



Home Office

COVID-19: Home Office Extraordinary Funding for Domestic Abuse Support Services (reopened)

Bid Prospectus

6 July 2020

Background and Eligibility

Background

On 2 May 2020, the Government announced a package of £76m extra funding to support victims and survivors of domestic abuse and sexual violence, vulnerable children and their families, and victims of modern slavery, during the COVID-19 pandemic.

Funding to support victims of domestic abuse was allocated to the Home Office, Ministry of Justice and Ministry for Housing, Communities and Local Government.

On 19 May 2020 the Ministry of Justice published guidance on how organisations can access £20m for domestic abuse and sexual violence support services through their Police and Crime Commissioner (PCC) for local services, and £5m for sexual violence services through the national Rape and Sexual Abuse Support Fund. On 26 June 2020 it announced that £22 million had been allocated to 548 local domestic abuse and sexual violence organisations across England and Wales. A further £3 million is being invested in recruiting Independent Sexual Violence Advisers – who provide advice and support for victims, and act as the link between police, support services and criminal justice agencies – until 2022.

The Ministry for Housing, Communities and Local Government is administering a fund of £10m to support domestic abuse safe accommodation services in England. On 5 June MHCLG announced that £8,145,324 of this money had been allocated to 147 service providers across England, on 26 June they announced that a further £336,610 had been allocated to 12 service providers, and on 2 July they announced that a further £284,549 had been allocated to seven service providers. The remainder of the fund remains open on a rolling “first comes, first served” basis until it is exhausted or until 20 July, whichever comes sooner.

In addition to funding being distributed by central Government Departments, the Government’s Coronavirus Community Support Fund opened for applications on 22 May. This makes available £200m in Government funding which is aimed primarily at small to medium-sized organisations in England. Its key objectives are to increase community support to vulnerable people affected by the COVID-19 crisis, through the work of civil society organisations; and to reduce temporary closures of essential charities and social enterprises, ensuring that services for vulnerable people impacted by COVID-19 have the financial resources to operate. This is being administered

by The National Lottery Community Fund; details can be found here:
<https://www.tnlcommunityfund.org.uk/funding>

The overarching aim is to ensure that the funding is allocated widely across the domestic abuse sector in England and Wales, reaching charities of all sizes and supporting the full range of support services provided by those charities.

Eligibility

The Home Office will be allocating £2m of funding to charities with a national or regional presence and for which the other domestic abuse-focused funding streams were not specifically designed.

Specifically, organisations eligible for the Home Office fund would include:

- Organisations which provide a national service¹
- Organisations where the supported victims are very geographically dispersed over multiple Police and Crime Commissioner (PCC) areas, and/or no one PCC area is the clear base for the majority of victims
- Umbrella or second tier² organisations
- Organisations which undertake capacity building, or which support other organisations to support victims and survivors (for example with training, or expert advice and guidance). This includes those supporting the police in their response to domestic abuse. It also includes those supporting local authorities or other statutory bodies.

This fund was initially opened for applications on 22 May 2020, and closed on 8 June 2020. We received 23 applications and made awards to 13 domestic abuse charities, for a total of £792,957. We are now opening the fund for a second time, for the remaining **£1,207,043** of the fund.

(This fund is separate to the £2 million funding pot, announced on 11 April 2020, which was provided to enhance online support services and helplines for domestic abuse.)

When this fund was first opened for applications on 22 May, eligibility was restricted to charities and similar organisations where the primary purpose of the whole organisation was to improve the response to domestic abuse.

We are now expanding eligibility to include all organisations which support victims of domestic abuse, even if domestic abuse is not the primary purpose of the whole organisation. But the organisation may

¹ i.e. covering all of England, all of Wales, or both

² Second tier organisations are those which do not provide direct front-line support, but which undertake capacity-building work with front line organisations, such as providing training or advice, or membership organisations which support front-line member services.

request funds only in relation to those of its individual services whose primary purpose is domestic abuse.

