the maintained sector	
NAA	For transfer of TA and P Scales data for NAA via CTF	
<b>Notes</b> PRE LGR = Pre Local Government Re-organisation - for historical purposes only		

**LEA  
HISTORY**

LISTED LOCAL AUTHORITY		FORMER LOCAL AUTHORITY	NOTE
<LEA>	LOCAL AUTHORITY NAME	<LEA>	
838	DORSET	835	
839	BOURNEMOUTH, CHRISTCHURCH & POOLE	836 & 837	
822	BEDFORD BOROUGH	820	See also 1997
823	CENTRAL BEDFORDSHIRE	820	See also 1997
895	CHESHIRE EAST	875	See also 1998
896	CHESHIRE WEST AND CHESTER	875	See also 1998
867	BRACKNELL FOREST	903	
868	WINDSOR AND MAIDENHEAD	903	
869	WEST BERKSHIRE	903	
870	READING	903	
871	SLOUGH	903	
872	WOKINGHAM	903	
873	CAMBRIDGESHIRE	905	
874	PETERBOROUGH	905	
875	CHESHIRE (PRE LGR 2009)	906	See also 2009
876	HALTON	906	
877	WARRINGTON	906	
878	DEVON	911	
879	PLYMOUTH	911	
880	TORBAY	911	
881	ESSEX	915	
882	SOUTHEND-ON-SEA	915	
883	THURROCK	915	
884	HEREFORDSHIRE	918	
885	WORCESTERSHIRE	918	
886	KENT	922	
887	MEDWAY	922	
888	LANCASHIRE	923	
889	BLACKBURN WITH DARWEN	923	
890	BLACKPOOL	923	
891	NOTTINGHAMSHIRE	930	
892	NOTTINGHAM	930	
893	SHROPSHIRE	932	
894	TELFORD AND WREKIN	932	
820	BEDFORDSHIRE (PRE LGR 2009)	902	See also 2009
821	LUTON	902	
825	BUCKINGHAMSHIRE	904	
826	MILTON KEYNES	904	

830	DERBYSHIRE	910	
831	DERBY	910	
835	DORSET	912	
836	POOLE	912	
837	BOURNEMOUTH	912	
840	DURHAM	913	
841	DARLINGTON	913	
845	EAST SUSSEX	914	
846	BRIGHTON AND HOVE	914	
850	HAMPSHIRE	917	
851	PORTSMOUTH	917	
852	SOUTHAMPTON	917	
855	LEICESTERSHIRE	924	
856	LEICESTER	924	
857	RUTLAND	924	
860	STAFFORDSHIRE	934	
861	STOKE-ON-TRENT	934	
865	WILTSHIRE	939	
866	SWINDON	939	
800	BATH AND NORTH EAST SOMERSET	901	
801	BRISTOL	901	
802	NORTH SOMERSET	901	Originally North West Somerset
803	SOUTH GLOUCESTERSHIRE	901	
805	HARTLEPOOL	907	
806	MIDDLESBROUGH	907	
807	REDCAR AND CLEVELAND	907	
808	STOCKTON-ON-TEES	907	
810	KINGSTON-UPON-HULL	920	
811	EAST RIDING OF YORKSHIRE	920	
812	NORTH EAST LINCOLNSHIRE	920	
813	NORTH LINCOLNSHIRE	920	
815	NORTH YORKSHIRE	927	
816	YORK	927	

New local authorities added to the LA list – with old numbers being highlighted with (LGR 2019).

Also added to amendments list to clearly show the numbers pre LGR.

This list will feed into all data collections, transfers and validation rules that use LA code within them.

**Reason for change (including benefits):**

Due to the planned LA boundary changes from 1 April 2019:

2 local authorities (Poole and Bournemouth) will merge to form a single authority. The new authority will also gain Christchurch, which is currently part of Dorset – the LA will be called Bournemouth, Christchurch & Poole and be allocated number **839**

Dorset local authority will also be allocated a new number of **838**

Local authorities have been given a copy of these numbers and DfE colleagues are using these numbers for funding calculations for 19/20 however, the numbers in this file do remain subject to change until they exist on GIAS.



<b>Impact of not doing the change:</b>	
LA numbers will not be available in systems and validations in good time.	
<b>ISB view of the proposed change:</b>	
<b>Funding availability:</b>	
<b>Impact assessment to be undertaken by:</b>	
Working Groups for all data collections using LA number	
<b>Date consulted:</b>	<b>Response requested by:</b>
28/01/2019	01/02/2019
<h2 style="color: #0056b3;">Section 2 - Impact Analysis</h2> <h3 style="color: #0056b3;">(To be completed by Impact Assessors)</h3>	
<b>Software Suppliers' Summary of Impact Assessment:</b>	
N/A	
<b>DfE Internal Colleagues' Summary of Impact Assessment:</b>	
<p>Each working group has reviewed the changes to LA numbers and documented what that means for their data collection. Plans for collecting data and communications are being formed.</p> <p>No issues have been raised.</p>	
<b>Alternative Solutions / Workarounds (if appropriate):</b>	
<b>Estimated Cost of Change:</b>	
<b>Impact Assessed by (name):</b>	<b>Date:</b>

**Section 3 - Outcome / Decision**  
**(To be completed CBDS administrator)**

**Review Meeting:** CBDS administrator review

**Attendees:** Paul Hirst & Kirsty Knox

**Date of Review Meeting:** 07/02/2019

**Brief Summary of Discussion:**

Review of feedback received, agreement that the change must happen to allow new numbers to be used in systems for <LEA> and to update validation rule 1530 for UPN validation

**Accept / Reject:**

Accept

**Deferred to:**

n/a

**Type of Funding:**

n/a

**Fund Holder Agreement:**

n/a

**If Defer, provide details**

n/a

**If Accept, provide details:**

CS003 updated

**If Reject, provide details:**