



**European Union**

European Structural  
and Investment Funds

**European Structural and Investment Funds  
2014 - 2020**

**Growth Programme for England**

## **Enterprise M3 LEP ESI Funds Sub-Committee**

### **Minutes of meeting held on Monday 21 January 2019 Meeting held by conference call**

#### **Agenda:**

1. Welcome and Introduction
2. European Regional Development Fund (ERDF) Technical Assistance (TA) project: summative assessment/final evaluation
3. Minutes of 16 July 2018 meeting and progress of actions
4. European Agricultural Fund for Regional Development (EAFRD) Update Paper
5. ERDF Joint Paper
6. European Social Fund (ESF) Joint Paper
7. AOB

#### **1. Welcome and introduction**

**1.1.** The **Chair** welcomed everyone to the meeting which was conducted by conference call. It was confirmed there were no conflicts of interest.

**1.2.** Apologies were noted in Annex B.

#### **2. European Regional Development Fund (ERDF) Technical Assistance (TA) project: summative assessment/final evaluation**

**2.1.** **Katharine Hughes** from Hampshire County Council presented her report. The summative assessment provides an overview of project performance and lessons learnt during the delivery of the Enterprise M3 Partnership ERDF Technical Assistance (TA) Project. Specifically, through a review of data collected throughout the course of the project and in-depth interviews with project staff, stakeholders, partners and beneficiaries the assessment sought to understand performance, engagement and experience.

**2.2.** The **Chair** thanked Katharine for the presentation and invited comments from the ESIF Sub Committee. The ESIF Sub Committee noted the lessons around engagement with applicants. The **Chair** noted that it would be useful to see comparisons from other TA projects.

#### **Action 1:**

- **Susan George** to find information to compare the performance of the Enterprise M3 TA project with other TA projects.

### **3. Minutes of 16 July 2018 meeting and progress of actions**

- 3.1. The Chair** took members through the minutes from the last meeting. No issues were raised and these were taken as an accurate record and approved.
- 3.2.** Progress against actions from the meeting of 16 July 2018 was reviewed. All actions were closed except action 3 which was dependent on publication of the summative assessment.

### **4. EAFRD Update Paper**

- 4.1. Ruth Wyre** gave an overview of the EAFRD Update Paper. The Rural Sub Group have assessed the Expressions of Interest (EOIs) received by the deadline. There will be workshops to help applicants and full applications will be due by July 2020 and final claims by November 2021. **The Chair** noted that the position looked good though a high proportion of projects had dropped out. **Ruth Wyre** said that some of the EOIs were more speculative applications and that uncertainty around Brexit was also a contribution.

### **5. ERDF Joint Paper**

- 5.1. Graham Watt** presented the ERDF Joint Paper. He updated the ESIF Sub Committee with staffing changes in the Greater South East Growth Delivery Team. Neri Ineneji has replaced Walter Bernard as Relationship Manager. **Graham** gave updates on current project progress. In response to a question seeking information on the proposed ERDF reserve fund, he said that November 2019 was the likely date for it to start but no decisions had been made yet. On ERDF generally, the **Chair** made a point about the need for pace and to build up a good pipeline of projects.

### **6. European Social Fund (ESF) Joint Paper**

- 6.1. Lisa Wheadon** provided an update on the ESF joint paper. ESF has four live projects and will shortly be sending two calls to the ESIF Sub Committee by written procedure.

### **7. AOB**

- 7.1. The Chair** reminded the ESIF Sub Committee of the importance of marketing the programmes.
- 7.2. Susan George** mentioned that the content for two leaflets had been agreed and that the Enterprise M3 LEP was getting a promotional video made of project beneficiaries.
- 7.3.** It was noted that the Greater South East is now on Twitter @GrowthSoutheast.

**7.4.** There was a question around whether there were any plans for ERDF to move to a single stage project appraisal process like ESF. **Graham Watt** said that it had been discussed but there were no plans to change.

**7.5.** No other issues were raised so the **Chair** closed the meeting.

## **Annex A**

### **List of Agreed Actions from 21 January 2019 Enterprise M3 ESIF Sub-Committee Meeting**

<b>Agenda Item</b>	<b>Action</b>	<b>Action Assigned to</b>
2.	Susan George to find information to compare the performance of the Enterprise M3 TA project with other TA projects.	Susan George

## Annex B

### Attendee List

#### Enterprise M3 ESI Funds Sub-Committee 21 January 2019 meeting

##### Chair & Deputy Chair:

Name, title and organisation	Sector/Organisation Representing
Kathy Slack (Chair) – Director Enterprise M3	EM3 LEP
Graham Watt - MHCLG	ERDF MA

##### Sub-Committee Members:

Name, title and organisation	Sector/Organisation Representing
Kathy Vuillaume - Enterprise M3	EM3 LEP
Jennie Pell – Enterprise M3	EM3 LEP
Tony Jay – LESE TUC	Trade Union Representation
Cllr Keith Mans – Hampshire County Council	Local Authority

##### Others in attendance (non-members - including secretariat):

Name, title and organisation	Sector/Organisation Representing
Susan George – Enterprise M3	EM3 LEP
Neri Ineneji – MHCLG	ERDF MA
Ruth Wyre – RPA	EAFRD MA
Tim Whelehan – MHCLG	Secretariat
Katharine Hughes – Hampshire County Council	Local Authority – TA summative assessment
Lisa Wheadon – Enterprise M3	EM3 LEP
Toni Wootton - BEIS	BEIS

##### Apologies:

Name, title and organisation	Sector/Organisation Representing
Claire Maguire – DWP	ESF MA
Andy Tickner – HCC	Local Authority