Therefore, to be eligible for funding, the primary purpose of the service for which the organisation is seeking funding must be to improve the response to domestic abuse, either through providing support to female and/or male victims who have experienced domestic abuse, or through providing support to front-line services, including other charitable organisations or the statutory sector, to better respond to victims. This could also include organisations which work with perpetrators of domestic abuse to better protect victims. Domestic abuse is defined in terms of the Government's formal definition of domestic abuse – for details, see [here](#). This encompasses “honour”-based abuse, forced marriage and female genital mutilation. The funding can be used to support existing clients as well as new referrals.

Domestic abuse support services could include, but are not limited to:

- Independent Domestic Violence Advisors (IDVAs)
- Family court support
- Face to face or remote counselling for individuals and/or their families

Organisations which are eligible for the Home Office funding include those which provide specialist services, for example services directed towards particular groups of victims, such as victims who are BAME, LGBT, disabled, or who have no recourse to public funds.

To be eligible for the funding, organisations must be a registered charity, a charitable incorporated organisation, or a social enterprise, including companies limited by guarantee and community interest companies. Organisations which do not currently receive funding from a statutory body **are** eligible to apply.

Organisations are **not** eligible to apply if their needs can be met through other COVID-19 support measures, such as, for example, the Coronavirus Job Retention Scheme or the three-month VAT deferral. They must also ensure that COVID-19 related costs cannot be met from any existing funding stream, fundraising, private donations or existing grants.

General conditions for allocation from the Home Office fund

The COVID-19 emergency funding is for spend incurred **by no later than 31 October 2020**, to meet the additional costs which organisations have incurred or will incur whilst adapting their services during the pandemic, and to cope with any financial impact owing to a loss of income or rise in demand. For example, funding may be used to:

- Address short-term income disruption
- Meet essential costs of sustaining current activities, such as the purchasing of assets to support the move to remote and digital working, and additional staff to cover those unable to work for reasons related to the pandemic
- Address increased demand.

For example, funding could be used for:

- Short-term contracts for additional staff up to 31 October 2020 (or earlier)
- Additional expenditure on existing staff (for example overtime or increased hours), lasting up to 31 October 2020 (or earlier)
- Purchase of new equipment, for example laptops and mobile phones, to allow staff to work from home
- Online platforms through which to deliver support or counselling
- Essential spend on existing staff and equipment which can no longer be met during the lockdown because of reduced access to usual sources of funding

Organisations must **not** use this funding for the development of new projects or services not related to the COVID-19 response.

Funding can be used to address costs associated with COVID-19 pressures from 1 April 2020.

Any spend to which organisations commit beyond 31 October 2020 will not be met by this fund.

Support must be prioritised on immediate needs, specifically the risk of temporary or permanent closure of the organisation as a result of the pandemic, or an inability to deliver services. Support should not be directed at the longer-term sustainability of the organisation.

Please note that the Home Office is working with other Government Departments and the National Lottery Communities Fund, sharing relevant data to prevent fraud and duplication of funding. This does not restrict services applying separately to other COVID-19 support packages for different aspects of their service, but any funding obtained from such funds will need to be declared.

Additional eligibility criteria

- Projects must be based in England or Wales.
- Applications will have to comply with Home Office financial guidelines. Applicants should note that a Home Office condition of any grant funding will be that grant recipients will not be permitted to charge, apply fees to or require payment for any activity provided in connection with the grant, or otherwise use the grant to undertake or engage in activities which result in commercial gain or profit.

Oversight process

The Domestic Abuse Commissioner will undertake an advisory and oversight role throughout this process.

Frequently Asked Questions

Scope of domestic abuse

1. Are “honour”-based abuse (which includes forced marriage and FGM) charities eligible for domestic abuse funding?

“Honour”-based abuse falls within the [Government definition of domestic abuse](#). Any organisation which provides tailored support to victims of domestic abuse and their families is recognised as a domestic abuse support service.

2. Are stalking charities eligible for domestic abuse funding?

Stalking carried out by a former intimate partner or by a family member falls within the Government definition of domestic abuse. Any organisation which provides tailored support to victims of domestic abuse and their families is recognised as a domestic abuse support service.

3. Are charities which support victims of domestic abuse who have no recourse to public funds eligible for this funding?

Yes

4. Can we use the funding to support victims of other types of crime?

COVID-19 extraordinary Home Office funding has been ringfenced to provide tailored provision for domestic abuse only.

