

Occupational Health Service Provision - Sellafield sites

The health, wellbeing and safety of our staff, customers, their families and the local community is our priority at this difficult time.

We are closely monitoring and following UK Government and Public Health England guidelines on social distancing. As a result, we have made the decision to temporarily stop some of the services we provide, whilst others will continue to be delivered in a different way. Please refer to the table below for further information.

Service	Current Arrangements
Treatment Room Drop-In Services	<p><u>Sellafield Site</u></p> <p>Unannounced drop-in services to Occupational Health are currently unavailable. Employees who require advice regarding restrictions or assessment of skin for access to controlled radiation areas, should contact the nurse on duty on ext. 80770.</p> <p>In the case of minor illness, please use home treatment remedies where appropriate. Alternatively, consult your local pharmacist or primary care provider (GP)</p>
First Aid	<p><u>Sellafield Site</u></p> <p>In the case of minor injury, where possible, contact the nurse on duty ext 80770 for advice and to arrange treatment where required. Where this is not possible, attend B405 shift surgery (door A) and use the telephone in the waiting area to contact the nurse on duty.</p> <p>In the case of more serious injury dial 222</p> <p><u>Warrington Offices</u></p> <p>At Warrington Offices, for first aid assistance dial 2222</p>
Personal Decontamination Services	<p>Personal decontamination services are unaffected.</p> <p>Employees found to be contaminated, should report to their nearest health physics office who will facilitate arrangements for attendance at site surgery if required.</p>
Substance Abuse Testing	<p>This service continues to be available.</p> <p>Where Line Managers wish to arrange “for-cause” testing, they should contact the Site Shift Manager for instructions</p>
Statutory Health Surveillance and Task Related Fitness Assessments	<p>For key workers who are required to attend the workplace, medical assessment will continue to be provided, where possible, by questionnaire and telephone consultation (if required).</p> <p>All requests for health surveillance should be made by emailing medical.questionnaire.returns@sellafieldsites.com</p> <p>Where employees are not required to attend site and are working from home, medical assessments are not required until the employee returns to the workplace.</p>
Fit Notes	<p>Fit notes can be sent by internal post or via Royal Mail to: Occupational Health, Sellafield Ltd, Seascale, Cumbria, CA20 1PG</p> <p>Alternatively, where access to scanning facilities is available, both sides can be scanned to occupation.healthadmin@sellafieldsites.com</p>

Management Referrals	<p>Where Line Managers require advice about an employees' fitness for work or where occupational health assessment is required after long-term absence, we will endeavor to offer a telephone consultation.</p> <p>Please email completed management referral forms (SLF 4.03.06.01), which can be found on the Sellafield Ltd Management System, to occupation.healthadmin@sellafieldsites.com</p>
Return to Work Planning	<p><u>Coronavirus related absence</u></p> <p>Where employees are returning to work after the following: -</p> <ul style="list-style-type: none"> • a period of at least 7 days self-isolation due to being symptomatic of Coronavirus themselves • self-isolation for a period of 14 days due to a member of their household being symptomatic of Coronavirus <p>They do not need to be assessed by Occupational Health unless they have ongoing symptoms which might affect their ability to carry out their normal role or contracted hours.</p> <p>We ask that you do not telephone the site surgeries for information about Coronavirus. Please access the up to date information published on the Sellafield Intranet Coronavirus (COVID 19) Information Page and/or visit government and NHS guidelines at www.gov.uk/coronavirus or nhs.uk/covid-19</p> <p><u>Absence not related to Coronavirus</u></p> <p>Where employees are returning to work for reasons not relating to Coronavirus, they do not need to be assessed by Occupational Health unless they have ongoing symptoms, a newly diagnosed condition or newly prescribed medication which might affect their ability to carry out their normal role or contracted hours.</p> <p><u>Where Occupational Health assessment is required:-</u> Line managers should submit a management referral form SLF 4.03.06.01 as above.</p> <p>Line Managers are reminded that sickness absence management and return to work processes are unchanged and that employees returning to work should be reviewed on a regular basis</p>
Existing Occupational Health Appointments	<p>Appointments which were arranged before 23rd March, will in most cases have been cancelled.</p> <p>Where employees need to re-book appointments, please contact the Occupational Health Admin Team occupation.healthadmin@sellafieldsites.com</p>

The Occupational Health Administration Team email inbox occupation.healthadmin@sellafieldsites.com continues to be monitored, however due to increased demand and limited resources, there may be delays in answering queries.

Thank you for your patience and co-operation