Notes of Meeting: LWY Headteacher Board

13 March 2020

Attendance

Attendance data is published annually on the GOV.UK website.

HTB members who apologised have been consulted on all projects, where available, before the meeting. This excludes items where there were conflicts. Their views are reflected in the discussion at the meeting (where appropriate).

Regional school commissioner (RSC) chair

- Vicky Beer

Headteacher board (HTB) members

- Karen Bramwell
- Duncan Jacques
- Julian Appleyard
- Chris Melia
- Lesley Gwinnett
- Jonathan Nichols

Apologies

- Julie Bradley

DfE senior civil servants

- Bryn Logan – Meredith
- ESFA representative
General discussion points

Points discussed in the meeting.

RSC Update

- Vicky Beer confirmed that we are now working to a new minister, Baroness Berridge, succeeding Lord Agnew
- Vicky Beer provided a COVID 19 local update (as of 13 March 2020) to the board

Local Update

- The Board reflected on recent Ofsted inspections and monitoring visits of open academies in the region.

Department Update

- DfE officials updated the board on the Teaching Vacancy service
Discussion of projects, including decisions made by RSC with advice from HTB

All decisions are made in reference to relevant legislation and the published criteria.

Trust change

Project: University Academy Keighley, Bradford – to transfer to Carlton MAT

HTB discussion:

- The board discussed the school’s latest Ofsted judgment (judged Good) and the school’s improvement journey alongside the support provided by Carlton MAT
- An SRMA has already been deployed into the school to help make financial improvements

RSC decision: Approve

Conflicts: N/A

Further actions required: Project lead to inform trust/school of decision
Converter Academy Orders

Project: Hemsworth Grove Lea Primary School, Wakefield – to convert and join Inspire Partnership Trust

HTB discussion:
- The board discussed the trust’s need to address their financial deficits
- The board discussed senior leadership capacity and the board composition
- SRMA to be deployed to the trust

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: Grove House Primary, West Yorkshire – to convert and join Pennine Academies Yorkshire

HTB discussion:
- The board discussed leadership capacity and reflected on the trust’s plans to make some additional leadership appointments

RSC decision: Approve

Conflicts: Duncan Jacques

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: St William’s Catholic Primary School, Bradford – to convert and join Blessed Christopher Wharton Catholic Academy Trust

HTB discussion:
- SRMA to be deployed to the trust
- Require submission of recently completed governance review and associated governance plan
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision
Project: St Joseph’s Catholic Primary School, Bradford – to convert and join Blessed Christopher Wharton Catholic Academy Trust

HTB discussion:

- SRMA to be deployed to the trust
- Require submission of recently completed governance review and associated governance plan
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: Our Lady and St Brendan’s Catholic Primary School, Bradford – to convert and join Blessed Christopher Wharton Catholic Academy

HTB discussion:

- SRMA to be deployed to the trust
- Require submission of recently completed governance review and associated governance plan
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: St Columba’s Catholic Primary School, Bradford – to convert and join Blessed Christopher Wharton Catholic Academy Trust

HTB discussion:

- The board discussed the support which the school receives from teaching schools within the area and the positive impact this has had on the school
- SRMA to be deployed to the trust
- Require submission of recently completed governance review and associated governance plan
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Approve

Conflicts: N/A
Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: The Holy Family Catholic School, Bradford – to convert and join Blessed Christopher Wharton Catholic Academy Trust

HTB discussion:
- The board discussed the support which the school receives from teaching schools within the area and the positive impact this has had on the school
- SRMA to be deployed to the trust
- Require submission of recently completed governance review and associated governance plan
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: St Patrick’s Catholic Primary School, Birstall – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Once these conditions are met, this decision will be considered by the RSC
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Patrick’s Catholic Primary School, Elland – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC
RSC decision: Defer
Conflicts: N/A
Further actions required: Trust and Chair of Governors to be informed of decision

Project: Holy Spirit Catholic Primary School, Heckmondwike, Kirklees – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer
Conflicts: N/A
Further actions required: Trust and Chair of Governors to be informed of decision

Project: All Saints Catholic College, Huddersfield – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- Require tangible evidence demonstrating the improvement of existing secondary school
- The board reflected that a substantive appointment of a CEO is still required
- Once these conditions are met this decision will be considered by the RSC following advice from HTB

RSC decision: Defer
Conflicts: N/A
Further actions required: Trust and Chair of Governors to be informed of decision

Project: Our Lady of Lourdes, Huddersfield – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC
RSC decision: Defer
Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Patrick’s Catholic Primary School, Huddersfield – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer
Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Joseph’s Catholic Primary School Brighouse, Calderdale – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer
Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Mary’s Catholic Primary School, Halifax – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer
Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Joseph’s Catholic Primary School, Dewsbury – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed the need for further reassurances from their finance and school plans

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Mary’s Catholic Primary School, Batley – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Joseph’s Catholic Primary School, Halifax – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:
- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision
Project: St Joseph’s Primary Catholic Primary School, Huddersfield – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:

- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: St Paulinus Catholic Primary School, Dewsbury – to convert and join Blessed Peter Snow Catholic Academy Trust