Types of organisations which may apply for Home Office funding

5. If I am a centre based in a Police and Crime Commissioner (PCC) area which provides local support, but I am one centre of a larger organisation which has a more national footprint, can I request funding from the Home Office fund?

If you provide local services exclusively within one PCC area, but are part of a larger, more national organisation, you cannot request funding from this fund, although the national organisation could do so for its national functions.

If you operate an exclusively local service, but also have a national helpline, you can request funding from the Home Office for the national helpline, but not for the local service.

6. I run a service that sits near the boundaries of three different PCC areas and my service covers users in all of those PCC areas. Can I request funding from this fund?

No, funding is not available in that scenario, as your service covers a local area and all your users are local to the service.

7. I provide a national service, but I have a base in just one PCC area. Can I request funding from the Home Office?

Yes

8. I am an organisation delivering services to my local community, and also a national service. Can I request funding from the Home Office?

You can request funding for the national service, but not for the local one.

9. I run a service which is based in one PCC area, but supports victims who live across a number of PCC areas and who are not concentrated in one local area. Can I request funding from the Home Office?

As your service is covering a wide geographical area over a number of different PCC areas, and not all your users are local to the service, you can request funding from the Home Office.

10. Domestic abuse is only one of the things which my organisation deals with; can I request funding?

Yes, so long as you request funding only for those services which you offer whose primary purpose is to support victims of domestic abuse.

Other conditions

11. Are there restrictions on how organisations may spend the funding?

In line with usual Government grants, organisations must ensure that they **do not** use the funding for any of the following activities:

- campaigning activities (this fund is to support the delivery of services for vulnerable people);
- religious activities (except for projects which benefit the wider community and do not contain religious content);
- political or lobbying activities;
- making funding applications;
- loan repayments; or
- activities which make profit for private gain.

Funding must not be used for capital works e.g. building repairs but can be used for other capital costs such as ICT equipment to enhance your

communications, to help reach local people and to facilitate staff working from home.

Funding cannot be used to pay for goods or services which have been bought or ordered before 1 April 2020.

Funding cannot be used to pay for any outstanding debts, which an organisation incurred prior to 1 April 2020.

12. Can funding requests be made to multiple Government funds (including The National Lottery Community Fund)?

Whilst organisations can request funding from any of the funding pots, you cannot receive funding from multiple pots for the same purpose. For example, if an organisation is allocated funding via the Home Office for purchasing IT equipment to enable remote working, the organisation cannot then request funding for the same IT equipment from one of the other Government funding pots.

How to Apply

The fund was launched on 6 July 2020 and will be open to receive applications for two weeks.

Applicants are required to submit applications no later than noon on 20 July 2020 to:

HODomesticAbuseCV-19Fund@homeoffice.gov.uk

Applications must include:

- **Completed application form**
- **Completed leadership support form**
- **Current cash flow statement**
- **Cash flow forecast through to 31 October 2020**

Please include only the above documents. Any other forms or annexes will not be reviewed, and applications will be assessed based on the evidence provided in the application form.

The Home Office will not be able to accept submissions after the closing date/time.

An individual must be nominated for contact purposes. Please provide a telephone number and e-mail address in the application form.

If prospective applicants have any queries about the application process they should contact:

HODomesticAbuseCV-19Fund@homeoffice.gov.uk

Applicants may seek clarifications from the Home Office about any aspects of this Bid Prospectus by submitting a Bidder Clarification. The deadline for submitting Bidder Clarifications is **noon on 13 July 2020**; we will not accept any subsequent requests. Bidder Clarifications should be e-mailed to HODomesticAbuseCV-19Fund@homeoffice.gov.uk, inserting "Extraordinary Funding for DA - Bidder Clarification – Bidder Name" in the subject title. Please identify the section of the Bid Prospectus to which your Bid Clarification refers, but please note that we cannot acknowledge your clarification. The Home Office aims to present responses by noon on 14 July 2020 at the following web address: <https://www.gov.uk/government/publications/covid-19-home-office-extraordinary-funding-for-domestic-abuse-support-services>

The intended timetable is as below:

6 July 2020	Home Office reopens fund
13 July 2020 (noon)	Bidder Clarifications period closes
14 July 2020 (noon)	Home Office aims to publish responses to Bidder Clarifications
20 July 2020	Application period closes
w/c 20 and 27 July 2020	Evaluation and checks of applications
w/c 3 August 2020	Home Office aims to inform successful bidders and commence mobilisation of funds

The Home Office will keep all applications confidential and will not share them beyond those staff in the Home Office and other relevant Government Departments who have a business need to see them, and with the Domestic Abuse Commissioner and her staff.

