

REGISTRATION FOR WRAPAROUND CHILDCARE (WAC) FOR ELIGIBLE WORKING FAMILIES (RAF HIGH WYCOMBE AND RAF HALTON PILOT)

1. To be completed by eligible working families to receive up to 20 hours per week WAC during term time only, for eligible children aged 4-11 when using accredited providers. Both partners must be in paid employment or starting or re-starting work within the next 31 days, with at least one (or the lone parent in a single parent family) being Regular Service or FTRS (FC).

PART A – Privacy Statement

2. Personal data recorded on this form is collected for processing purposes in line with the General Data Protection Regulations (GDPR), Article 6(1)(e); Data Protection Act (DPA) 2018. Further details of how the Ministry of Defence processes your personal data can be found at:
<https://www.gov.uk/government/publications/ministry-of-defence-privacy-notice/mod-privacy-notice>.

3. Processing of this data is necessary for application screening and funding approval where applicable.

PART B - to be completed by the applicant and partner

4. Particulars of applicant

Full Name:		Rank:
Service number:	National Insurance No:	
Unit name and address:	Contact phone number:	
	Email Address:	

UIN:	Assignment Start Date:	Future Availability Date:
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5. Particulars of partner

Full Name:	Rank/Title:
Address details (if different from above):	Contact telephone number:
	Email address:
Service/Employee Number: <i>(if self-employed, please include your Company Registration No and copy of your business licence)</i>	National Insurance No:
Employment details: <i>(include name and address of employer/employment agency. If self-employed, please enter your registered business address)</i>	
Hours worked per week:	Hourly Rate <i>(or weekly salary):</i>
<i>(provide copy of employment contract where possible or letter of employment (including start date). If self-employed, please provide at least 3 months business accounts showing proof of earnings)</i>	

6. Government/Employer Childcare Scheme Membership

Do you use Tax-Free Childcare (TFC)?	Yes/No <i>(please tick as appropriate)</i>
If yes, what is your TFC account number, sortcode and reference number? <i>(please note when using TFC, partners don't have to submit additional employment evidence)</i>	
Do you use the Armed Forces Childcare Voucher Scheme (AFCVS)?	Yes/No <i>(please tick as appropriate)</i>

7. Child's particulars

Name:	D.O.B.:
Child's home address <i>(where the child is resident for the majority of the time)</i>	

8. Childcare Provider (if known)

Name and address of setting:	
Provider email address:	
Ofsted Registration Number: <i>(or equivalent accreditation)</i>	
Planned start date at setting:	
Services accessed/applied for: <i>(breakfast club, after school club)</i>	
Anticipated number of hours:	
Average hours used pre COVID-19:	

9. Additional Children and/or Childcare Providers

Additional eligible children? Yes/No *(tick as appropriate)*

Additional childcare providers? Yes/No *(tick as appropriate)*

IF YES, PLEASE PROVIDE INFORMATION REQUESTED IN PARAS 7 AND/OR 8 FOR ALL ADDITIONAL CHILDREN/PROVIDERS USING A SEPARATE SHEET

PART C - to be completed by the applicant

10. Declaration

I/We* herewith confirm that the above details are correct and that, at the start of the pilot on 1 September 2020, I am/we are expecting to work a minimum of 16 hours per week each, with a weekly wage equivalent to 16 hours at the National Minimum or Living Wage.

I/We* understand that it is my/our responsibility to inform DCYP as soon as our circumstances change.

I/we acknowledge that we will need to re-affirm our eligibility every three months.

I/We* understand that funding of childcare will end in July 2022 and that future funding of childcare will depend on a decision being made by the Government to introduce an Armed Forces wide scheme. *(please delete as appropriate)*

Signature of Applicant _____
[electronic signature is acceptable]

Signature of Partner _____
[electronic signature is acceptable]

Date _____

SUBMITTING APPLICATIONS

12. Completed forms should be forwarded to DCYP-HQ-WACP-Mailbox@mod.gov.uk.

Flowchart – Wraparound Childcare (WAC) eligibility