HTB discussion:

- The board discussed that a submission of a strong business model demonstrating effective sequencing of joining schools is still required
- Require submission of robust financial plan
- Newly appointed CEO to be signposted high quality mentoring support
- Once these conditions are met, this decision will be considered by the RSC

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust and Chair of Governors to be informed of decision

Project: Corpus Christi Catholic College, Leeds – to convert and join St Gregory the Great Catholic Academy Trust

HTB discussion:

- The board discussed the need to deploy an SRMA to the trust
- Newly appointed CEO to be signposted high quality mentoring support

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision
Project: Mossley Hollins High School, Tameside – to convert and join The Tame River Educational Trust

HTB discussion:
- Newly appointed CEO to be signposted high quality mentoring support
- A review of the trust’s Scheme of Delegation is required

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: Hyde Community College, Tameside – to convert and join The Tame River Educational Trust

HTB discussion:
- Newly appointed CEO to be signposted high quality mentoring support
- A review of the trust’s Scheme of Delegation is required

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: Alder Community High School, Tameside – to convert and join The Tame River Educational

HTB discussion:
- Newly appointed CEO to be signposted high quality mentoring support
- A review of the trust’s Scheme of Delegation is required

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: Pinfold Primary, Tameside – to convert and join Victorious Academies Trust

HTB discussion:
- The board discussed the impact this will have in sharing expertise within the area
• The board reflected on other schools the trust has taken on and the positive impact this has had
• The board considered how this could affect the role of the CEO as the trust evolves
• The board agreed that an SRMA would be deployed to the trust

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision

Project: Arundale Primary School, Tameside – to convert and join Victorious Academies Trust

HTB discussion:
• The board discussed the impact this will have in sharing expertise within the area
• The board reflected on other schools the trust has taken on and the positive impact this has had
• The board considered how this could affect the role of the CEO as the trust evolves
• The board agreed that an SRMA would be deployed to the trust

RSC decision: Approve

Conflicts: N/A

Further actions required: Academy Order to be sent to Chair of Governors, Trust and DCS to be informed of decision
Sponsored route

Project: St Chad’s RC Primary School, Manchester – to convert and join Emmaus Catholic Academy Trust

HTB discussion:

- The board discussed the trust’s developments based on the conditions set from the last meeting
- Awaiting a report from the SRMA visit which was completed last month
- A full completion of a trust financial plan to be submitted to ESFA

RSC decision: Defer

Conflicts: N/A

Further actions required: Trust to be informed of the decision

Project: Greenfield Primary & Early Years Centre, Tameside – to join Harmony Trust

HTB discussion:

- The board discussed the trust’s experience in improving schools and supporting EAL students
- The board did not raise any issues

RSC decision: Approve

Conflicts: N/A

Further actions required: Trust to be informed of the decision
Sponsor application

Project: Mosaic Academy Trust, Wigan – to become an academy sponsor

HTB discussion:

- The board discussed the wider strategy of having strong trusts across the area
- The board reflected on the need to see improvements sustained within an existing school within the trust
- The trust show no signs of any financial concerns

RSC decision: Approve

Conflicts: N/A

Further actions required: Trust to be informed of the decision
**Significant change**

**Project: Bradford Girl’s Grammar School, Bradford** – closure of Sixth Form and increase of year 7 PAN

**HTB discussion:** Significant Change  
**RSC decision:** Approve  
**Conflicts:** N/A  
**Further actions required:** Project lead to inform trust/school of decision

**Project: Lees Primary School, Bradford** – to change age range and add a nursery provision

**HTB discussion:** Significant Change  
**RSC decision:** Approve  
**Conflicts:** N/A  
**Further actions required:** Project lead to inform trust/school of decision

**Project: Bramley Park Academy, Leeds** – to add 12 permanent places as an Autism Spectrum Resource Provision

**HTB discussion:** Significant Change  
**RSC decision:** Approve  
**Conflicts:** N/A  
**Further actions required:** Project lead to inform trust/school of decision

**Project: Beaumont Primary Academy, Kirklees** – to change age range and add a nursery provision

**HTB discussion:** Significant Change  
**RSC decision:** Approve  
**Conflicts:** N/A  
**Further actions required:** Project lead to inform trust/school of decision

**Project: Lightcliffe Academy, Calderdale** – to remove the Sixth Form provision

**HTB discussion:** Significant Change
RSC decision: Approve
Conflicts: N/A

Further actions required: Project lead to inform trust/school of decision

Project: Yesoiday Hatorah Girls’ Academy, Bury – to move the Academy to a new building
HTB discussion: Significant Change
RSC decision: Approve
Conflicts: N/A

Further actions required: Project lead to inform trust/school of decision

Project: Christ Church CofE Primary School, Bury – to change age range from 2-11 to 3-11
HTB discussion: Significant Change
RSC decision: Approve
Conflicts: N/A

Further actions required: Project lead to inform trust/school of decision

Project: Droylsden Academy, Tameside – change of Single Academy Trust to Multi Academy Trust
HTB discussion: Significant Change
RSC decision: Approve
Conflicts: N/A

Further actions required: Project lead to inform trust/school of decision