The Home Office may request further financial information later in the process to enable the transfer of funds to successful applicants.

Applicants must ensure that they do not do anything which would constitute a breach of the Prevention of Corruption Acts 1889 to 1916. Combined applications will not be accepted.

Essential Criteria

1. Your organisation must fall into one (or more) of the following categories:
 - Organisations which provide a national service³
 - Organisations where the supported victims are very geographically dispersed over multiple Police and Crime Commissioner (PCC) areas, and/or no one PCC area is the clear base for the majority of victims
 - Umbrella or second tier⁴ organisations
 - Organisations which undertake capacity building, or which support other organisations to support victims and survivors (for example with training, or expert advice and guidance). This includes those supporting the police in their response to domestic abuse. It also includes those supporting local authorities or other statutory bodies.
2. The primary purpose of the service for which your organisation is requesting funding must be to improve the response to domestic abuse, either through providing support to female and/or male victims who have experienced domestic abuse, or through providing support to front-line services, including other charitable organisations or the statutory sector, to better respond to victims. This could also include organisations which work with perpetrators of domestic abuse to better protect victims. Domestic abuse is defined in terms of the Government's formal definition of domestic abuse – for details, see **here**.
3. Your organisation must be a registered charity, a charitable incorporated organisation, or a social enterprise; this includes companies limited by guarantee and community interest companies.
4. You must complete all aspects of the application form. Numerical data must be provided wherever requested. You must also attach your current cash flow statement and your cash flow forecast through to 31 October 2020. Incomplete forms with missing information or which are not accompanied by those two attachments will be treated as ineligible.
5. The leadership support form must be completed in full, and signed by the Chief Executive or the head of the service or organisation. Completion of this form provides evidence of commitment to the aims of the application and the intent to deliver resources.

³ i.e. covering all of England, all of Wales, or both

⁴ Second tier organisations are those which do not provide direct front-line support, but which undertake capacity-building work with front line organisations, such as providing training or advice, or membership organisations which support front-line member services.

6. You will need to confirm in the application form that your application is compliant with State Aid rules, which have changed as a result of COVID-19 – please see this link:
https://ec.europa.eu/competition/state_aid/what_is_new/covid_19.html.

If you do not meet all of the above six conditions, your application will be automatically rejected, without further assessment.

Assessment Criteria

Applications which meet all six of the essential criteria will then be substantively assessed. Assessment will be against the following four criteria, each of them on a Pass/Fail basis:

1. Evidence of Need

Applications must demonstrate that they have evidenced the extra demand on resources required to enable them to keep services open and available to victims, and their children, or to enable other organisations to keep such services open and available. Where funding is sought for extra demand, applications should evidence the identified additional capacity and provision, including estimated costs.

2. Outputs and Outcomes

Applications must demonstrate that the proposal will be effective in enabling the organisation to keep services open to victims and/or to meet the extra demand on the service, as identified within the application form.

3. Value for Money

The Government is required to ensure that funding delivers value for money (VfM) – applications must demonstrate how the funding being requested will meet the demand and pressures on their service. VfM will be measured by the outputs/outcomes (for example, number of victims offered support by the organisation) against the costs. We are interested in high-quality outcomes as well as efficient delivery.

4. Financial Stress and Stability

Applications must evidence that they meet the financial stress and stability tests, through submission of a link to their last two years of accounts, as well as their current cash flow statement and their cash flow forecast through to 31 October 2020.

The Assessment and Funding Process

All applications which receive a Pass score for all four of the above assessment criteria will be offered some funding.

