

Court of Appeal, Criminal Division, Emergency Business Plan (w/c 25 May 2020)

The work of the Court of Appeal Criminal Division will continue as much as possible. Please see below an overview of the current arrangements during the coronavirus outbreak:

- We will focus on urgent cases, those deemed based on type of appeal or a feature in the case e.g. due to expected release dates, vulnerability of appellant/applicant.
- We aim to make use of DCS wherever possible to provide judges with a Single Judge or Full Court Index that provides hyperlinks to documents that we have uploaded to the appeal sections of DCS.
- All applications and documents should wherever possible be lodged electronically. Where that is not possible, they should be left in the drop boxes installed outside Conviction Casework Room E239 - 240.
- If you are lodging a new application this should be lodged electronically at the registry applications mail box:
criminalappealoffice.applications@hmcts.x.gsi.gov.uk

- We will prioritise new applications lodged in terms of urgency.
- Where possible, we will hear cases remotely by telephone (BTMeetMe) or by a combination of telephone and video (CVP). Further guidance will be provided to parties who are involved in a remote hearing.

Mailboxes:

Criminal Appeal Office, Applications (for direct lodgement of appeals)

criminalappealoffice.applications@hmcts.x.gsi.gov.uk

Criminal Appeal Office, A Reference criminalappealoffice.areference@hmcts.x.gsi.gov.uk

Criminal Appeal Office, B Reference criminalappealoffice.breference@hmcts.x.gsi.gov.uk

Criminal Appeal Office, Costs CriminalAppealsOffice.Costs@hmcts.x.gsi.gov.uk

Criminal Appeal Office, General Office criminalappealoffice.generaloffice@hmcts.x.gsi.gov.uk

Criminal Appeal Office, List of Authorities CriminalAppealOffice.ListofAuthorities@hmcts.x.gsi.gov.uk

Criminal Appeal Office, List Office criminalappealoffice.listoffice@hmcts.x.gsi.gov.uk

If you are an interested party or the media and wish to attend court please contact: criminalappealoffice.courtclerks@hmcts.x.gsi.gov.uk