



Family courts: making C100 applications – w/c 17 August 2020

Child Arrangements Order, Prohibited Steps and Specific Issue Order applications

We've put arrangements in place to ensure that we can continue to process applications for child arrangements during the coronavirus pandemic.

Wherever possible parents and legal representatives should use the [online child arrangements service on GOV.UK to avoid delay](#).

More [guidance on child arrangements is available on GOV.UK](#).

If you cannot use an online service, please see more information on paper applications.

Due to the Covid-19 pandemic, courts are experiencing significant delays. You are currently likely to have to wait more than 12 weeks for a first hearing.

To avoid delays you may wish to consider exploring alternative options to make your child arrangements. Support and advice on how to do this can be found below:

- The Co-parenting hub offers free tools and resources to help parents negotiate child arrangements online and to reduce potential distress and anxiety at this time.
- Family Mediation - There is an online service available for mediation information assessment meetings (also known as MIAMs) and mediation. These services can now be carried out remotely, and so are options for parents considering child arrangements during Covid-19 lockdown and the easing of restrictions. More information can be found on the Co-Parent Hub or the Family Mediation Council (FMC) website <https://www.familymediationcouncil.org.uk/find-local-mediator/>

You will need to have attended a MIAM either remotely or in person, unless you have a valid exemption (for example, if there is evidence of domestic abuse). This is a legal requirement.

If you are worried about the safety and wellbeing of a child, please contact your local authority or the police

Urgent applications

If you need a hearing within the next 3 days then you must contact your local court. Details are available on [Courts and Tribunals Finder](#).

Paper applications

If you cannot use the online service, and there are no serious safety concerns or a need for an urgent hearing, please send paper [C100 applications](#) to:

C100 Applications

PO BOX 4936

69 Buckingham Avenue

Slough

SL1 0JR

Only 1 copy of each document is required. Please **do not** send cash or postal order payments to the above address. It is important to include telephone and email addresses for all parties where possible. Your local court will still deal with your application but this will allow HMCTS to work more remotely.