Applications which receive fewer than four Pass scores will not be offered funding.

The amount of funding which an applicant is awarded may be less than that which they requested. If the total value of all submissions exceeds the £1,207,043 ceiling of the remainder of the fund, then successful applicants will receive a proportionate share of that sum. For example:

- £1,207,043 of funding is available
- If the total value of all funding submissions were £1.8 million; then
- As $£1,207,043/£1.8m = 0.67$, all applicants would be offered 67% of their submission.

Applications will be assessed by an assessment board comprised of Home Office officials, with oversight from the Domestic Abuse Commissioner's office.

Funding will be paid directly to the account number provided in the application form.

50% of the total funding awarded will be paid to successful applicants once both parties have signed the grant agreement; arrangements for when in the course of the funding period the remaining 50% is paid will be communicated to successful bidders once they have been informed of their funding awards.

Due diligence checks will be undertaken to validate client eligibility, including sharing key application details with other Crown bodies. Where fraud is identified the Home Office will take appropriate investigatory and legal action.

The grant awarded and any eligible expenditure claimed are not paid as a consideration for any taxable supply for VAT purposes. The grant amount and any eligible expenditure claimed are therefore deemed to be inclusive of all VAT chargeable.

The Government is responsible for the expenditure of public funds. Please note that if your application is successful, the Home Office will expect a report on the outcomes of this grant funding at agreed intervals. Any underspends will need to be reported. These will be conditions of the grant agreement.

Application Form and Leadership Support Form

The following pages contain the application form and leadership support form, which will need to be completed in full and returned by the closing date. Please complete and return the Word versions of these documents, which are shown on the same web page as this prospectus. You may expand the answer boxes where required.

Home Office COVID-19 Emergency Support Funding for Domestic Abuse Charities: Application Form

Section 1 - Key Details

1. Title of Application Project

2. Name of Organisation

3. Organisation or Charity Number

4. Bank Account Number

5. Sort Code

6. What type(s) of domestic abuse support does your organisation provide (for example counselling/IDVAs/guidance/helpline/capacity building)?

7. How much (if any) income have you lost⁵ since the COVID-19 lockdown started on 24 March 2020? Please give details. Please do not include temporary projects whose funding period has concluded for reasons other than COVID-19.

8. Please provide an internet link to your last two years of accounts

9. I confirm that I have attached to this application form:

- The current cash flow statement YES/NO
- The cash flow forecast through to 31 October 2020 YES/NO

10. What if any additional income connected to COVID-19 have you received, and from which sources (i.e. income from local government, other statutory services, donations and any ongoing donation activity, Coronavirus Job Retention Scheme)? Please give details.

11. Are you currently funded by a Police and Crime Commissioner, Local Authority or Clinical Commissioning Group? If so, please specify which one(s), and the purposes for which they fund you. If you are receiving specific COVID-19 funding from a PCC, please provide specific details of that.

⁵ Lost income is defined as income which you may ordinarily expect to receive in the course of any given timeframe.

12. How does your current reserve level compare to the business as usual position (are you having to use your reserves to keep running?)?

13. Have you applied for any other Government COVID-19 funding (including funding administered by The National Lottery Community Fund); if yes, how much have you requested, what for and from whom? Please also indicate how much of these funding applications you have been awarded.

14. Is your application compliant with the temporary (COVID-19) State Aid rules
(https://ec.europa.eu/competition/state_aid/what_is_new/covid_19.html)
?

YES/NO

15. The following domestic abuse categories of organisation are eligible to apply to this fund. Which one or more do you fit into? Please tick all which apply:

Organisations which provide a national service	
<p>Organisations where the supported victims are very geographically dispersed over multiple Police and Crime Commissioner (PCC) areas, and/or no one PCC area is the clear base for the majority of victims</p> <p>If you tick this box, please state which PCC areas you cover: (https://www.apccs.police.uk/find-your-pcc/)</p>	
Umbrella or second tier ⁶ organisations	
Organisations which undertake capacity building, or which support other organisations to support victims and survivors (for example with training, or expert advice and guidance). This includes those supporting the police in their response to domestic abuse. It also includes those supporting local authorities or other statutory bodies.	

