**Annex B: Industry placement notification form**

**Industry placement notification form**

**USE OF ALLOWABLE APPROACHES**

|  |  |
| --- | --- |
| **Institution name:** |  |
| **Student name:** |  |
| **Student T Level:** |  |
| **Student occupational specialism(s):** |  |
| **Employer:** |  |
| **Employer 2**  **(if applicable)** |  |

**I confirm that the T Level industry placement relating to the student named above was delivered using one of the allowable models or approaches outlined in the** [**industry placement policy statement**](https://www.gov.uk/government/publications/industry-placements-policy-framework)

I also agree with the following statements:

* This model has been used for genuine reasons (stated below) and because all other options were exhausted (where applicable)
* This model was used in the best interests of the student
* The industry placement was delivered in compliance with the T Level industry placement delivery guidelines to ensure the quality of the industry placement has not been compromised

Please check the appropriate box(es) to indicate the allowable approach used for this T Level industry placement.

**Delivery approaches that apply to all T Levels**

|  |  |  |
| --- | --- | --- |
| **Delivery approach** | **Proportion of hours** | **T Levels it applies to** |
| Work taster activities | Up to 35 hours | All T Levels |
| Multiple employers (up to 2) | All placement hours | All T Levels |
| T Level pathway placements | All placement hours | All T Levels |
| Part-time work (so long as it is relevant to student’s T Level) | All placement hours | All T Levels |
| Small team project | Up to a third | All T Levels |
| Special educational needs and disability (SEND) approach | All placement hours | All T Levels |
| Youth Offenders Institution approach | All placement hours | All T Levels |

**Delivery approaches that apply to specific T Levels**

|  |  |  |
| --- | --- | --- |
| **Delivery approach** | **Proportion of hours** | **T Levels it applies to** |
| Route level placements | All placement hours | * Digital (All) * Engineering and Manufacturing (All) |
| Skills hub and employer training centres | Up to a third | * Construction (All) * Engineering and Manufacturing (All) * Health * Healthcare science * Science * Agriculture, Land Management and Production * Animal Care and Management * Media, Broadcast and Production * Hairdressing, Barbering and Beauty Therapy |
| Supply chain and employer networks | Up to a third | * All T Levels where applicable. (This approach should only be used where there are established supply chains and employer networks.) |
| Hybrid (remote) placements | Up to one fifth (20%) | * Digital (All) * Accounting * Finance * Legal Services * Management and Administration * Media, Broadcast and Production |

|  |
| --- |
| **Please state here the reason for using this model** |
|  |

|  |
| --- |
| **SEND model only (model 2 above):** please indicate the reasons for using this model, citing assessments from third parties and those with relevant professional expertise, and confirm that the student was content and whether the views of their parents or carers were taken into consideration |
|  |

**In signing this notification form, you are confirming that all the information contained in this form is up to date and factual to the best of your knowledge.**

**Name:** …………………………………………………...     **Date**:…………………………………………..

**Signature:** …………………………………….………..     **Position in organisation:**

…………………….

(Member of the industry placement team (coordinator/manager)

**Name:** …………………………………………………...     **Date**:…………………………………………..

**Signature:** …………………………………….………..     **Position in organisation:** …………………….

(SEND coordinator – if SEND model has been used)