

## Royal Courts of Justice Court of Appeal Civil Division urgent business priorities (w/c 10 August 2020).

We continue to prioritise urgent applications in the Civil Appeals Office. Urgent work means applications where it is essential in the interests of justice that there be a substantive decision within the next 7 days.

**Urgent** applications should only be sent by email between 9am and 4.15pm to:  
[civilappeals.urgentwork@justice.gov.uk](mailto:civilappeals.urgentwork@justice.gov.uk)

We'll acknowledge your application and aim to process it as quickly as possible.

**Non urgent** applications should be emailed to: [civilappeals.registry@justice.gov.uk](mailto:civilappeals.registry@justice.gov.uk)  
Your application will be dealt with as we increase our capacity to manage new non urgent work. All appellant's notices will be accepted on the basis that they may be rejected at a later date.

The public counter at E307 remains closed. There is a drop box facility at the main reception of the RCJ and another at the RCJ Fees Office.

Bundles should not be provided electronically unless specifically requested by the Court. The court will issue orders electronically for the time being.

**All other documents** should be filed electronically and all other queries should continue to be emailed to the following addresses:

[Civilappeals.cmsa@justice.gov.uk](mailto:Civilappeals.cmsa@justice.gov.uk)

[Civilappeals.cmsb@justice.gov.uk](mailto:Civilappeals.cmsb@justice.gov.uk)

[Civilappeals.cmssc@justice.gov.uk](mailto:Civilappeals.cmssc@justice.gov.uk)

[Civilappeals.listing@justice.gov.uk](mailto:Civilappeals.listing@justice.gov.uk)

[Civilappeals.associates@justice.gov.uk](mailto:Civilappeals.associates@justice.gov.uk)

The team can be contacted by telephone between 10:30am and 12noon daily. Please use the numbers below, where possible however please continue to contact the court by electronic means.

Registry – 020 7947 7121

Listing – 020 7947 6195

Case Management – 020 7947 6184 or 020 7073 4882