16. I confirm that this application covers costs which are not being funded through any other source YES/NO

⁶ Second tier organisations are those which do not provide direct front-line support, but which undertake capacity-building work with front line organisations, such as providing training or advice, or membership organisations which support front-line member services.

Section 2 - Total Amount of Grant Funding Sought

This form is split into two parts:

- A. Funds needed to maintain your usual level of service
- B. Funds needed to provide additional capacity to help to address the identified increase in demand as a result of COVID-19

Depending on your situation, you may apply for funds in either category or both.

Section 3 of the form asks for detailed costings and supporting evidence concerning funds needed to maintain your usual level of service.

Section 4 of the form asks for detailed costings and supporting evidence concerning funds needed to provide additional capacity to help to address the identified increase in demand as a result of COVID-19.

Please provide high-level figures in the table below. These must correspond to the total figures in questions 19 and 22 of this form. The figure in the final row of the table below is the amount for which you are applying.

17. In the table below, and in all subsequent requests for costings in this form, please exclude VAT from sums provided.

Funds required to maintain your usual level of service (A)	£ [this figure must equal the figure provided in question 19, row 7, column 4]
Funds required to provide additional capacity to help to address the identified increase in demand as a result of COVID-19 (B)	£ [this figure must equal the figure provided in question 22, row 6, column 4]
Total funds required (A+B)	£

Section 3 - Costings and Supporting Evidence for Maintaining Usual Levels of Service

Evidence of Need

18. Please summarise the domestic abuse services provided by your organisation in normal times, and please provide an overview of the nature and levels of demand which you face in normal times.

Outputs and Outcomes

19. What are you requesting funding for?

These are to maintain your **usual level of service**. They might derive, for example, from loss of usual funding sources, staff absence, or increased complexity of calls.

	Column 1: Costs of additional temporary staff and/or additional hours of existing staff (up to no later than 31 October 2020)	Column 2: Office equipment incurred directly and solely as a result of COVID-19 pressures (for example to enable remote working where relevant)	Column 3: Additional COVID-19 related costs (for example increased technical support requirements, or capability building of remote services)	Column 4: Total costs (sum of Columns 1-3)
Row 1: Total cost (A)				
Row 2: Please break down as far as possible what this cost (A) is to be spent on. For example, £x additional hours for an additional y members of staff at a salary rate of £z per hour. Or, for example, three laptops, each costing £x. We will <u>not</u> accept broad staffing costs without any breakdown.				
Row 3: Why do you need additional funds to deliver these costs? EG:				

<ul style="list-style-type: none"> • Usual staff unable to work from home because of childcare • Staff having to work fewer hours for family reasons • Lower productivity as a result of working from home • Loss of usual funding sources for reasons connected to the pandemic. If so, please state which usual funding source(s) would have paid for this cost. 				
<p>Row 4: How much of the total cost (A) in Row 1 is comprised of:</p> <ul style="list-style-type: none"> a. Costs already incurred in the period 1 April 2020 – 5 July 2020 b. Costs forecast for the period 6 July 2020 – 				

31 October 2020				
Row 5: What if any other funding have you received towards the costs included in Row 1 ('A'), and from which sources? Please specify how much funding has been received from each source. (B)				
Row 6: What if any contribution towards the costs included in 'A' are you making from your own reserves? (C)				
Row 7: What gap in funding remains? (A-[B+C])				The sum in this cell must equal the sum in the first row of question 17.

20. Approximately how many victims/or what level of service will this part of the funding help?

Section 4 - Costings and Supporting Evidence for Providing Additional Capacity to Help to Address the Identified Increase in Demand as a Result of COVID-19

Evidence of Need

21. Please summarise how demand has increased as a result of COVID-19 and how you are addressing it/plan to do so.

Outputs and Outcomes

22. What are you requesting funding for?

These are to address **increased demand**.

	Column 1: Staffing cover (up to 31 October 2020 or earlier) (costs of additional temporary staff/ additional hours of existing staff to address increased demand)	Column 2: Office equipment-related costs to enable increased demand (for example, laptops and mobile phones for new staff taken on to deal with increased demand)	Column 3: Additional COVID-19 Related Costs This might involve, for example, the capacity building of infrastructure or the increased demands or needs of other organisations which you assist, rather than direct volume increases for your own organisation.	Column 4: Total costs (sum of Columns 1-3)
Row 1: Total cost (A)				
Row 2: Please break down as far as possible what this cost (A) is to be spent on. For example, £x additional hours for an additional y members of staff at a salary rate of £z per hour. Or, for example, three laptops, each costing £x.				

<p>We will <u>not</u> accept broad staffing costs without any breakdown.</p>				
<p>Row 3: How much of the cost in Row 1 ('A') is comprised of:</p> <p>a. Costs already incurred in the period 1 April 2020 – 5 July 2020</p> <p>b. Costs forecast for the period 6 July 2020 – 31 October 2020</p>				
<p>Row 4: What if any other funding have you received towards the total costs in Row 1 (A) and from which sources? Please specify how much funding has been received from each source. (B)</p>				
<p>Row 5: What if any contribution are you making towards the total costs in</p>				

Row 1 ('A') from your own reserves? (C)				
Row 6: What gap in funding remains? (A- [B+C])				The sum in this cell must equal the sum in the second row of question 17.

23. Approximately how many victims/or what level of service will this part of the funding help?

Section 5 - Tailored Provision

This information is not part of the assessment, but is being requested to enable the Home Office to understand the scope of help being given to victims as a result of the funding awards.

24. Do you provide a tailored service solely for one or more particular groups? YES/NO

25. If you have ticked YES, above, please tick all those which apply:

Female Victims	
Male Victims	
Child Victims of Domestic Abuse (16-17)	
Young Victims of Domestic Abuse (18-25)	
Older Victims (65+)	
Victims who are pregnant	
Victims who are disabled	
Victims who have mental health issues	
Victims who have addictions	
Victims who are Black, Asian or Minority Ethnic (BAME)	
Victims who are Gypsies, Roma or Travellers	
Victims who are Lesbian, Gay, Bisexual or Transgender (LGBT+)	
Victims of "Honour"-Based Abuse (HBA)	
Victims of forced marriage	
Victims of female genital mutilation (FGM)	
Victims who are being stalked by a former partner or family member	
Victims who have no recourse to public funds	
Other (please specify)	

Section 6 - How to Submit This Form

Applications must be submitted by no later than noon on 20 July 2020 to:

HODomesticAbuseCV-19Fund@homeoffice.gov.uk

These must include:

- **Completed application form**
- **Completed leadership support form**
- **Current cash flow statement**
- **Cash flow forecast through to 31 October 2020**

Please include only the above documents. Any other forms or annexes will not be reviewed, and applications will be assessed based on the evidence provided in the application form.

Home Office COVID-19 Emergency Support Funding for Domestic Abuse Charities: Leadership Support Form

Applications must demonstrate that they are supported by the head of their service or organisation (Chief Executive or Director, for example).

Completion of this form provides evidence of the organisation's commitment to the aims of the project. An electronic signature can be applied if needed given the circumstances of lockdown.

1. By confirming you are accepting that if successful the Home Office will only provide Funding:
 - (i) up to the Grant Amount, and
 - (ii) for the Funding Period, and
 - (iii) for the Purpose specified
2. Have you ever had a grant agreement or a contract terminated for default under the terms of the grant/contract agreement in the last three years? **YES/NO** If yes, please outline.
3. I declare that to the best of my knowledge the answers submitted in this application are correct. **YES/NO**
4. I understand that the Home Office may reject this application if there is a failure to answer all relevant questions fully or if I provide false or misleading information. **YES/NO**
5. I confirm that my organisation is not currently in receipt of funding that could be considered as Duplicate Funding i.e. funding provided by a third party to the organisation, which is for the same purpose for which the grant is to be made, but has not been declared to the Home Office. **YES/NO**

Name of Application Project	
Name of Organisation	
Project Lead Name	
Project Lead Team/Unit	
Project Lead Contact Phone Number	
Project Lead Contact Email Address	
Chief Executive/Director Name	
Chief Executive/Director Comments	
Chief Executive/Director Signature	